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| **Plenipotentiary Conference (PP-22) Bucharest, 26 September – 14 October 2022** |  |
|  |  |
|  | **Revision 2 to** |
|  | **Document ADM/2-E** |
|  | **3 October 2022** |
|  | **English only** |
|  | |
| Note by the Secretary-General | |
| DRAFT TIME MANAGEMENT PLAN | |
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The draft time management plan of the Conference is attached.

Houlin ZHAO   
Secretary-General

**pp-22 draft time management plan (26 SEPTEMber – 14 OCTOBer 2022)**

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|  |  | **WEEK 1** |  | **WEEK 2** |  | **WEEK 3** |
|  |  | **26 September** |  | **3 October** |  | **10 October** |
| **M**  **O**  **N**  **D**  **A**  **Y** | **09.45**    **11.15** | Heads of Delegation Meeting  Opening Ceremony | **09.30**  **–**  **12.30** | Plenary (1.5h): - Elections: RRB & Council  *followed by*  Committee 6 (1.5h) | **08.30** | Steering Committee |
| **09.30**  **–**  **12.30** | Committee 6 (3h)  Committee 5 (1.5h)  *followed by*  WG-PL (1.5h) |
| **14.30**  **–**  **17.30** | **First Plenary** (3h):  - Conference structure, committee set-up, chairmanship, allocation of documents, org. of work  - Other organizational matters  - Set definitive upper limit of contributory unit  - Set deadline for definitive choice of class of contribution  - Policy statements | **12.30** | Steering Committee | **14.30**  **–**  **17.30** | Plenary (1.5h)  *followed by*  Committee 5 (1.5h)  Committee 3 *(end)* (1.5h) |
| **14.30**  **–**  **17.30** | WG-PL (1.5h)  Committee 6 (1.5h)  *followed by*  Committee 5 (1.5h)  Committee 4 at 18.00 |
| **17.30** | **Steering Committee** |  |
|  |  | **27 September** |  | **4 October** |  | **11 October** |
| **T**  **U**  **E**  **S**  **D**  **A**  **Y** | **09.30**  **–**  **12.30** | Plenary (3h): - Policy statements  WG-PL (1.5h) *followed by*  Committee 6 (1.5h) | **09.30**  **–**  **12.30** | Plenary (1.5h)  *followed by*  Committee 6 (1.5h)  WG-PL (1.5h) | **09.30**  **–**  **12.30** | Plenary (1.5h)  - Committee 3 report to PL  *followed by*  Committee 6 *(end)* (1.5h) |
| **14.30**  **–**  **17.30** | Plenary (3h): -Policy statements  Committee 2 (3h)  Committee 5 (3h) | **14.30**  **–**  **17.30** | Committee 5 (1.5h)  *followed by*  WG-PL (1.5h) | **14.30**  **–**  **17.30** | WG-PL *(end)* (1.5h)  *followed by*  Committee 5 *(end)* (1.5h) |
| **17.30** | Steering Committee |
|  |  | **28 September** |  | **5 October** |  | **12 October** |
| **W**  **E**  **D**  **N**  **E**  **S**  **D**  **A**  **Y** | **09.30**  **–**  **12.30** | Plenary (3h): - Policy statements  Committee 6 (3h)  WG-PL (3h) | **09.30**  **–**  **12.30** | Committee 2 *(end)* (3h)  Committee 6 (3h) | **09.30**  **–**  **12.30** | Plenary (3h): |
| **14.30**  **–**  **17.30** | Plenary(3h): - Policy statements  Committee 5 (3h)  Committee 3 (1.5h, start at 16.00) | **14.30**  **–**  **17.30** | Committee 5 (1.5h) *followed by*  WG-PL (1.5h) | **14.30**  **–**  **17.30** | Plenary (3h) |
| **23.59 GVA time** | Proposed deadline for definitive choice of class of contribution |
|  |  | **29 September** |  | **6 October** |  | **13 October** |
| **T**  **H**  **U**  **R**  **S**  **D**  **A**  **Y** | **09.30**  **–**  **12.30** | **Plenary** (3h): - Elections: SG | **09.30**  **–**  **12.30** | Committee 6 (1.5h) | **09.30**  **–**  **12.30** | Plenary (3h) |
| **14.30**  **–**  **17.30** | **14.00-14.50: WG-PL**  **Plenary** (3h): - Policy statements  - Elections: DSG | **14.30**  **–**  **17.30** | WG-PL (1.5h)  *followed by*  Plenary (1.5h): - Committee 2 report to PL | **14.30**  **–**  **17.30** | Plenary (3h) |
| **17.30** | Steering Committee | **17.30** | Steering Committee |
|  |  | **30 September** |  | **7 October** |  | **14 October** |
| **F**  **R**  **I**  **D**  **A**  **Y** | **09.00**  **–**  **12.00** | **Plenary** (3h): - Policy statements  - Elections: Directors | **09.00**  **–**  **12.00** | WG-PL (1.5h)  Committee 6 (1.5h)  *followed by*  Committee 5 (1.5h) | **08.30** | Plenary (1h) |
| **09.30**  **–**  **12.00** | Extraordinary session of the 2023 Council (2.5h) |
| **14.30**  **–**  **17.30** | **14.00-15.00: Committee 6**  **Plenary**: - Elections: BDT Director second and rounds | **14.30**  **–**  **17.30** | WG-PL (1.5h)  Committee 6 (1.5h)  *followed by*  Committee 5 (1.5h) | **14.30**  **–**  **17.30** | Plenary (3h): - Signing and closing ceremonies |