



General Secretariat (SG)

Geneva, 4 March 2024

Reference: **DM-24/1003**
Contact: Ms Béatrice Pluchon
E-mail: gbs@itu.int

Regional Telecommunication Organizations

- Asia-Pacific Telecommunity (APT);
- European Conference of Postal and Telecommunications Administrations (CEPT);
- Inter-American Telecommunications Commission (CITEL);
- African Telecommunications Union (ATU);
- Council of Arab Ministers of Telecommunication and Information represented by the Secretariat-General of the League of Arab States (LAS);
- Regional Commonwealth in the field of Communications (RCC)

Subject: **Organization of the 2024 session of the Council, 4-14 June 2024**

Dear Madam, Sir,

In accordance with Council [Decision 519](#) as amended at the 2012 Session of the Council, to grant admission to the six principal regional telecommunication organizations, I have the pleasure to inform you that the 2024 session of the Council will be held physically at ITU headquarters from **Tuesday, 4 June to Friday, 14 June 2024**. I invite you to send **one observer** at your own expense to meetings of the Council.

This session will be preceded by a meeting of the **Council Working Group on Financial and Human Resources on 3 June 2024** from 09.30-12.30 hours and 14.30-17.30 hours.

Preliminary draft agenda

A preliminary draft agenda of the 2024 ordinary session is attached in [Annex](#). A draft time management plan is under preparation and will be sent to you in due course.

Registration

Registration for the 2024 session of the Council, as well as for the Council Working Group on Financial and Human Resources, will be carried out **exclusively online** at the following webpage:

<https://council.itu.int/2024/en/participation/>

In line with ITU gender equality and mainstreaming policy and Resolution 198 (Rev. Bucharest, 2022), the participation of women and young people is strongly encouraged.

Information related to badge collection will be made available in the e-confirmation of registration as well as on the Council website (<https://council.itu.int/2024/en/>).

Documentation

In accordance with Annex 2 to Decision 5 (Rev. Bucharest, 2022), paragraph 10, and in order to reduce cost of documentation, Council documents will be made available **exclusively online** on the website at <https://council.itu.int/2024/en/documents/>.

An ITU C24 Sync Application will facilitate the download of C24 documents from the ITU server to your local drive. This application will be available on the Council website and is configured to synchronize the latest published documents. If you wish to be notified by e-mail when new or updated Council documents are posted, kindly update your TIES access at <https://www.itu.int/en/ties-services/>.

Hotel accommodation

Reductions on hotel prices in Geneva have been obtained for delegates participating in ITU meetings. The list of the hotels concerned along with a reservation form **to be sent directly to the hotel** can be found at <https://www.itu.int/net4/travel/index.aspx>.

I look forward to welcoming you in Geneva.

Yours faithfully,

(signed)

Doreen Bogdan-Martin
Secretary-General

Annex: - Preliminary draft agenda of the 2024 session of the Council

ANNEX

| Agenda item | Title |
|-------------|---|
| PL 1 | Building a fit-for-purpose ITU |
| | State of the Union |
| | Report on the implementation of the strategic plan and the activities of the Union for 2023-2024 |
| | ITU Transformation Roadmap and Update |
| PL 2 | Delivering as one ITU (General policy, strategy, and activities) |
| | Strategy for the coordination of efforts among the three Sectors of the Union |
| | Report on the implementation of the concept of “One ITU” |
| | Draft four-year rolling operational plans for the Union for 2025-2028 |
| | Strengthening the regional presence |
| | Criteria for establishing future area offices |
| | Report of the Chair of the Council Working Group on Child Online Protection (CWG-COP) |
| | Report of the Chair of the Council Working Group on Language (CWG-Lang) |
| | Report of the Chair of the Council Working Group on International Internet-related Public Policy Issues (CWG-Internet) |
| | Report of the Chair of the Expert Group on the International Telecommunications Regulations (EG-ITRs) |
| | Report of the Chair of the Council Working Group on WSIS and the SDGs (CWG-WSIS&SDGs) |
| | Draft WSIS+20 Report: ITU’s contribution to the implementation of and follow-up to the WSIS outcomes |
| | ITU Internet activities: Resolutions 101, 102, 133, 180 and 206 |
| | ITU activities on strengthening the role of ITU in building confidence and security in the use of ICTs (Res. 130, 174, D 630) |
| | Report on ITU’s programme on gender equality (Res. 70, D 631), including updates on Council-23 decisions |
| | Youth engagement and initiatives at ITU |
| | Progress made in the preparation of the Youth Summit |
| | Collaboration with the UN system as well as other international intergovernmental processes including on standard-development |
| | ITU’s role in the implementation of the space 2030 agenda (Res. 218) |

| Agenda item | Title |
|--------------|---|
| | Artificial intelligence technologies and telecommunications/information and communication technologies (Res. 214) |
| | Follow up to Resolution 2 (Rev. Bucharest, 2022): World Telecommunication/Information and Communication Technology Policy Forum (WTPF) (Res. 2), including creation of IEG-WTPF |
| | Update on the implementation of the ITU Council Resolution 1408 on assistance and support to Ukraine for rebuilding their telecommunication sector |
| | Report on assistance and support to Palestine |
| | Report on the Standing Committee on Administration and Management |
| PL 3 | Improving governance (ITU statutory conferences, assemblies, Council and CWGs matters, RRB) |
| | Report on the Radiocommunication Assembly (RA-23) and World Radiocommunication Conference (WRC-23) |
| | Preparation for the 2024 World Telecommunication Standardization Assembly (WTSA-24) |
| | Exact place and dates of the 2025 World Telecommunication Development Conference (WTDC-25) |
| | Outcome of consultations on proposed improvements to the Plenipotentiary Conference |
| | Preparation of the ITU Strategic and Financial Plans for 2028-2031 |
| | List of candidature for Chairs and Vice-Chairs of the Council Working Groups, Expert Groups, and Informal Expert Groups |
| | Proposed dates and duration of the 2025, 2026, 2027 sessions of the Council and the CWG clusters for 2025-2027 (Res. 77, 111, D 635) |
| | Schedule of future conferences, assemblies and meetings of the Union: 2024-2027 (Res. 77, 111) |
| | Obsolete Council Resolutions & Decisions - Request from TSAG to the TSB Director on use of the term “Chair” |
| ADM 1 | Strengthening organizational excellence (Budget and finance) |
| | ITU-wide resource mobilization strategy |
| | Report of the Chair of the Council Working Group on Financial and Human Resources (CWG-FHR) |
| | Report of the Chair of the Expert Group on Decision 482 (EG-Dec482) |
| | Annual review of revenue and expenses of the implementation of the budget 2024 |
| | Implementation of R 1413 on Voluntary/agreed separation and early retirement scheme |
| | Cost Recovery for the processing of satellite network filings (D 482(MOD)) |
| | Arrears and special arrears accounts (Res. 41) |
| | INRs (International Numbering Resources) |
| | Information and Communication Technologies Development Fund (ICT-DF) (Res. 11) |
| | The After-Service Health Insurance (ASHI) liability |

| Agenda item | Title |
|--------------|--|
| | Requests for fee exemption from international organizations |
| | Provisional participation of entities dealing with telecommunication matters in the activities of ITU |
| | Palau's class of contributory units |
| ADM 2 | Strengthening organizational excellence (Accountability) |
| | Audited accounts: Audited Financial operating report for 2022 |
| | External Auditor report: Union's accounts 2022 |
| | Audited accounts: Audited Financial operating report for 2023 |
| | External Auditor report: Union's account 2023 |
| | Report from the Oversight Unit's internal audit function |
| | Report from the Oversight Unit's investigation function |
| | Report from the Ethics Office |
| | Strengthening Internal Controls systems and risk management |
| | ITU participation in memoranda of understanding |
| | Thirteenth report of the Independent Management Advisory Committee (IMAC) (Res. 162) (D 633) |
| | JIU reports on United Nations system-wide issues for 2022-2023 and recommendations to executive heads and legislative bodies |
| ADM 3 | Strengthening organizational excellence (Enabling environment, Human resources, IT, Headquarters) |
| | Progress report on the implementation of the Human Resources strategic plan and of Resolution 48 (Rev. Bucharest, 2022) |
| | Decisions of the United Nations General Assembly on the conditions of service under the UN common system |
| | Report on the implementation of R 1420 on Amendments to the statute of the International Civil Service Commission |
| | Amendments to staff regulations |
| | Report on establishing a governance structure for cyber security, IT and data/information: update after CWG-FHR including the Information and Communication Technology Committee's (ICTC) Terms of Reference |
| | Roadmap for ITU website improvements |
| | High-level guidance for management and Governance of fully Virtual and physical meetings with remote participation (Res. 167) |
| | Report on progress on the Union's headquarters premises project (Res. 212, D 619) |

| Agenda item | Title |
|--|---|
| | Report from the Member States Advisory Group (MSAG) (Res. 212) |
| INFORMATION DOCUMENTS AND MISCELLANEOUS | |
| | Human Resources reporting and statistics |
| | Situation of arrears of the Union at 31 March 2024 |
| | ITU Council contribution to the High-Level Political Forum on Sustainable Development (HLPF) 2024 (Res. 140) |
| | Additional information on strengthening the Regional presence |
| | Collaboration with the UN system |
| | IT/cyber security and data strategy, including financial implications and timeline for implementation |
| | Report of the Budget Control Committees of the Radiocommunication Assembly (RA-23) and the World Radiocommunication Conference (WRC-23) |
| | ITU HR Partnerships - Arrangements for Junior Professional Officers (JPO), loan, Funds-in-trust (FIT)/secondments, sponsored interns |
| | End-of-Year Management Letter on Protection from Sexual Exploitation and Abuse (SEA) and Reporting of SEA Allegations |
| | Statement by the Staff Council |