



General Secretariat (SG)

Geneva, 3 April 2025

Ref: **DM-25/1002**
Contact: Ms Béatrice Pluchon
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To Observer Member States

Subject: **Organization of the 2025 session of the Council, 17-27 June 2025**

Dear Madam, Sir,

In accordance with Rule 1 of the Rules of Procedure of the Council, I have the pleasure to inform you that the 2025 session of the Council will be held physically at ITU headquarters from **Tuesday, 17 June to Friday, 27 June 2025**.

In accordance with provision No. 60A of the Convention of the ITU, a Member State which is not a Member State of the Council may send **one observer** at its own expense to the meetings of the Council. Information on participation of observers at the Council is provided in Rules 7, 11, 12, 15 and 21 of the Rules of Procedure of the Council.

Further to discussions at the Council Working Group on Financial and Human Resources, a virtual information session with the External Auditors will be held on **10 June 2025**, 1230-1430 hours. Registration can be accessed [here](#).

Preliminary draft agenda

A preliminary draft agenda of the 2025 ordinary session is attached in [Annex](#). A draft time management plan is under preparation and will be sent to you in due course.

As per Council rule of procedure 4.3, Member States of the Union shall communicate to the Secretary-General at least 8 weeks before the opening of the session (**before 22 April 2025**), any further item they would like to propose.

Registration

Registration for the 2025 session of the Council will be carried out **exclusively online** at the following webpage: <https://council.itu.int/2025/en/participation/>.

In line with ITU gender equality and mainstreaming policy and Resolution 198 (Rev. Bucharest, 2022), I would like to invite you to support and encourage the participation of women and young people in your delegation.

Information related to badge collection will be made available in the e-confirmation of registration as well as on the Council website (<https://council.itu.int/2025/en/>).

Documentation

In accordance with Annex 2 to Decision 5 (Rev. Bucharest, 2022), paragraph 10, and in order to reduce cost of documentation, Council documents will be made available **exclusively online** on the website at <https://council.itu.int/2025/en/documents/>.

To facilitate the preparation of your delegation for the session, key resources on topics such as Financial and Human Resources matters, membership information, internal governance, etc. are available on the Council website [here](#), as well as the Basic Texts, Rules of Procedure of the Council, etc. [here](#).

An ITU C25 Sync Application will facilitate the download of C25 documents from the ITU server to your local drive. This application will be available on the Council website and is configured to synchronize the latest published documents. If you wish to be notified by e-mail when new or updated Council documents are posted, kindly update your TIES access at <https://www.itu.int/en/ties-services/>.

Contributions to the Council should be submitted as soon as possible to contributions@itu.int. In accordance with Council Decision 556, all contributions should be submitted **no later than 14 calendar days** before the opening of the meeting, i.e. **3 June 2025**. ITU secretariat documents calling for a decision of the Council will be posted on the relevant page of the website no later than 30 calendar days before the opening of the Council session. Member States are invited to send their contributions to the meeting by using the [template](#) available on the Council-25 website.

As per [ITU information/document access policy](#), Council input documents will be publicly accessible, unless otherwise requested by the submitter(s) of the document.

Machine translations will be available upon publication of documents and contributions pending the availability of the official translation, if applicable.

Hotel accommodation

Reductions on hotel prices in Geneva have been obtained for delegates participating in ITU meetings. The list of the hotels concerned, along with a reservation form **to be sent directly to the hotel**, can be found at <https://www.itu.int/net4/travel/index.aspx>.

Social events

Coffee breaks, lunch-time gatherings, and evening receptions at the Council are highly appreciated occasions where participants connect, network, and refresh between meeting sessions.

The ITU Protocol Service maintains and centralizes a social events calendar to coordinate time slot reservations and provide relevant information to Member States. Member States planning to host a social event at the Council are encouraged to contact the ITU Protocol Service at protocol.service@itu.int as early as possible. The finalized calendar of social events will be published on the Council-25 website closer to the event dates.

I look forward to welcoming you in Geneva.

Yours faithfully,

(signed)

Doreen Bogdan-Martin
Secretary-General

ANNEX 1

**Preliminary draft agenda of the 2025 session
of the Council**

Agenda item	Title
PL 1	Building a fit-for-purpose ITU
	State of the Union
	Report on the implementation of the strategic plan and the activities of the Union for 2024-2025
	Update on ITU Transformation process and roadmap
PL 2	Delivering as one ITU (General policy, strategy, and activities)
	Strategy for the coordination of efforts among the three Sectors of the Union
	Draft four-year rolling operational plans for the Union for 2026-2029
	Strengthening the regional presence
	Report by the Chair of the Council Working Group on Child Online Protection (CWG-COP)
	Report by the Chair of the Council Working Group on Languages (CWG-Lang)
	Report by the Chair of the Council Working Group on International Internet-related Public Policy Issues (CWG-Internet)
	Report by the Chair of the Expert Group on the International Telecommunications Regulations (EG-ITRs)
	Report by the Informal Expert Group on the World Telecommunication/ICT Policy Forum (IEG-WTPF)
	Report by the Chair of the Council Working Group for the strategic and financial plans 2028-2031 (CWG-SFP)
	Report by the Chair of the Council Working Group on WSIS and the SDGs (CWG-WSIS&SDGs)
	Draft WSIS+20 Report: ITU's contribution to the implementation of and follow-up to the WSIS outcomes
	Outcome of the call for inputs on the WSIS+20 review
	Action plan for implementing the Global Digital Compact (GDC)
	ITU Internet activities: Resolutions 101, 102, 133, 180 and 206
	ITU activities on strengthening the role of ITU in building confidence and security in the use of ICTs
	Report on Resolution 70
	Youth engagement and initiatives at ITU
	Collaboration with the UN system as well as other international intergovernmental processes including on standard development
	ITU's role in the implementation of the space 2030 agenda
	Artificial intelligence technologies and telecommunications/information and communication technologies

Agenda item	Title
	World Telecommunication and Information Society Day (WTISD)
	Update on the implementation of the ITU Council Resolution 1408 on assistance and support to Ukraine for rebuilding their telecommunication sector
	Report on the implementation of the ITU Council Resolution 1424 on assistance and support to Palestine
	Report on activities supporting reconstruction of infrastructure in all Member States concerned
	Report on the Standing Committee on Administration and Management
	Report on ITU's role in facilitating ICTs' contribution to sustainability and climate action
PL 3	Improving governance (ITU statutory conferences, assemblies, Council and CWG matters, RRB)
	Report on the 2024 World Telecommunication Standardization Assembly (WTSA-24)
	Preparations for the 2025 World Telecommunication Development Conference (WTDC-25)
	Preparations for the 2026 World Telecommunication/ICT Policy Forum (WTPF-26)
	Preparations for the 2027 Radiocommunication Assembly (RA-27) and World Radiocommunication Conference (WRC-27)
	Preparations for the 2026 Plenipotentiary Conference (PP-26)
	Preparations for the 2030 Plenipotentiary Conference (PP-30): Proposal from India to host PP-30
	Guidelines for harmonizing Plenipotentiary Conference Resolutions and Decisions
	List of candidature for Chairs and Vice-Chairs of the Council Working Groups, Expert Groups, and Informal Expert Groups
	Proposed dates and duration of the 2026, 2027, 2028 sessions of the Council and the CWG clusters for 2026-2028
	Schedule of future conferences, assemblies and meetings of the Union: 2025-2028
	Obsolete Council Resolutions & Decisions
ADM 1	Strengthening organizational excellence (Budget and finance)
	ITU-wide resource mobilization strategy
	Report by the Chair of the Council Working Group on Financial and Human Resources (CWG-FHR)
	Review of ITU regional presence
	Allocations of savings achieved in 2024 budget implementation
	Report of the Budget Control Committee of the WTSA-24
	Report by the Chair of the Expert Group on Decision 482 (EG-Dec482)
	Cost Recovery for the processing of satellite network filings
	Annual review of revenue and expenses of the implementation of the budget 2025
	Arrears and special arrears accounts
	Draft biennial budget of the ITU for 2026-2028

Agenda item	Title
	Status report on implementation of Council Decisions 600 and 601 (UIFN, IIN)
	Information and Communication Technologies Development Fund (ICT-DF)
	The After-Service Health Insurance (ASHI) liability
	Proposal for the preliminary amount of the contributory unit for the period 2028-2031
	Requests for fee exemption from international organizations
	Provisional participation of entities dealing with telecommunication matters in the activities of ITU
ADM 2	Strengthening organizational excellence (Accountability)
	Audited accounts: Audited Financial operating report for 2024
	External Auditor report: Union's accounts 2024
	Renewal of the mandate of the External Auditor
	Report from the Oversight Unit's internal audit function
	Report from the Oversight Unit's investigation function
	Report from the Ethics Office
	Strengthening risk management and the internal control system
	Fourteenth report of the Independent Management Advisory Committee (IMAC)
	JIU reports on United Nations system-wide issues for 2023-2024 and recommendations to executive heads and legislative bodies
ADM 3	Strengthening organizational excellence (Enabling environment, Human resources, IT, Headquarters)
	Progress report on the implementation of the Human Resources Transformation Plan
	Changes in the Conditions of Service under the United Nations Common System
	Report on progress on the Union's headquarters premises project
	Report from the Member States Advisory Group (MSAG)
	Report on the progress of the campus strategic plan
	Business continuity modalities for ITU meetings 2028-2029
	INFORMATION DOCUMENTS AND MISCELLANEOUS
	Situation of arrears of the Union at 31 March 2025
	ITU Council contribution to the High-Level Political Forum on Sustainable Development (HLPF) 2025
	Report on voluntary contribution revenue 2024
	Collaboration with the UN system
	Charter on the ITU Ethics function
	Statement by the Staff Council