



General Secretariat (SG)

Geneva, 4 August 2021

Ref: **DM-21/1017**
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To Member States of ITU Council

Subject: **Results of the consultation by correspondence on the outcomes of discussions of the 2021 Virtual consultation of councillors (C21/VCC-1)**

Dear Madam/Sir,

I have the honour to inform you of the results of the consultation carried out by letter [DM-21/1016](#) of 30 June 2021 relating to the outcomes of discussions of the Virtual consultation of councillors, which was held 8-18 June 2021.

Out of the 48 Member States of the Council, 48 responded to the consultation by the deadline. According to the rules of procedures of the Council, all items have been adopted. Detailed results of the consultation by correspondence taken by Member States of the Council are available in the table on [Annex 1](#) of this letter.

The final versions of the resolutions and decisions adopted or modified, in addition to the guidelines, the accessibility policy, and the urgent tasks from UMAC, are available in the annexes 2 to 12.

Yours faithfully,

(signed)

Dr Elsayed Azzouz
Chair of the Council

Annexes: 12

- [Annex 1](#) – Results of the consultation on outcomes of discussions of the 2021 Virtual consultation of councillors (C21/VCC-1)
- [Annex 2](#) – **Resolution 1403** (adopted by correspondence): Four-year rolling Operational Plan for the Union for 2022-2025
- [Annex 3](#) – **Resolution 1404** (adopted by correspondence): Establishment of the Council Working Group for Strategic and Financial Plans for 2024-2027
- [Annex 4](#) – **Decision 623** (adopted by correspondence): Place and dates of the World Radiocommunication Conference (WRC-23) and Radiocommunication Assembly (RA-23)
- [Annex 5](#) – Guidelines on “Ethical aspects of certain campaign activities” prior to the Plenipotentiary Conference
- [Annex 6](#) – **Resolution 1405** (adopted by correspondence): Biennial budget of the International Telecommunication Union for 2022-2023
- [Annex 7](#) – **Decision 624** (adopted by correspondence): Cancellation of interest on arrears and irrecoverable debts
- [Annex 8](#) – Urgent tasks from UMACS for the year 2021
- [Annex 9](#) – **Decision 619** (C12, last amended C21): Headquarters Premises
- [Annex 10](#) – **Resolution 1406** (Adopted by correspondence): Conditions of service of ITU Elected Officials
- [Annex 11](#) – Draft ITU Accessibility Policy for persons with disabilities and persons with specific needs
- [Annex 12](#) – **Decision 625** (adopted by correspondence): Dates and duration of the 2022, 2023, 2024, 2025, and 2026 sessions of the Council, along with the clusters of Council Working Groups and Expert Groups for 2022, 2023, and 2024

ANNEX 1

Results of the consultation on outcomes of discussions of the 2021 Virtual consultation of councillors (C21/VCC-1), 8-18 June

Number of Member States of the Council entitled to vote: 48

| | Subject | Reference document No. | Proposal | Votes | Yes | No | Abst. | Results |
|---|--|---|---|-------|-----|----|-------|---------|
| 1 | Compilation of the outcomes of discussions of VCCs | C21/14 | - to note the outcomes of discussions of VCCs | 48 | 48 | | | Adopted |
| 2 | Report on RA-19 and WRC-19 | C21/27 | - to note the report | 48 | 47 | 1 | | Adopted |
| 3 | Report on the implementation of the strategic plan and the activities of the Union for 2019-2021 | C21/35 | - to approve the report | 48 | 47 | | 1 | Adopted |
| 4 | Draft four-year operational plan for the General Secretariat for 2022-2025 | C21/28 C21/DT/2 | - to approve the draft four-year rolling Operational Plan for the Union for 2022-2025 and adopt the draft Resolution, revised to take into consideration the comments from one Member State, contained in Annex 2 | 48 | 48 | | | Adopted |
| 5 | Elaboration of the Strategic and Financial Plans for the Union for 2024-2027 | C21/64 | - to approve the establishment of a Council Working Group for the elaboration of the draft Strategic and Financial Plans for 2024-2027, and to adopt the relevant draft Resolution contained in Annex 3 | 48 | 48 | | | Adopted |
| 6 | Preparations for WTDC-21 | C21/30(Cor.1) C21/76 C21/83 | - to note the work done so far and the ongoing preparations for WTDC-21 by noting document C21/30(Cor.1) | 48 | 47 | 1 | | Adopted |
| 7 | Preparations for WTPF-21 | C21/5 | - to note the report | 45 | 44 | | 1 | Adopted |
| | | | - to agree to hold an additional meeting of the IEG at the end of October or early November 2021 | 48 | 44 | 1 | 3 | Adopted |
| | | | - to instruct the secretariat to prepare the WTPF for a physical meeting in Geneva with remote participation. | 46 | 42 | 1 | 3 | Adopted |
| 8 | Preparations for WTSA-20 | C21/24 C21/78 | - to note the report contained in document C21/24 on the ongoing preparations for WTSA-20. | 48 | 47 | 1 | | Adopted |

| | Subject | Reference document No. | Proposal | Votes | Yes | No | Abst. | Results |
|----|---|------------------------------|--|-------|-----|----|-------|---------|
| 9 | World Telecommunication and Information Society Day | C21/17 | - to note the celebrations of WTISD 2021 | 46 | 45 | | 1 | Adopted |
| | | | - to approve the theme “Digital technologies for Older Persons and Healthy Ageing” for WTISD 2022 | 46 | 43 | 1 | 2 | Adopted |
| 10 | Date and place of the 2023 World Radiocommunication Conference and the 2023 Radiocommunication Assembly | C21/55 | - to adopt the draft Decision in Annex 4 | 48 | 48 | | | Adopted |
| 11 | Proposed improvements for the plenipotentiary conference | C21/13 | to approve the secretariat’s proposals, within the existing budget, regarding: - strengthening on the inter-regional preparatory process and the scheduling and holding of inter-regional meetings which have no formal outcomes - the tasking of streamlining resolutions and decisions within the context of the secretariat’s preparation for inter-regional meetings, without creating a separate council working group - the preparation and training of delegates - the greening of the conference - the importance of organizing a full gender responsive and inclusive PP | 47 | 46 | | 1 | Adopted |
| 12 | Preparations for the Plenipotentiary Conference (Bucharest, 2022) | C21/73 | - to note the current status of the preparations for PP-22 | 48 | 48 | | | Adopted |
| | | | - to endorse the proposed schedule of inter-regional meetings | 46 | 45 | | 1 | Adopted |
| 13 | Implementation of PP-18 recommendations on ITU electoral processes | C21/4(Rev.1) | - to note the report | 44 | 44 | | | Adopted |
| | | | - to request the Council to submit document C21/4(Rev.1) to the PP for further discussion; and to re-endorse for PP-22 the guidelines on “Ethical aspects of certain campaign activities” contained in Annex 5 | 47 | 46 | | 1 | Adopted |
| 14 | Draft Biennial budget of the International Telecommunication Union for 2022-2023 | C21/65+Add.1 | - to approve the draft Resolution contained in Annex 6 | 47 | 47 | | | Adopted |
| 15 | Preliminary value of the contributory unit for financial plan 2024-2027 | C21/56 | - to approve the proposal to maintain the contributory unit at the current level of CHF 318 000 | 48 | 48 | | | Adopted |

| | Subject | Reference document No. | Proposal | Votes | Yes | No | Abst. | Results |
|----|--|--|--|-------|-----|----|-------|---------|
| 16 | Report by the Chairman of the Council Working Group on Financial and Human Resources (CWG-FHR) | C21/50+Add.1 | - to note the report | 45 | 45 | | | Adopted |
| | | | - to instruct the ITU secretariat to create a dashboard to enable systematic monitoring of the implementation of the approved PWC's recommendations and report to CWG-FHR and Council on its progress (including the status of all PWC recommendations) | 48 | 47 | | 1 | Adopted |
| 17 | Arrears and special arrears accounts | C21/11 C21/DT/3 | - to take note of the report contained in C21/11 | 45 | 45 | | | Adopted |
| | | | - to authorize the Secretary-General to write off CHF 3 001 808.34 of interest on arrears and irrecoverable debts and adopt the revised draft decision contained in Annex 7 | 46 | 41 | | 5 | Adopted |
| 18 | Report of the Internal Auditor on internal audit activities | C21/44 | - to note the report | 48 | 48 | | | Adopted |
| 19 | New investigation function and process | C21/60 | - to note the report | 47 | 46 | | 1 | Adopted |
| 20 | Unfunded Mandatory Activities (UMAC) Digital transformation initiative (DT-I) | C21/DT/4 C21/49 C21/70 | - to authorize the Secretary-General to use the 2021 budget implementation surplus to fund the priority urgent mandatory activities for 2021 contained in Annex 8 | 47 | 40 | 1 | 6 | Adopted |
| | | | - to instruct the secretariat to present the implementation of these requests as well as other unfunded mandatory activities outlined in Table 1 of document C21/49 planned for the 2021-2027 time-frame to the next CWG-FHR session in September 2021 and the next Council sessions | 47 | 44 | 1 | 2 | Adopted |
| | | | - to delegate to the CWG-FHR the decision to authorize the Secretary-General on the use of the 2021 budget implementation surplus to fund other mandatory activities planned for 2021 as contained in document C21/49 subject to immediate consultation by correspondence of Council Member States | 47 | 40 | 2 | 5 | Adopted |
| 21 | Report on progress on the Union's headquarters premises project | C21/7 C21/77 C21/81 | - to note document C21/7 | 47 | 47 | | | Adopted |
| | | | - to approve the revised Decision as contained in Annex 9 | 47 | 46 | | 1 | Adopted |

| | Subject | Reference document No. | Proposal | Votes | Yes | No | Abst. | Results |
|----|---|------------------------|---|-------|-----|----|-------|---------|
| 22 | Staff Working Conditions Strategy and Implementation Plan | C21/29 | - to take note of the selection of DREES & SOMMER to support ITU for the Staff Working Conditions Strategy and Implementation Plan | 48 | 48 | | | Adopted |
| 23 | Report from MSAG | C21/48 | - to take note the report | 47 | 47 | | | Adopted |
| 24 | Changes in the conditions of service under the UN common system | C21/23 | - to take note of changes to the relevant provisions of the Staff Regulations for appointed officials, including those implemented by the Secretary-General in conformity with Council Resolution 647 (amended); | 48 | 48 | | | Adopted |
| | | | - to approve, in accordance with Resolution 46 (Kyoto, 1994) the salary scale and the pensionable remuneration applicable to Elected Officials, and to adopt the draft Resolution contained in Annex 10 | 47 | 45 | 1 | 1 | Adopted |
| 25 | Reports of Council Working Groups and Expert Groups | | To note and endorse these reports: | | | | | |
| | | C21/8 | - Report on the outcomes of the CWG-WSIS&SDG activities | 48 | 48 | | | Adopted |
| | | C21/57 | - Report of the CWG-COP | 47 | 47 | | | Adopted |
| | | C21/12 | - Report of the CWG-LANG | 47 | 45 | | 2 | Adopted |
| | | C21/26 | - Report from EG-ITRs | 46 | 45 | | 1 | Adopted |
| | | C21/51 | - Report from CWG-Internet | 47 | 47 | | | Adopted |

| | Subject | Reference document No. | Proposal | Votes | Yes | No | Abst. | Results |
|----|--|---|--|-------|-----|----|-------|---------|
| 26 | Organization Resilience Management System (ORMS) | C21/15 C21/50(+Ad.1) | - to note report C21/15 | 47 | 47 | | | Adopted |
| | | | - to approve the recommendation on the adoption of a single risk management mechanism to embrace both security and business risk management analysis, judgements and decision-making | 48 | 48 | | | Adopted |
| | | | - to approve the recommendation on the creation of an organizational Business Risk Manager post, within available budget, to work closely with the ORMS Coordinator, IT BC/DR Manager, and Head of SSD who has responsibility for Security Risk Management within the Union | 48 | 47 | | 1 | Adopted |
| | | | - to note the request for a creation of a project to define an ITU Data Classification system as contained in the CWG-FHR report (C21/50+Add.1). | 47 | 47 | | | Adopted |
| 27 | Report on the implementation of risk management action plan | C21/61(Cor.1) | - to note the report | 48 | 48 | | | Adopted |
| 28 | Letter from the External Auditor, Corte dei Conti | C21/84 | - to note the letter | 48 | 48 | | | Adopted |
| 29 | Tenth annual report of the Independent Management Advisory Committee (IMAC) | C21/22 | - to approve the report and its recommendation. | 48 | 46 | | 2 | Adopted |
| 30 | Report of the working group on internal controls | C21/63 | - to note the report | 48 | 48 | | | Adopted |
| 31 | Information and Communication Technologies Development Fund (ICT-DF) | C20/34 C21/34 | - to note these documents | 48 | 47 | | 1 | Adopted |
| 32 | Strengthening the Regional Presence | C20/25 C21/25 | - to note these documents | 48 | 46 | | 2 | Adopted |
| 33 | A report explaining how the ITU is currently utilizing the Global Cybersecurity Agenda (GCA) framework | C21/36 | - to note the report | 47 | 44 | 1 | 2 | Adopted |
| 34 | Guidelines for utilization of the Global Cybersecurity Agenda | C21/71 C21/82 | - to instruct the secretariat to conduct further consultations with Council Member States, taking into account the inputs received and the comments made at this meeting. The secretariat should bring back a revised document 71 for consideration and approval at the next session of the Council. | 48 | 43 | 2 | 3 | Adopted |
| 35 | Report from the Ethics Office | C20/59 C21/59 | - to note these reports | 48 | 48 | | | Adopted |

| | Subject | Reference document No. | Proposal | Votes | Yes | No | Abst. | Results | | |
|---|---|---|---|-------|-----|----|---------|---------|---------|--|
| 36 | The After-Service Health Insurance (ASHI) liability | C20/46(Rev.1) C21/46 | - to note these reports | 47 | 46 | | 1 | Adopted | | |
| 37 | ICT development index | C21/62 C21/80 | - to note the report contained in document C21/62 | 47 | 47 | | | Adopted | | |
| 38 | Outcome of WRC-19 with financial implications | C21/67 | - to note the report | 48 | 48 | | | Adopted | | |
| 39 | Requests for exemption from any financial contribution to defraying expenses relating to participation in the work of ITU | C21/39+Add.1 | to approve the recommendations of the Secretary-General regarding requests for admission as Sector Members, exempted from financial contribution: - SG's recommendations indicated as SG REC: YES/NO/DEFERRAL in first column If you agree with SG's recommendation, indicate YES. If you do not agree with SG's recommendation, indicate NO: | | | | | | | |
| Southern African Development Community (SADC): | | | | | | | | | | |
| | | | • ITU-R | | 48 | 45 | | 3 | Adopted | |
| | | | • ITU-T | | 48 | 45 | | 3 | Adopted | |
| IoT Lab: | | | | | | | | | | |
| | | | • ITU-T | | 48 | 40 | | 8 | Adopted | |
| Konrad Adenauer Stiftung: | | | | | | | | | | |
| | | | • ITU-R | | 44 | 33 | 4 | 7 | Adopted | |
| | | | • ITU-T | | 45 | 34 | 4 | 7 | Adopted | |
| | | | • ITU-D | | 45 | 35 | 3 | 7 | Adopted | |
| Techfugees Foundation: | | | | | | | | | | |
| | | | • ITU-D | | 47 | 44 | | 3 | Adopted | |
| Global Mobile Suppliers Association (GSA) : | | | | | | | | | | |
| | | | • ITU-R | | 48 | 35 | 4 | 9 | Adopted | |
| Organisation internationale de la Francophonie (OIF) : | | | | | | | | | | |
| | • ITU-R | | 48 | 41 | | 7 | Adopted | | | |
| | • ITU-T | | 48 | 41 | | 7 | Adopted | | | |
| | • ITU-D | | 47 | 41 | | 6 | Adopted | | | |
| 40 | Report on the implementation of Resolution 191 (Rev. Dubai, 2018) "Strategy for the coordination of efforts among the three Sectors of the Union" | C20/38 C21/38 | - to note these reports | 48 | 48 | | | Adopted | | |

| | Subject | Reference document No. | Proposal | Votes | Yes | No | Abst. | Results |
|----|---|--|--|-------|-----|----|-------|---------|
| 41 | Participation of ITU in UN pension board | C21/69 | - to note the report | 48 | 48 | | | Adopted |
| 42 | Progress report on the implementation of the Human Resources strategic plan and of Resolution 48 | C21/54 | - to note this document containing the implementation of the HRSP. | 47 | 47 | | | Adopted |
| 43 | Report on ITU's environmental sustainability | C21/68 | - to endorse the report | 48 | 48 | | | Adopted |
| 44 | Draft ITU Accessibility Policy for persons with disabilities and persons with specific needs | C21/72 | - to endorse the draft policy contained in Annex 11 | 48 | 48 | | | Adopted |
| 45 | Impact of the COVID-19 pandemic on the functioning and activities of ITU | C21/74 | - to note the document | 48 | 47 | | 1 | Adopted |
| 46 | Memoranda of Understanding having financial and/or strategic implications | C21/45 | - to note the report | 48 | 45 | | 3 | Adopted |
| 47 | ITU activities on strengthening the role of ITU in building confidence and security in the use of ICTs | C20/18 C21/18 | - to note these reports | 48 | 48 | | | Adopted |
| 48 | ITU's activities related to Resolution 70 (Rev. Dubai, 2018) | C20/6 C21/6 | - to note these reports | 48 | 48 | | | Adopted |
| 49 | Measures taken by ITU on conditions for on-site emergency medical support at ITU conferences and meetings held away from Geneva | C21/31 | - to note this document and its conclusions, as well as its Annexes 2 and 3, which will be referenced in all future Event Security Plans. | 48 | 48 | | | Adopted |
| 50 | Report on ITU Telecom World events | C21/19 | - to note the report | 46 | 46 | | | Adopted |
| 51 | Annual review of revenue and expenses - Efficiency measures | C20/9 | - to note the report C20/9 | 48 | 48 | | | Adopted |
| | | C21/9 | - to endorse the report C21/9 | 44 | 43 | | 1 | Adopted |
| 52 | Cost Recovery for the processing of Satellite network Filings | C20/16 C21/16 | - to note these documents | 47 | 47 | | | Adopted |
| 53 | Provisional participation of entities dealing with telecommunication matters in the activities of ITU | C21/20 | - to confirm the action taken by the Secretary-General regarding the admission of 38 entities dealing with telecommunication matters, accounting for 42 memberships in total, as listed in the Annexes 1 & 2 of document C21/20. | 48 | 47 | | 1 | Adopted |
| 54 | Improvement of management and follow-up of the defrayal of ITU expenses by Sector Members, Associates and Academia | C20/52 | - to note these reports | 48 | 48 | | | Adopted |
| | | C21/52 | - to endorse the recommendations as per section 4 of document C21/52 | 47 | 47 | | | Adopted |

| | Subject | Reference document No. | Proposal | Votes | Yes | No | Abst. | Results | |
|--|--|--|---|-------|---------|----|-------|---------|--|
| 55 | Status Report on Implementation of Council Decision 600 and 601 (UIFN, IIN) | C21/47 | - to note the conclusions provided in section 5 of document C21/47. | 48 | 48 | | | Adopted | |
| 56 | Compilation of decisions captured in PP-18 summary records | C21/58 | - to note the document | 48 | 48 | | | Adopted | |
| 57 | Obsolete Council Resolutions & Decisions | C21/3 | - to approve the proposed list of Resolutions and Decisions which should be abrogated and thus removed from the Volume of Resolutions and Decisions of the Council. | 48 | 47 | | 1 | Adopted | |
| 58 | Outcome of the informal consultation on 2022 events | DT/6(Rev.4) | - to approve the document | 48 | 47 | | 1 | Adopted | |
| 59 | Proposed dates and duration of the 2022, 2023, 2024, 2025, and 2026 sessions of the Council and the CWG clusters for 2022, 2023 and 2024 | C21/2 DT/7 | - to adopt the draft Decision contained in Annex 12 | 48 | 47 | | 1 | Adopted | |
| 60 | Schedule of future conferences, assemblies and meetings of the Union: 2021-2024 | C21/37 DT/5 | - to approve document C21/DT/5 | 48 | 48 | | | Adopted | |
| 61 | Chairs and Vice-Chairs of the Council Working Groups and Expert Groups | C21/21+Add.4 | To appoint the new vice-chairs for the Council Working groups and Expert Group, as follow: | | | | | | |
| | | | - Ms Yapeng Wang (China) as Vice-Chair of CWG-Lang | 48 | 48 | | | Adopted | |
| | | | - Ms Shahira Selim (Egypt) as Vice-Chair of EG-ITRs | 47 | 47 | | | Adopted | |
| | | | To appoint the new chair, and the vice-chairs for the Council Working Group for Strategic and Financial Plans for 2024-2027 (CWG-SFP), as follow: | | | | | | |
| | | | - Mr Frederic Sauvage (France) as Chair | 47 | 47 | | | Adopted | |
| | | | - Mr Dominic Ooko (Kenya) as Vice-Chair | 48 | 48 | | | Adopted | |
| | | | - Ms Michele Wu-Bailey (United States) as Vice-Chair | 48 | 48 | | | Adopted | |
| | | | - Ms Sameera Belal (Kuwait) as Vice-Chair | 48 | 48 | | | Adopted | |
| | | | - Mr Chunfei Zhang (China) as Vice-Chair | 48 | 47 | | 1 | Adopted | |
| - Ms Natalia Reznikova (Russian Federation) as Vice-Chair | 48 | 47 | | 1 | Adopted | | | | |
| - Mr Oli Bird (United Kingdom) as Vice-Chair | 48 | 48 | | | Adopted | | | | |
| 62 | ITU Internet activities: Resolutions 101, 102, 133 and 180 | C20/33 C21/33 | - to note documents C20/33 and C21/33; and | 48 | 47 | | 1 | Adopted | |
| | Package of documents concerning ITU Internet activities under Resolutions 101, 102, 133 and 180 | DT/8(Rev.1) | - to endorse the transmission of the reports, and the related summary records with a cover note, to the United Nations Secretary-General. | 48 | 47 | | 1 | Adopted | |

ANNEX 2

Reference: [Document C21/DT/2](#)

RESOLUTION 1403 (adopted by correspondence)

Four-year rolling Operational Plan for the Union for 2022-2025

The ITU Council,

recognizing

the provisions of Articles 5, 11A, 12, 14A, 15 and 18 of the ITU Convention,

recalling

Resolution 71 (Rev. Dubai, 2018) on the Strategic Plan for the Union 2020-2023 and Resolution 151 (Rev. Dubai, 2018) on the implementation of Results-based management,

further recalling

Decision 5 (Rev. Dubai, 2018) on the Financial Plan for the Union 2020-2023 that sets the limits of expenditure within which the budgets 2020-2021 and 2022-2023 as well as the operational plans shall be established,

having considered

the draft four-year rolling Operational Plan for the Union for 2022-2025 (Document C21/28),

having also considered

the need for the Secretary-General and the Directors of the Bureaux to have some flexibility in the implementation of the corresponding elements of the four-year rolling Operational Plan so as to take into consideration any changes that may occur during the interval between two Council sessions,

resolves

- 1 to approve the four-year rolling Operational Plan for the Union for 2022-2025; and
- 2 to allow the Secretary-General and the Directors the necessary flexibility in the implementation of the corresponding elements of the four-year rolling Operational Plan for 2022-2025.

ANNEX 3

Reference: [Document C21/64](#)

RESOLUTION 1404 (adopted by correspondence)

Establishment of the Council Working Group for Strategic and Financial Plans for 2024-2027

The ITU Council,

considering

that No. 74A of the Constitution requires the Secretary-General to provide information necessary for the preparation of a Strategic Plan,

considering also

- a) that in accordance with No. 62A of the Convention, the Council is required to receive and review the specific data for strategic planning that is provided by the Secretary-General as noted in No. 74A of the Constitution and, in the last but one ordinary session of the Council before the next plenipotentiary conference, initiate the preparation of a draft new strategic plan for the Union, drawing upon input from Member States, Sector Members and the Sector advisory groups, and produce a coordinated draft new strategic plan at least four months before that plenipotentiary conference;
- b) the provisions of Decision 5 (Rev. Dubai, 2018) concerning the revenue and expenses for the Union for the period 2020-2023;
- c) the guiding principles for the creation, management and termination of Council working groups established in [Decision 11 \(Rev. Dubai, 2018\)](#),

resolves

to establish a Council Working Group to develop the draft Strategic and Financial Plans for consideration by the 2022 Session of the Council and presentation by Council to PP-22. The Working Group (CWG-SFP), open to Member States and, when addressing the draft Strategic Plan, also open to Sector Members, has the following terms of reference:

- a) to identify, with the assistance of the Secretary-General and the Directors of the Bureaux, sources of information to be used in the development of the draft Plans;
- b) to develop draft Strategic and Financial Plans for presentation to the 2022 session of the Council;
- c) to post on the PP-22 website a coordinated draft new Strategic Plan four months before the Plenipotentiary Conference;
- d) to continue its discussions, if necessary, on the Financial Plan until the extraordinary session of the Council prior to the PP-22;
- e) to closely coordinate with other Council Working Groups and Sector advisory groups which may work on items related to the draft Strategic and Financial Plans,

instructs the Secretary-General, with support of the Directors of the Bureaux

to provide the necessary support and documentation for the operation of the CWG-SFP,

invites the membership, the Council Working Groups, the Elected Officials, and the Sector advisory groups

to provide all contributions and all necessary assistance to the development of the draft Strategic and Financial Plans, and to make full use of electronic means of working.

ANNEX 4

Reference: [Document C21/55](#)

DECISION 623

(adopted by correspondence)

Place and dates of the World Radiocommunication Conference (WRC-23) and Radiocommunication Assembly (RA-23)

The ITU Council,

noting

that Resolution 811 of the World Radiocommunication Conference (Sharm el Sheikh, 2019):

- a) resolved to recommend to the Council that a world radiocommunication conference be held in 2023 for a maximum period of four weeks;
- b) recommended its agenda, and invited the Council to finalize the agenda and arrange for the convening of the 2023 World Radiocommunication Conference (WRC-23) and to initiate as soon as possible the necessary consultation with the Member States,

noting further

Council Resolution 1399, which received the agreement of the required majority of the Member States of ITU, established the agenda of the WRC-23,

decides

that, subject to the concurrence of the majority of the Member States of the Union, the next World Radiocommunication Conference will take place either in Abu Dhabi or Dubai, UAE from 20 November to 15 December 2023, preceded by the 2023 Radiocommunication Assembly (RA-23) from 13-17 November 2023,

instructs the Secretary-General

- 1 to carry out a consultation with all Member States on the exact dates and place of RA-23 and WRC-23;
- 2 to make all the necessary arrangements, in agreement with the Director of the Radiocommunication Bureau, for the convening of the Conference.

ANNEX 5

Reference: [Document C21/4\(Rev.1\)](#)

Guidelines on “Ethical aspects of certain campaign activities”¹ prior to the Plenipotentiary Conference

The guidance provided in the document is based on the current framework and practice.² It is relevant primarily to candidates with a current role in the Union—this includes appointed staff members as well as Elected Officials.

In addition to basic principles such as fairness, equity, transparency, good faith, dignity and mutual respect, individuals who must balance an existing role in the Union with a candidature should be particularly mindful of general principles in the following three key areas, described further below: (A) Use of Union resources; (B) Campaign activities around Union events; and (C) Engagement with Member State representatives.

A) Use of Union Resources

General Principle:

- **The resources of the Union may only be used for the purpose of delivering the organization’s mandate and advancing its best interests.**

Application: Candidates should be mindful not to use any Union resources or their current position—including personnel support, official travel and expense reimbursement, or any office resources—for the purpose of advancing their candidature. Doing so may provide those with access to such resources an undue advantage and allow them to improperly draw a personal benefit from resources that are intended for official use only.

For example:

- Official travel for a mission or event should not be undertaken or authorized if the traveler would not typically attend such event in the normal course of their official duties for ITU. Conversely, if a staff member in active service would typically attend an event in the course of their official duties, their candidature should not preclude attendance. For further guidance on conduct while at an official event or during a mission, see below.
- There should be no use of any Union symbols (i.e., the ITU flag and/or emblem or the logos for specific conferences arranged by ITU) in any materials to promote a candidacy. This may improperly create the appearance of an official endorsement of a candidate. The ETO is available to review draft materials and advise on any specific cases.
- ITU Computers, printers, communications channels—including, ITU social media accounts—and ITU letterhead should not be used for any campaign activities. A private email account (not on the ITU corporate system) should be used for correspondence relating to campaign activities. To

¹ The text of these guidelines is identical to the text of the guidelines adopted by the 2018 session of the Council and published on the PP website.

² In principle, ETO considers that campaign activities of candidates should be limited until the steps to formalize a candidature have taken place.

the extent an individual is contacted on their ITU corporate account regarding their candidature, the correspondence should be forwarded to the private account and further correspondence should occur through that channel.

- Candidates should not seek the support of ITU staff responsible for communications activities of the Union (or any other ITU staff) to prepare any promotional materials for their candidature. This includes requests for advice, pictures, assistance or feedback with any promotional materials.

B) Campaign Activities Around Union Events

General Principle:

- **Campaign-related activities should not interfere with the conduct of Union affairs at official events.**

Application: Union events—and the informal and social occasions that surround these events—are an opportunity to engage with Member State representatives. Some candidates may be in attendance at such events due to their official responsibilities with ITU. Others may be in attendance as they currently serve on the delegation of a Member State. Still others may not have an official reason to attend the event, but wish to use the opportunity of stakeholders being convened in a single location.

The basic principles of fairness and equity suggest that candidates should have an equal opportunity to engage with Member State representatives when they are convening for such events. At the same time, it should be noted that the purpose of these events is to advance the Union’s work in a specific area, not to serve as a forum for campaigning. Thus, individuals should refrain from engaging with Member State representatives to promote their candidature during the course of a Union event. Informal or social occasions surrounding these events—not in the event space itself—may be used by candidates for campaign activities. Overall, candidates should refrain from behavior that would suggest that the fullest care for Union affairs is being displaced by attention to campaign-related activities.

For example:

- *Actively* engaging Member State representatives to discuss a candidature during the course of official proceedings may detract from the ability to conclude official matters during that event. Thus, it would be best to avoid actively engaging Member State representatives on election issues during a Union event. Candidates who are approached during a Union event to discuss their candidacy should consider inviting the relevant party to discuss further outside of the official meetings. Preferably, this would be at a meeting scheduled after proceedings for the day have concluded rather than during a coffee or lunch break (which are frequently otherwise used to continue discussions on official matters).
- During ITU events, candidates are discouraged from using the event space for any campaign activities. This includes refraining from delivering any candidate campaign statements during event break sessions sponsored by the Member States advancing their candidacy. As noted above, candidates may engage in campaign activities at informal or social occasions (such as receptions hosted by Member States) outside of the ITU event space itself.
- Individuals travelling to the site of an event to promote their candidature—who would not otherwise attend the event in the normal course of their official duties—should do so while on leave from the Union. Furthermore, as noted above, costs for attendance at an event for such

individuals should not be borne by the Union. Individuals are strongly encouraged to contact the ETO to inform of planned presence at an ITU event in a private capacity such that specific aspects of the relevant campaign activities can be discussed.

C) Engagement with Member States

General Principle:

- **The fundamental values of independence, loyalty to the Union and impartiality should be respected even while coordinating a candidature with a Member State.**

Application: A candidature will inevitably involve some level of coordination with a Member State. This type of engagement with a Member State should not jeopardize the independence and impartiality of the individual as an international civil servant and loyalty to the Union. Respect for these principles requires scrupulous attention to the possible perception that behavior taken in an official capacity will be viewed as reflecting the interests of a particular Member State and/or primarily intended to advance a candidature rather than serve the interests of the Union. There should be no suggestion that official acts on behalf of the Union—whether current or future—are, or will be, unduly influenced in exchange for support with a candidature.

For example:

- The coordination of a candidature should not involve sharing information with the Member State promoting the candidature that is not otherwise available to all Member States or not appropriate for public disclosure. This includes information related to the workplace performance of other candidates.
- Events organized by Member States to promote the candidature of an individual may involve a public speech by the candidate to outline their vision for the Union. There may also be written materials that are prepared in this regard. Those already serving the Union should endeavor to express their strictly personal views as candidate without calling into question their independence from Member States, impartiality, and loyalty to the Union. A message that would reasonably appear to be focused on criticizing the Union and/or any other candidates rather than presenting a positive vision would be inconsistent with the basic principles of good-faith, dignity, and mutual respect and may be contrary to the obligations of international civil servants to remain loyal to the Union and refrain from publicly airing grievances. In light also of provisions in the legal framework regulating outside activities (including statements to the press and submission of materials for publication which relate to the purpose, activities or interests of the Union), the ETO is available, on a confidential basis, to review in advance and advise on any public remarks or publication materials.

ANNEX 6

Reference: [Document C21/65\(+Add.1\)](#)

RESOLUTION 1405
(adopted by correspondence)

**BIENNIAL BUDGET
OF THE INTERNATIONAL TELECOMMUNICATION UNION
FOR 2022-2023**

The ITU Council,

in view of

the provisions of the Convention of the International Telecommunication Union,

bearing in mind

a) the provisions of Decision 5 (Rev. Dubai, 2018) of the Plenipotentiary Conference on the Revenue and Expenses of the Union for the period 2020-2023, which specifies that the contributory unit for Member States for the years 2022-2023 shall not exceed CHF 318,000;

b) the provisions of Article 11 of the Financial Regulations and Financial Rules of the Union relating to the transfers of appropriations,

resolves to approve

the biennial budget of the Union for 2022-2023, amounting to CHF 161,961,000 for 2022 and to CHF 163,194,000 for 2023, or CHF 325,155,000 for the biennium 2022-2023, appropriated as follows:

| | <i>CHF(000)</i> | | Total |
|--|------------------|------------------|------------------|
| | Estimates | Estimates | |
| | 2022 | 2023 | 2022-2023 |
| 1 - General Secretariat | 91'396 | 89'887 | 181'283 |
| 2 - Radiocommunication Sector | 28'883 | 32'455 | 61'338 |
| 3 - Telecommunication Standardization Sector | 13'894 | 13'195 | 27'089 |
| 4 - Telecommunication Development Sector | 27'368 | 27'237 | 54'605 |
| 5 - COVID-19 Crisis Management | 420 | 420 | 840 |
| TOTAL | 161'961 | 163'194 | 325'155 |

further resolves

1 to set the amount of the annual contributory unit for 2022 and 2023 at CHF 318,000 on the basis of the class of contribution chosen by Member States under No. 160 of the Constitution and No. 468 of the Convention of the International Telecommunication Union, i.e., on the basis of a total of 343 11/16 units;

- 2 to set at CHF 63,600 the annual value of the contributory unit for 2022 and 2023 for defraying the expenses of meetings of the Radiocommunication Sector (ITU-R), the Telecommunication Standardization Sector (ITU-T) and the Telecommunication Development Sector (ITU-D) payable by Sector Members, in accordance with No. 480 of the Convention of the International Telecommunication Union;
- 3 to set the financial contribution for Associates as follows:
 - a) CHF 10,600 for Associates participating in the work of ITU-T and ITU-R;
 - b) CHF 3,975 for Associates participating in the work of ITU-D;
 - c) CHF 1,987.50 for Associates from developing countries participating in the work of ITU-D;
- 4 to set the annual fee for academia, universities and their associated research establishments as follows:
 - a) CHF 3,975 for organizations from developed countries participating in the work of the three Sectors;
 - b) CHF 1,987.50 for organizations from developing countries participating in the work of the three Sectors;
- 5 to authorize the Secretary-General to adjust the appropriations in relation to the items of expenses in a) and b) below in accordance with the incurred changes through the use of the Reserve Account, and provided that the Reserve Account is kept at the level prescribed in Decision 5 (Rev. Dubai, 2018):
 - a) increases in salary scales, pension contributions and allowances, including post adjustments, applicable to Geneva, as adopted by the United Nations common system;
 - b) fluctuations in the exchange rate between the US dollar and the Swiss franc in so far as this affects the staff costs for those staff members on United Nations scales;
 - c) to grant the Secretary-General for the 2022-2023 biennium, with respect to *Rule 6.1* of the Financial Regulations and Financial Rules, the necessary flexibility to compensate overspend on categories 1 and 2 (Staff costs) from savings on categories 3 to 9 (Non-staff costs) and make the necessary transfers, if so needed;
- 6 to authorize to balance the 2022-2023 accounts, should the need arise, from surplus in revenue;
- 7 to instruct the Secretary-General to transfer CHF 1,000,000 from the Reserve Account in January 2022 to the ASHI fund in order to address the unfunded long-term liabilities.

Annexes: Tables 1-13

Table 1
Planned Expenses by Sector

CHF(000)

| | Actuals 2018-2019 | Budget 2020-2021 | Estimates 2022 | Estimates 2023 | Total 2022-2023 |
|--|----------------------|---------------------|-------------------|-------------------|--------------------|
| 1 - General Secretariat | 166'050 | 183'074 | 91'396 | 89'887 | 181'283 |
| 2 - Radiocommunication Sector | 53'092 | 59'527 | 28'883 | 32'455 | 61'338 |
| 3 - Telecommunication Standardization Sector | 26'699 | 26'983 | 13'894 | 13'195 | 27'089 |
| 4 - Telecommunication Development Sector | 54'030 | 60'960 | 27'368 | 27'237 | 54'605 |
| 5 - COVID-19 Crisis Management | | | 420 | 420 | 840 |
| 6 - Expenses not foreseen in the budget | 4'882 | | | | 0 |
| TOTAL | 304'753 | 330'544 | 161'961 | 163'194 | 325'155 |

Table 2

CHF(000)

Planned Revenue by Source

| | Actuals 2018-2019 | Budget 2020-2021 | Estimates 2022 | Estimates 2023 | Total 2022-2023 |
|--|----------------------|---------------------|-------------------|-------------------|--------------------|
| A. Assessed contributions | | | | | |
| A.1 Members States' contributions | 218'466 | 218'586 | 109'293 | 109'293 | 218'586 |
| A.2 Sector Members' contributions | | | | | |
| - Radiocommunication Sector | 12'815 | 12'624 | 6'314 | 6'314 | 12'628 |
| - Telecommunication Standardization Sector | 12'594 | 12'394 | 6'157 | 6'157 | 12'314 |
| - Telecommunication Development Sector | 2'983 | 2'910 | 1'352 | 1'352 | 2'704 |
| Total Sector Members | 28'392 | 27'928 | 13'823 | 13'823 | 27'646 |
| A.3 Associates | | | | | |
| - Radiocommunication Sector | 456 | 446 | 220 | 220 | 440 |
| - Telecommunication Standardization Sector | 3'314 | 3'328 | 1'932 | 1'932 | 3'864 |
| - Telecommunication Development Sector | 71 | 64 | 44 | 44 | 88 |
| Total Associates | 3'841 | 3'838 | 2'196 | 2'196 | 4'392 |
| A.4 Academia | 748 | 752 | 398 | 398 | 796 |
| A.5 Members States' contributions to conferences | 230 | | | | |
| Total assessed contributions | 251'677 | 251'104 | 125'710 | 125'710 | 251'420 |
| B. Cost recovery | | | | | |
| B.1 Project support cost revenue | 841 | 2'750 | 1'000 | 1'000 | 2'000 |
| B.2 Sales of publications | 29'479 | 38'000 | 15'500 | 15'500 | 31'000 |
| B.3 Products and services under cost recovery | | | | | |
| - UIFN | 1'036 | 1'000 | 500 | 500 | 1'000 |
| - TELECOM | 2'500 | 3'000 | 1'500 | 1'500 | 3'000 |
| - Satellite network filing | 31'153 | 31'000 | 15'000 | 18'000 | 33'000 |
| - Other Cost recovery revenue | 33 | | | | |
| Total products and services under cost recovery | 34'722 | 35'000 | 17'000 | 20'000 | 37'000 |
| Total cost recovery | 65'042 | 75'750 | 33'500 | 36'500 | 70'000 |
| C. Revenue from interest | 785 | 600 | 300 | 300 | 600 |
| D. Other revenue | 3'104 | 200 | 200 | 200 | 400 |
| Subtotal | 320'608 | 327'654 | 159'710 | 162'710 | 322'420 |
| E. Withdrawal/Payment from/to the Reserve Account* | | -1'469 | 1'469 | | 1'469 |
| F. Payment into the ICT Fund | | | -500 | -500 | -1'000 |
| G. Payment into the Building Fund | | | -750 | -750 | -1'500 |
| H. Savings from budget implementation | | 4'359 | 2'032 | 1'734 | 3'766 |
| TOTAL | 320'608 | 330'544 | 161'961 | 163'194 | 325'155 |

*) WTSa deferment from 2020 to 2022

Table 3
General Secretariat
Planned Expenses by Section

CHF(000)

| | | Actuals | Budget | Estimates | Estimates | Total |
|--------------|--|----------------|----------------|---------------|---------------|----------------|
| | | 2018-2019 | 2020-2021 | 2022 | 2023 | 2022-2023 |
| Section 1.1 | Plenipotentiary Conference | 1'303 | | 1'411 | | 1'411 |
| Section 1.2 | World Telecommunication Policy Forum | 49 | 306 | | | |
| Section 1.3 | World Summit on the Information Society | 105 | 150 | 50 | 50 | 100 |
| Section 2.1 | Council, Council Working Groups and Expert Groups | 1'064 | 1'655 | 689 | 676 | 1'365 |
| Section 7 | Activities and programmes | 18'748 | 1'130 | 565 | 565 | 1'130 |
| Section 9 | Secretary-General's Office and Departments | 144'781 | 179'833 | 88'681 | 88'596 | 177'277 |
| | - <i>ITU Common expenses</i> | | 27'162 | 11'291 | 11'261 | 22'552 |
| | - <i>Office of the Secretary-General and Deputy Secretary-General*</i> | 20'331 | 20'320 | 10'748 | 10'748 | 21'496 |
| | - <i>Strategic Planning and Membership Department</i> | 16'003 | 16'524 | 8'514 | 8'514 | 17'028 |
| | - <i>Conferences and Publications Department</i> | 42'741 | 47'017 | 23'469 | 23'443 | 46'912 |
| | - <i>Human Resources Management Department</i> | 11'823 | 11'070 | 5'801 | 5'801 | 11'602 |
| | - <i>Financial Resources Management Department</i> | 16'651 | 18'112 | 8'879 | 8'879 | 17'758 |
| | - <i>Information Services Department</i> | 37'232 | 39'628 | 19'979 | 19'950 | 39'929 |
| TOTAL | | 166'050 | 183'074 | 91'396 | 89'887 | 181'283 |

*) Including Facilities Management Division, Legal Affairs Unit and Internal Auditor

Table 4

General Secretariat 2022-2023

Planned Expenses by Section and Category of Expenses

| | CHF(000) | | | | | | | | | | | Total |
|--|----------------------------|---|---|---------------------------|---------------------|---|--|---|------------------------------------|--|---------------------------------|----------------|
| | Plenipotentiary Conference | World Summit on the Information Society | Council, Council Working Groups and Expert Groups | Activities and programmes | ITU Common expenses | Office of the Secretary-General and Deputy Secretary-General* | Strategic Planning and Membership Department | Conferences and Publications Department | Human Resources Managt. Department | Financial Resources Managt. Department | Information Services Department | |
| 1 - Staff costs | 1'112 | 0 | 692 | 0 | 500 | 10'166 | 12'660 | 34'921 | 8'088 | 13'394 | 20'317 | 101'850 |
| 2 - Other staff costs | 18 | 0 | 16 | 0 | 12'700 | 2'808 | 3'686 | 8'917 | 2'248 | 3'782 | 5'896 | 40'071 |
| 3 - Travel on duty | 123 | 0 | 582 | 0 | 0 | 564 | 300 | 70 | 128 | 260 | 96 | 2'123 |
| 4 - Contractual services | 147 | 100 | 24 | 1'050 | 1'700 | 500 | 218 | 1'802 | 870 | 126 | 7'102 | 13'639 |
| 5 - Rental and maintenance of premises and equipment | | 0 | 25 | 0 | 200 | 4'142 | 20 | 444 | 2 | 0 | 5'014 | 9'847 |
| 6 - Materials and supplies | 6 | 0 | 3 | 80 | 0 | 398 | 52 | 362 | 70 | 92 | 846 | 1'909 |
| 7 - Acquisition of premises, furniture and equipment | | 0 | 3 | 0 | 0 | 416 | 90 | 296 | 56 | 102 | 654 | 1'617 |
| 8 - Public and internal service utilities | | 0 | 0 | 0 | 1'490 | 2'480 | 0 | 70 | 0 | 0 | 0 | 4'040 |
| 9 - Audit and interagency fees and miscellaneous | 5 | 0 | 20 | 0 | 5'962 | 22 | 2 | 30 | 140 | 2 | 4 | 6'187 |
| TOTAL | 1'411 | 100 | 1'365 | 1'130 | 22'552 | 21'496 | 17'028 | 46'912 | 11'602 | 17'758 | 39'929 | 181'283 |

*including Facilities Management Division, Legal Affairs Unit and Internal Auditor

Table 4-1

General Secretariat 2022

Planned Expenses by Section and Category of Expenses

| | CHF(000) | | | | | | | | | | | |
|---|-------------------------------|--|---|------------------------------|---------------------------|--|---|--|---|---|---------------------------------------|---------------|
| | Plenipotentiary Conference | World Summit on the Information Society | Council, Council Working Groups and Expert Groups | Activities and programmes | ITU Common expenses | Office of the Secretary- General and Deputy Secretary- General* | Strategic Planning and Membership Department | Conferences and Publications Department | Human Resources Managt. Department | Financial Resources Managt. Department | Information Services Department | Total |
| 1 - Staff costs | 1'112 | | 353 | | 250 | 5'083 | 6'331 | 17'502 | 4'044 | 6'697 | 10'170 | 51'542 |
| 2 - Other staff costs | 18 | | 8 | | 6'350 | 1'404 | 1'842 | 4'469 | 1'124 | 1'891 | 2'951 | 20'057 |
| 3 - Travel on duty | 123 | | 291 | | | 282 | 150 | 35 | 64 | 130 | 48 | 1'123 |
| 4 - Contractual services | 147 | 50 | 24 | 525 | 850 | 250 | 109 | 862 | 435 | 63 | 3'551 | 6'866 |
| 5 - Rental and maintenance of premises and equipment | | | | | 100 | 2'071 | 10 | 222 | 1 | | 2'507 | 4'911 |
| 6 - Materials and supplies | 6 | | 3 | 40 | | 199 | 26 | 181 | 35 | 46 | 423 | 959 |
| 7 - Acquisition of premises, furniture and equipment | | | | | | 208 | 45 | 148 | 28 | 51 | 327 | 807 |
| 8 - Public and internal service utilities | | | | | 760 | 1'240 | | 35 | | | | 2'035 |
| 9 - Audit and interagency fees and miscellaneous | 5 | | 10 | | 2'981 | 11 | 1 | 15 | 70 | 1 | 2 | 3'096 |
| TOTAL | 1'411 | 50 | 689 | 565 | 11'291 | 10'748 | 8'514 | 23'469 | 5'801 | 8'879 | 19'979 | 91'396 |

*including Facilities Management Division, Legal Affairs Unit and Internal Auditor

Table 4-2

General Secretariat 2023

Planned Expenses by Section and Category of Expenses

CHF(000)

| | <i>Secretary-General's Office and Departments</i> | | | | | | | | | | | Total | |
|--|---|---|---|---------------------------|---------------------|---|--|---|------------------------------------|--|---------------------------------|---------------|--------|
| | Plenipotentiary Conference | World Summit on the Information Society | Council, Council Working Groups and Expert Groups | Activities and programmes | ITU Common expenses | Office of the Secretary-General and Deputy Secretary-General* | Strategic Planning and Membership Department | Conferences and Publications Department | Human Resources Managt. Department | Financial Resources Managt. Department | Information Services Department | | |
| 1 - Staff costs | | | 339 | | 250 | 5'083 | 6'329 | 17'419 | 4'044 | 6'697 | 10'147 | 50'308 | |
| 2 - Other staff costs | | | 8 | | | 6'350 | 1'404 | 1'844 | 4'448 | 1'124 | 1'891 | 2'945 | 20'014 |
| 3 - Travel on duty | | | 291 | | | | 282 | 150 | 35 | 64 | 130 | 48 | 1'000 |
| 4 - Contractual services | | 50 | | 525 | 850 | 250 | 109 | 940 | 435 | 63 | 3'551 | 6'773 | |
| 5 - Rental and maintenance of premises and equipment | | | 25 | | 100 | 2'071 | 10 | 222 | 1 | | 2'507 | 4'936 | |
| 6 - Materials and supplies | | | | 40 | | 199 | 26 | 181 | 35 | 46 | 423 | 950 | |
| 7 - Acquisition of premises, furniture and equipment | | | 3 | | | 208 | 45 | 148 | 28 | 51 | 327 | 810 | |
| 8 - Public and internal service utilities | | | | | 730 | 1'240 | | 35 | | | | 2'005 | |
| 9 - Audit and interagency fees and miscellaneous | | | 10 | | 2'981 | 11 | 1 | 15 | 70 | 1 | 2 | 3'091 | |
| TOTAL | 0 | 50 | 676 | 565 | 11'261 | 10'748 | 8'514 | 23'443 | 5'801 | 8'879 | 19'950 | 89'887 | |

*including Facilities Management Division, Legal Affairs Unit and Internal Auditor

Table 5
Radiocommunication Sector
Planned Expenses by Section

| | | CHF(000) | | | | |
|--------------|---|----------------------|---------------------|-------------------|-------------------|--------------------|
| | | Actuals 2018-2019 | Budget 2020-2021 | Estimates 2022 | Estimates 2023 | Total 2022-2023 |
| Section 3.1 | World Radiocommunication Conferences | 1'506 | | | 2'449 | 2'449 |
| Section 3.2 | Radiocommunication Assemblies | 342 | | | 402 | 402 |
| Section 4.1 | Regional Radiocommunication Conferences | | | | | |
| Section 5.1 | Radio Regulations Board | 720 | 962 | 452 | 452 | 904 |
| Section 5.2 | Radiocommunication Advisory Group | 67 | 106 | 63 | 69 | 132 |
| Section 6 | Study Group Meetings | 1'052 | 1'462 | 383 | 1'160 | 1'543 |
| Section 7 | Activities and Programmes | 486 | 1'295 | 350 | 350 | 700 |
| Section 8 | Seminars and Workshops | 161 | 780 | 388 | 388 | 776 |
| Section 9 | Bureau | 48'758 | 54'922 | 27'247 | 27'185 | 54'432 |
| | - Common expenses | 1'361 | 2'874 | 1'244 | 1'244 | 2'488 |
| | - Office of the Director | 1'658 | 1'612 | 1'018 | 1'018 | 2'036 |
| | - Departments | 45'739 | 50'436 | 24'985 | 24'923 | 49'908 |
| TOTAL | | 53'092 | 59'527 | 28'883 | 32'455 | 61'338 |

Table 6

Radiocommunication Sector 2022-2023

Planned Expenses by Section and Category of Expenses

| | CHF(000) | | | | | | | | | Total |
|--|----------------------------|-------------------------|-----------------------------------|----------------------|---------------------------|------------------------|---------------------------|------------------------|---------------|---------------|
| | Conferences and assemblies | Radio Regulations Board | Radiocommunication Advisory Group | Study Group Meetings | Activities and programmes | Seminars and Workshops | Radiocommunication Bureau | | | |
| | | | | | | | Common expenses | Office of the Director | Departments | |
| 1 - Staff costs | 2'164 | 332 | 114 | 1'023 | 0 | 258 | 0 | 1'440 | 38'634 | 43'965 |
| 2 - Other staff costs | 73 | 16 | 8 | 25 | 0 | 16 | 0 | 396 | 11'274 | 11'808 |
| 3 - Travel on duty | 225 | 538 | 0 | 130 | 0 | 410 | 900 | 200 | 0 | 2'403 |
| 4 - Contractual services | 140 | 0 | 3 | 140 | 700 | 32 | 510 | 0 | 0 | 1'525 |
| 5 - Rental and maintenance of premises and equipment | 220 | 0 | 0 | 195 | 0 | 36 | 80 | 0 | 0 | 531 |
| 6 - Materials and supplies | 12 | 10 | 3 | 17 | 0 | 3 | 60 | 0 | 0 | 105 |
| 7 - Acquisition of premises, furniture and equipment | 4 | 0 | 0 | 0 | 0 | 5 | 918 | 0 | 0 | 927 |
| 8 - Public and internal service utilities | | 4 | 4 | 0 | 0 | 2 | 0 | 0 | 0 | 10 |
| 9 - Audit and interagency fees and miscellaneous | 13 | 4 | 0 | 13 | 0 | 14 | 20 | 0 | 0 | 64 |
| TOTAL | 2'851 | 904 | 132 | 1'543 | 700 | 776 | 2'488 | 2'036 | 49'908 | 61'338 |

Table 6-1

Radiocommunication Sector 2022

Planned Expenses by Section and Category of Expenses

| | CHF(000) | | | | | | | | | Total |
|--|----------------------------|-------------------------|-----------------------------------|----------------------|---------------------------|------------------------|---------------------------|------------------------|---------------|---------------|
| | Conferences and assemblies | Radio Regulations Board | Radiocommunication Advisory Group | Study Group Meetings | Activities and programmes | Seminars and Workshops | Radiocommunication Bureau | | | |
| | | | | | | | Common expenses | Office of the Director | Departments | |
| 1 - Staff costs | | 166 | 56 | 201 | | 129 | | 720 | 19'342 | 20'614 |
| 2 - Other staff costs | | 8 | 4 | 8 | | 8 | | 198 | 5'643 | 5'869 |
| 3 - Travel on duty | | 269 | | 65 | | 205 | 450 | 100 | | 1'089 |
| 4 - Contractual services | | | | 40 | 350 | 16 | 255 | | | 661 |
| 5 - Rental and maintenance of premises and equipment | | | | 50 | | 18 | 40 | | | 108 |
| 6 - Materials and supplies | | 5 | 1 | 10 | | 2 | 30 | | | 48 |
| 7 - Acquisition of premises, furniture and equipment | | | | | | 2 | 459 | | | 461 |
| 8 - Public and internal service utilities | | 2 | 2 | | | 1 | | | | 5 |
| 9 - Audit and interagency fees and miscellaneous | | 2 | | 9 | | 7 | 10 | | | 28 |
| TOTAL | | 452 | 63 | 383 | 350 | 388 | 1'244 | 1'018 | 24'985 | 28'883 |

Table 6-2

Radiocommunication Sector 2023

Planned Expenses by Section and Category of Expenses

| | CHF(000) | | | | | | | | | Total |
|--|----------------------------|-------------------------|-----------------------------------|----------------------|---------------------------|------------------------|---------------------------|------------------------|---------------|---------------|
| | Conferences and assemblies | Radio Regulations Board | Radiocommunication Advisory Group | Study Group Meetings | Activities and programmes | Seminars and Workshops | Radiocommunication Bureau | | | |
| | | | | | | | Common expenses | Office of the Director | Departments | |
| 1 - Staff costs | 2'164 | 166 | 58 | 822 | | 129 | | 720 | 19'292 | 23'351 |
| 2 - Other staff costs | 73 | 8 | 4 | 17 | | 8 | | 198 | 5'631 | 5'939 |
| 3 - Travel on duty | 225 | 269 | | 65 | | 205 | 450 | 100 | | 1'314 |
| 4 - Contractual services | 140 | | 3 | 100 | 350 | 16 | 255 | | | 864 |
| 5 - Rental and maintenance of premises and equipment | 220 | | | 145 | | 18 | 40 | | | 423 |
| 6 - Materials and supplies | 12 | 5 | 2 | 7 | | 1 | 30 | | | 57 |
| 7 - Acquisition of premises, furniture and equipment | 4 | | | | | 3 | 459 | | | 466 |
| 8 - Public and internal service utilities | | 2 | 2 | | | 1 | | | | 5 |
| 9 - Audit and interagency fees and miscellaneous | 13 | 2 | | 4 | | 7 | 10 | | | 36 |
| TOTAL | 2'851 | 452 | 69 | 1'160 | 350 | 388 | 1'244 | 1'018 | 24'923 | 32'455 |

Table 7

Telecommunication Standardization Sector

Planned Expenses by Section

CHF(000)

| | | Actuals 2018-2019 | Budget 2020-2021 | Estimates 2022 | Estimates 2023 | Total 2022-2023 |
|--------------|---|----------------------|---------------------|-------------------|-------------------|--------------------|
| Section 3.1 | World Telecommunication Standardization Assembly and preparatory meetings | | 275 | 699 | 0 | 699 |
| Section 5 | Telecommunication Standardization Advisory Group | 132 | 198 | 91 | 91 | 182 |
| Section 6 | Study Group Meetings | 2'390 | 2'394 | 1'180 | 1'180 | 2'360 |
| Section 7 | Activities and Programmes | 397 | 400 | 200 | 200 | 400 |
| Section 8 | Seminars and Workshops | 575 | 600 | 260 | 260 | 520 |
| Section 9 | Bureau | 23'205 | 23'116 | 11'464 | 11'464 | 22'928 |
| | - Common expenses | 815 | 914 | 230 | 230 | 460 |
| | - Office of the Director | 1'459 | 1'500 | 1'132 | 1'132 | 2'264 |
| | - Departments | 20'931 | 20'702 | 10'102 | 10'102 | 20'204 |
| TOTAL | | 26'699 | 26'983 | 13'894 | 13'195 | 27'089 |

Table 8
Telecommunication Standardization Sector 2022-2023
Planned Expenses by Section and Category of Expenses

| | CHF(000) | | | | | | | | | Total |
|---|---|---|-------------------------|------------------------------|---------------------------|--|---------------------------|---------------|---------------|-------|
| | World Telecom. Standardization Assembly | Telecom. Standardization Advisory Group | Study Group Meetings | Activities and programmes | Seminars and Workshops | Telecommunication Standardization Bureau | | | | |
| | | | | | | Common expenses | Office of the Director | Departments | | |
| 1 - Staff costs | 472 | 126 | 1'194 | 0 | 40 | 0 | 1'648 | 15'484 | 18'964 | |
| 2 - Other staff costs | 8 | 8 | 26 | 0 | 0 | 0 | 496 | 4'540 | 5'078 | |
| 3 - Travel on duty | 120 | 40 | 940 | 0 | 360 | 0 | 100 | 120 | 1'680 | |
| 4 - Contractual services | 50 | 8 | 180 | 400 | 80 | 280 | 20 | 60 | 1'078 | |
| 5 - Rental and maintenance of premises and equipment | 30 | 0 | 20 | 0 | 20 | 0 | 0 | 0 | 70 | |
| 6 - Materials and supplies | 10 | 0 | 0 | 0 | 0 | 60 | 0 | 0 | 70 | |
| 7 - Acquisition of premises, furniture and equipment | | 0 | 0 | 0 | 0 | 100 | 0 | 0 | 100 | |
| 8 - Public and internal service utilities | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 9 - Audit and interagency fees and miscellaneous | 9 | 0 | 0 | 0 | 20 | 20 | 0 | 0 | 49 | |
| TOTAL | 699 | 182 | 2'360 | 400 | 520 | 460 | 2'264 | 20'204 | 27'089 | |

Table 8-1
Telecommunication Standardization Sector 2022
Planned Expenses by Section and Category of Expenses

| | CHF(000) | | | | | | | | |
|---|---|---|-------------------------|------------------------------|---------------------------|--|---------------------------|---------------|---------------|
| | World Telecom. Standardization Assembly | Telecom. Standardization Advisory Group | Study Group Meetings | Activities and programmes | Seminars and Workshops | Telecommunication Standardization Bureau | | | Total |
| | | | | | | Common expenses | Office of the Director | Departments | |
| 1 - Staff costs | 472 | 63 | 597 | | 20 | | 824 | 7'742 | 9'718 |
| 2 - Other staff costs | 8 | 4 | 13 | | | | 248 | 2'270 | 2'543 |
| 3 - Travel on duty | 120 | 20 | 470 | | 180 | | 50 | 60 | 900 |
| 4 - Contractual services | 50 | 4 | 90 | 200 | 40 | 140 | 10 | 30 | 564 |
| 5 - Rental and maintenance of premises and equipment | 30 | | 10 | | 10 | | | | 50 |
| 6 - Materials and supplies | 10 | | | | | 30 | | | 40 |
| 7 - Acquisition of premises, furniture and equipment | | | | | | 50 | | | 50 |
| 8 - Public and internal service utilities | | | | | | | | | 0 |
| 9 - Audit and interagency fees and miscellaneous | 9 | | | | 10 | 10 | | | 29 |
| TOTAL | 699 | 91 | 1'180 | 200 | 260 | 230 | 1'132 | 10'102 | 13'894 |

Table 8-2

Telecommunication Standardization Sector 2023

Planned Expenses by Section and Category of Expenses

| | CHF(000) | | | | | | | | |
|---|---|---|-------------------------|------------------------------|---------------------------|--|--------------|---------------|---------------|
| | World Telecom. Standardization Assembly | Telecom. Standardization Advisory Group | Study Group Meetings | Activities and programmes | Seminars and Workshops | Telecommunication Standardization Bureau | | | Total |
| | | | | | Common expenses | Office of the Director | Departments | | |
| 1 - Staff costs | | 63 | 597 | | 20 | | 824 | 7'742 | 9'246 |
| 2 - Other staff costs | | 4 | 13 | | | | 248 | 2'270 | 2'535 |
| 3 - Travel on duty | | 20 | 470 | | 180 | | 50 | 60 | 780 |
| 4 - Contractual services | | 4 | 90 | 200 | 40 | 140 | 10 | 30 | 514 |
| 5 - Rental and maintenance of premises and equipment | | | 10 | | 10 | | | | 20 |
| 6 - Materials and supplies | | | | | | 30 | | | 30 |
| 7 - Acquisition of premises, furniture and equipment | | | | | | 50 | | | 50 |
| 8 - Public and internal service utilities | | | | | | | | | 0 |
| 9 - Audit and interagency fees and miscellaneous | | | | | 10 | 10 | | | 20 |
| TOTAL | 0 | 91 | 1'180 | 200 | 260 | 230 | 1'132 | 10'102 | 13'195 |

Table 9

Telecommunication Development Sector

Planned Expenses by Section

| | | CHF(000) | | | | |
|--------------|--|----------------------|---------------------|-------------------|-------------------|--------------------|
| | | Actuals 2018-2019 | Budget 2020-2021 | Estimates 2022 | Estimates 2023 | Total 2022-2023 |
| Section 3 | World Telecommunication Development Conferences | | 1'026 | | | 0 |
| Section 4 | Regional Telecommunication Development Conferences | | 498 | | | 0 |
| Section 5 | Telecommunication Development Advisory Group | 206 | 244 | 172 | 143 | 315 |
| Section 6 | Study Group Meetings | 702 | 796 | 407 | 407 | 814 |
| Section 7 | Activities and Programmes* | 8'440 | 12'200 | 4'200 | 4'200 | 8'400 |
| Section 9 | Bureau | 44'682 | 46'196 | 22'589 | 22'487 | 45'076 |
| | - Common expenses | 864 | 1'504 | 219 | 219 | 438 |
| | - Office of the Director | 3'120 | 2'156 | 1'697 | 1'660 | 3'357 |
| | - Regional Offices | 15'097 | 15'286 | 7'486 | 7'487 | 14'973 |
| | - Departments | 25'601 | 27'250 | 13'187 | 13'121 | 26'308 |
| TOTAL | | 54'030 | 60'960 | 27'368 | 27'237 | 54'605 |

*) Including Seminars and Workshops

Table 10
Telecommunication Development Sector 2022-2023
Planned Expenses by Section and Category of Expenses

| | Telecommunication Development Bureau | | | | | | | Total |
|---|---|-------------------------|-------------------------------|--------------------|---------------------------|------------------|---------------|---------------|
| | Telecom. Development Advisory Group | Study Group Meetings | Activities and programmes* | Common expenses | Office of the Director | Regional Offices | Departments | |
| 1 - Staff costs | 139 | 432 | 930 | 0 | 2'376 | 10'760 | 20'209 | 34'846 |
| 2 - Other staff costs | 8 | 16 | 0 | 0 | 681 | 3'162 | 5'918 | 9'785 |
| 3 - Travel on duty | 140 | 340 | 2'702 | 60 | 200 | 414 | 181 | 4'037 |
| 4 - Contractual services | 18 | 20 | 4'746 | 100 | 100 | 72 | 0 | 5'056 |
| 5 - Rental and maintenance of premises and equipment | | 0 | 0 | 180 | 0 | 98 | 0 | 278 |
| 6 - Materials and supplies | | 0 | 22 | 66 | 0 | 88 | 0 | 176 |
| 7 - Acquisition of premises, furniture and equipment | | 0 | 0 | 0 | 0 | 115 | 0 | 115 |
| 8 - Public and internal service utilities | | 0 | 0 | 10 | 0 | 126 | 0 | 136 |
| 9 - Audit and interagency fees and miscellaneous | 10 | 6 | 0 | 22 | 0 | 138 | 0 | 176 |
| TOTAL | 315 | 814 | 8'400 | 438 | 3'357 | 14'973 | 26'308 | 54'605 |

*) Including Seminars and Workshops

Table 10-1
Telecommunication Development Sector 2022
Planned Expenses by Section and Category of Expenses

| | Telecommunication Development Bureau | | | | | | | Total |
|---|---|-------------------------|-------------------------------|--------------------|---------------------------|------------------|---------------|---------------|
| | Telecom. Development Advisory Group | Study Group Meetings | Activities and programmes* | Common expenses | Office of the Director | Regional Offices | Departments | |
| 1 - Staff costs | 83 | 216 | 465 | | 1'203 | 5'380 | 10'129 | 17'476 |
| 2 - Other staff costs | 4 | 8 | | | 344 | 1'581 | 2'967 | 4'904 |
| 3 - Travel on duty | 70 | 170 | 1'351 | 30 | 100 | 207 | 91 | 2'019 |
| 4 - Contractual services | 10 | 10 | 2'373 | 50 | 50 | 36 | | 2'529 |
| 5 - Rental and maintenance of premises and equipment | | | | 90 | | 49 | | 139 |
| 6 - Materials and supplies | | | 11 | 33 | | 44 | | 88 |
| 7 - Acquisition of premises, furniture and equipment | | | | | | 57 | | 57 |
| 8 - Public and internal service utilities | | | | 5 | | 63 | | 68 |
| 9 - Audit and interagency fees and miscellaneous | 5 | 3 | | 11 | | 69 | | 88 |
| TOTAL | 172 | 407 | 4'200 | 219 | 1'697 | 7'486 | 13'187 | 27'368 |

*) Including Seminars and Workshops

Table 10-2

Telecommunication Development Sector 2023

Planned Expenses by Section and Category of Expenses

| | Telecommunication Development Bureau | | | | | | | Total |
|---|---|-------------------------|-------------------------------|--------------------|---------------------------|------------------|---------------|---------------|
| | Telecom. Development Advisory Group | Study Group Meetings | Activities and programmes* | Common expenses | Office of the Director | Regional Offices | Departments | |
| 1 - Staff costs | 56 | 216 | 465 | | 1'173 | 5'380 | 10'080 | 17'370 |
| 2 - Other staff costs | 4 | 8 | | | 337 | 1'581 | 2'951 | 4'881 |
| 3 - Travel on duty | 70 | 170 | 1'351 | 30 | 100 | 207 | 90 | 2'018 |
| 4 - Contractual services | 8 | 10 | 2'373 | 50 | 50 | 36 | | 2'527 |
| 5 - Rental and maintenance of premises and equipment | | | | 90 | | 49 | | 139 |
| 6 - Materials and supplies | | | 11 | 33 | | 44 | | 88 |
| 7 - Acquisition of premises, furniture and equipment | | | | | | 58 | | 58 |
| 8 - Public and internal service utilities | | | | 5 | | 63 | | 68 |
| 9 - Audit and interagency fees and miscellaneous | 5 | 3 | | 11 | | 69 | | 88 |
| TOTAL | 143 | 407 | 4'200 | 219 | 1'660 | 7'487 | 13'121 | 27'237 |

*) Including Seminars and Workshops

Table 11

ITU Regional and Area Offices 2022-2023

Planned Expenses by Region and Category of Expenses

CHF(000)
ITU Regional and Area Offices

| | Regional and Area Offices Common Expenses | Africa Region (AFR) | Americas Region (AMS) | Arab States Region (ARB) | Asia and the Pacific Region (ASP) | Commonwealth of Independent States (CIS) | European Region (EUR) | Total |
|--|---|---------------------|-----------------------|--------------------------|-----------------------------------|--|-----------------------|---------------|
| 1 - Staff costs | | 3'030 | 2'992 | 1'294 | 2'006 | 710 | 728 | 10'760 |
| 2 - Other staff costs | | 892 | 880 | 382 | 592 | 206 | 210 | 3'162 |
| 3 - Travel on duty | | 100 | 98 | 64 | 72 | 44 | 36 | 414 |
| 4 - Contractual services | | 42 | 8 | 10 | 6 | 6 | 0 | 72 |
| 5 - Rental and maintenance of premises and equipment | | 56 | 20 | 8 | 12 | 2 | 0 | 98 |
| 6 - Materials and supplies | | 38 | 22 | 6 | 8 | 10 | 4 | 88 |
| 7 - Acquisition of premises, furniture and equipment | 115 | 0 | 0 | 0 | 0 | 0 | 0 | 115 |
| 8 - Public and internal service utilities | | 48 | 38 | 10 | 24 | 4 | 2 | 126 |
| 9 - Audit and interagency fees and miscellaneous | | 72 | 40 | 6 | 12 | 6 | 2 | 138 |
| TOTAL | 115 | 4'278 | 4'098 | 1'780 | 2'732 | 988 | 982 | 14'973 |

Table 11-1

ITU Regional and Area Offices 2022

Planned Expenses by Region and Category of Expenses

CHF(000)
ITU Regional and Area Offices

| | Regional and Area Offices Common Expenses | Africa Region (AFR) | Americas Region (AMS) | Arab States Region (ARB) | Asia and the Pacific Region (ASP) | Commonwealth of Independent States (CIS) | European Region (EUR) | Total |
|--|--|---------------------|-----------------------|--------------------------|-----------------------------------|--|-----------------------|--------------|
| 1 - Staff costs | | 1'515 | 1'496 | 647 | 1'003 | 355 | 364 | 5'380 |
| 2 - Other staff costs | | 446 | 440 | 191 | 296 | 103 | 105 | 1'581 |
| 3 - Travel on duty | | 50 | 49 | 32 | 36 | 22 | 18 | 207 |
| 4 - Contractual services | | 21 | 4 | 5 | 3 | 3 | | 36 |
| 5 - Rental and maintenance of premises and equipment | | 28 | 10 | 4 | 6 | 1 | | 49 |
| 6 - Materials and supplies | | 19 | 11 | 3 | 4 | 5 | 2 | 44 |
| 7 - Acquisition of premises, furniture and equipment | 57 | | | | | | | 57 |
| 8 - Public and internal service utilities | | 24 | 19 | 5 | 12 | 2 | 1 | 63 |
| 9 - Audit and interagency fees and miscellaneous | | 36 | 20 | 3 | 6 | 3 | 1 | 69 |
| TOTAL | 57 | 2'139 | 2'049 | 890 | 1'366 | 494 | 491 | 7'486 |

Table 11-2

ITU Regional and Area Offices 2023

Planned Expenses by Region and Category of Expenses

| | CHF(000) | | | | | | | Total |
|--|---|---------------------|-----------------------|--------------------------|-----------------------------------|--|-----------------------|--------------|
| | Regional and Area Offices Common Expenses | Africa Region (AFR) | Americas Region (AMS) | Arab States Region (ARB) | Asia and the Pacific Region (ASP) | Commonwealth of Independent States (CIS) | European Region (EUR) | |
| 1 - Staff costs | | 1'515 | 1'496 | 647 | 1'003 | 355 | 364 | 5'380 |
| 2 - Other staff costs | | 446 | 440 | 191 | 296 | 103 | 105 | 1'581 |
| 3 - Travel on duty | | 50 | 49 | 32 | 36 | 22 | 18 | 207 |
| 4 - Contractual services | | 21 | 4 | 5 | 3 | 3 | | 36 |
| 5 - Rental and maintenance of premises and equipment | | 28 | 10 | 4 | 6 | 1 | | 49 |
| 6 - Materials and supplies | | 19 | 11 | 3 | 4 | 5 | 2 | 44 |
| 7 - Acquisition of premises, furniture and equipment | 58 | | | | | | | 58 |
| 8 - Public and internal service utilities | | 24 | 19 | 5 | 12 | 2 | 1 | 63 |
| 9 - Audit and interagency fees and miscellaneous | | 36 | 20 | 3 | 6 | 3 | 1 | 69 |
| TOTAL | 58 | 2'139 | 2'049 | 890 | 1'366 | 494 | 491 | 7'487 |

Table 12
Capital Expenses 2022-2023
Planned Expenses by Section

CHF(000)

| | | 2022 | 2023 | Total 2022-2023 |
|--------------|---|------------|------------|--------------------|
| Section 9 | General Secretariat Departments | | | |
| | - Conferences and Publications Department | 48 | 48 | 96 |
| | - Information Services Department | 212 | 212 | 424 |
| Section 9 | Radiocommunication Bureau | | | |
| | - Common expenses | 300 | 300 | 600 |
| TOTAL | | 560 | 560 | 1'120 |

Table 13
COVID-19- Crisis Management 2022-2023
Planned Expenses by category of expenses

CHF(000)

| | 2022 | 2023 | Total 2022-2023 |
|--|------------|------------|--------------------|
| 6 - Materials and supplies | 120 | 120 | 240 |
| 7 - Acquisition of premises, furniture and equipment | 100 | 100 | 200 |
| 8 - Public and internal service utilities | 200 | 200 | 400 |
| TOTAL | 420 | 420 | 840 |

ANNEX 7

Reference: Documents [C21/11](#) and [C21/DT/3](#)

DECISION 624 (adopted by correspondence)

Cancellation of interest on arrears and irrecoverable debts

The ITU Council,

having examined

the report by the Secretary-General on arrears and special arrears accounts ([Document C21/11](#)),

decides

to approve the writing off of the following interest on arrears and irrecoverable debts in the amount of **CHF 3 001 808.34** against a corresponding withdrawal from the Reserve for Debtors' Accounts. Please refer to the details in the table below.

| Country | Company Name | Year | Principal | Interest | Total |
|----------------------|--|-----------|-------------|-------------------|-------------------|
| Cameroon | Ministère des Postes et Télécommunications | 2014-2020 | 0.00 | 164,445.35 | 164,445.35 |
| Iran | Ministry of Information and Communication Technology (MICT) | 2016-2019 | 0.00 | 79,660.45 | 79,660.45 |
| Tajikistan | Communication Service under the Government of the Republic of Tajikistan | 2011 | 0.00 | 511,822.30 | 511,822.30 |
| Sub-total 3.2 | | | 0.00 | 755,928.10 | 755,928.10 |
| Algeria | Wataniya Telecom Algérie Spa, Alger | 2005-2007 | 3,975.00 | 4,947.90 | 8,922.90 |
| Egypt | BarkoTel Communications, Cairo | 2002-2006 | 19,068.75 | 30,824.35 | 49,893.10 |
| Egypt | LINKdotNET, Cairo | 2008-2009 | 3,975.00 | 3,975.65 | 7,950.65 |
| Egypt | Telecon Consultants, Alexandria | 2002-2006 | 19,725.00 | 32,383.95 | 52,108.95 |
| Egypt | Trade Fairs International, Cairo | 2000-2006 | 24,975.00 | 43,624.90 | 68,599.90 |
| India | TCIL, New Delhi | 2006-2007 | 63,600.00 | 81,363.35 | 144,963.35 |
| Italy | Aethra srl, Ancona | 2007-2008 | 31,800.00 | 3,476.45 | 35,276.45 |
| Italy | CommeProve Technologies SpA, Firenze | 2018 | 3,533.33 | 585.60 | 4,118.93 |
| Italy | Sky Chance Trading, Rome | 2020 | 6,183.33 | 0.00 | 6,183.33 |
| Kazakhstan | Kazakh Academy of Trans. & Comm., Almaty | 2008-2009 | 4,306.25 | 4,231.40 | 8,537.65 |
| Kuwait | The Arabian Business Franchise, Hawalli | 2006-2007 | 7,950.00 | 10,170.60 | 18,120.60 |
| Lebanon | Arabcom Hitek, Beirut | 2001-2006 | 23,662.50 | 40,770.85 | 64,433.35 |
| Lebanon | ExiCon International Group, Beirut | 2010-2011 | 3,975.00 | 3,028.10 | 7,003.10 |
| Lebanon | MTN/Investcom LLC, Beirut | 2008 | 3,975.00 | 4,323.50 | 8,298.50 |
| Lebanon | Telecommunication Information Technology (TIT), Beirut | 2008 | 25,000.00 | 25,304.80 | 50,304.80 |
| Liberia | West Africa Telecom Inc., Monrovia | 2007 | 3,975.00 | 4,821.40 | 8,796.40 |
| Mauritania | MAURITEL SA, Nouakchott | 2008 | 35,775.00 | 38,910.85 | 74,685.85 |
| Netherlands | SMITCOMS N.V., St. Maarten | 2004-2007 | 253,200.00 | 359,330.80 | 612,530.80 |

| | | | | | |
|----------------------------|---|-----------|-------------------|---------------------|---------------------|
| Pakistan | Paktel Limited, Islamabad | 2007 | 3,975.00 | 4,821.40 | 8,796.40 |
| Philippines | PhilCom, Makati City | 2007-2009 | 3,975.00 | 3,977.65 | 7,952.65 |
| Romania | Polytech Sch of Bucharest Association, Bucharest | 2009-2010 | 3,975.00 | 3,503.90 | 7,478.90 |
| Russian Federation | JSC National Telemedicine Agency, Moscow | 2012 | 2,981.25 | 1,948.60 | 4,929.85 |
| Somalia | Telecom Somalia, Mogadishu | 2005-2007 | 8,278.10 | 10,542.20 | 18,820.30 |
| South Africa | Cell C (Pty) Ltd, Benmore | 2004-2207 | 245,475.00 | 340,079.00 | 585,554.00 |
| Switzerland | Infovista SAS (Ex. Ascom Network Testing AG, Solothurn) | 2018 | 10,600.00 | 1,057.35 | 11,657.35 |
| Syrian Arab Republic | Arab Regional Isps Association (ARISPA), Damascus | 2009 | 3,975.00 | 3,853.75 | 7,828.75 |
| Zimbabwe | NetOne Cellular (Pvt.) Ltd, Harare | 2003-2006 | 118,910.58 | 232,804.60 | 351,715.18 |
| Res. 99 (Rev. Dubai, 2018) | BCI Comm. & Adv. Technology, Ramallah | 2007-2008 | 4,968.75 | 5,449.50 | 10,418.25 |
| Sub-total 3.3 | | | 945,767.84 | 1,300,112.40 | 2,245,880.24 |
| Grand Total | | | 945,767.84 | 2,056,040.50 | 3,001,808.34 |

ANNEX 8

Reference: Document [C21/49](#) and [C21/DT/4](#)

Urgent tasks from UMACS for the year 2021

The table below presents, for consideration by VCC1/21, the list of the most urgent tasks identified from the Unfunded Mandatory Activities for the year 2021.

The total amount required for 2021 amounts to KCHF 301 broken down as follows:

| Description | CHF(000) |
|---|------------|
| | 2021 |
| ITU-T: Additional resources for Study Group activities (2P2s and 1 P1) | 161 |
| ITU-R: IT tools and applications for implementing the Radio Regulations (Resolutions 907 and 908) | 140 |
| TOTAL | 301 |

ANNEX 9

Reference: Document [C21/77](#) and [C21/81](#)

DECISION 619 (C19, LAST AMENDED C21)

(modified by correspondence)

Headquarters Premises

The ITU Council,

recalling

Resolution 212 (Dubai, 2018) on the Union's future headquarters premises over the long term and Council Decision 588 on Headquarters Premises,

recalling further

Resolution 212 *recalling* c) v) to offset the total final project costs by applying all proceeds from the sale of the Tower to existing loans on assets that are to be disposed of, to the necessary costs associated with the sale, and to reduce to the maximum the outstanding amount of the loan,

noting with appreciation

the efforts made by the ITU management and the BPD (Building Project Division) to optimise costs in order to reduce the overall cost of the new ITU Headquarters,

having considered

the report of the Secretary-General contained in document C19-ADD/2,

mindful

of the concerns of Member States with moving meetings of the ITU outside of Geneva for the duration of the demolition and early construction phase as national representations in Geneva have the human resources to attend ITU meetings while such resources are not necessarily available in all countries, and similar concerns expressed by ITU Staff who should not be expected to relocate outside of their Geneva homes for extended periods in order to cover the high number of meetings scheduled by the ITU but possibly hosted outside Geneva,

decides

- 1 to approve continuing the project to replace the Varembé building and Tower with a new building which, with the existing Montbrillant building, will form the new Geneva Headquarters of the Union;
- 2 to approve the final direct project cost of CHF 170,139,000, as described in C19-ADD/2, financed entirely by the available funding of CHF 150,000,000 host country loan, CHF 15,140,000 sponsorships and donations, and CHF 5,000,000 new building fund;
- 3 to provide an additional financial cushion for the non-mitigated risks up to CHF 12,600,000, which represents the cumulative limit of 8% of the current estimates of direct costs described in C19-ADD/2, through the creation of a Risk Register Fund to be financed by subsequent Council decisions beginning in 2020, in accordance with the Financial Regulations and Financial Rules;
- 4 that, as of the date of adoption of this decision, any future sponsorships or donations will only be accepted by ITU after:

- the proposed change order to the design is evaluated by the ITU management and BPD to assess the amount of all indirect costs (including Architect’s fees, Building Management Consultant fees, General Contractor fees, etc.), all net direct costs, and the impact on the project schedule;
 - the prospective sponsor agrees to pay for all these increased direct and indirect project costs as part of its sponsorship or donation; and
 - BPD determines that the sponsorship or donation will not create further delays to the project;
- 5 to approve the funding to cover indirect project costs of up to CHF 2,275,000 for the period 2021-2023 through measures outlined in the Financial Regulations and Financial Rules and recommend PP-22 to include CHF 2,315,000 within the draft financial plan for the period 2024-2027 for the Capital Fund;
 - 6 to apply all proceeds from the sale of the Tower as per Resolution 212 *recalling* c) v),
instructs the Secretary-General
 - 1 to proceed with the request, to relevant Swiss authorities, for the second part of the CHF 150,000,000 loan;
 - 2 to establish the Risk Register fund in *decides* 3 above noting that any monies left in this account at the end of construction will be placed in the Reserve Account;
 - 3 to address the need for temporary conference and meeting facilities during the demolition and early construction phase of the project by producing a list of the needs, including dates of conferences and meetings during this period and report to MSAG on the progress thereof;
 - 4 to continue the implementation of Council Decisions regarding the preservation of a Popov Room, including providing financial and legal analysis of options presented in paragraph 2.2.18.13 of the Summary record of the ninth and last Plenary Meeting of the 2019 ordinary session of Council (Document [C19/120](#));
 - 5 to work with the Host Country to address the implementation of UNDSS requirements for UN MOSS compliance;
 - 6 to continue engaging with the Staff Council, to facilitate greater transparency and dialogue in the entire relocation and design process, ensuring morale, well-being, and effectiveness of staff in executing their responsibilities to the benefit of the Union;
 - 7 to create a *Staff Working Conditions Strategy and Implementation Plan* for the consideration of Council 2020, including putting in place measures to facilitate flexible work arrangement including plans to allow staff to work from home;
 - 8 to provide quarterly briefings to the MSAG, including information related to updates of the Risk Register;
 - 9 to conduct regular audits of the project;
 - 10 to continue to abide by the highest standards in terms of ethics and procurement in all bidding procedures organized throughout the project.

ANNEX 10

Reference: [Document C21/23](#)

RESOLUTION 1406 (adopted by correspondence)

Conditions of service of ITU Elected Officials

The ITU Council,

in view of

Resolution 46 (Kyoto, 1994) adopted by the Plenipotentiary Conference,

having considered

the report by the Secretary-General on the measures taken within the United Nations Common System as a result of the decisions of the United Nations General Assembly at its 75th session with regard to conditions of service (Resolution 75/245A of 31 December 2020),

resolves

to approve the following salaries with effect from 1 January 2021, and pensionable remuneration with effect from 1 February 2021 for ITU elected officials:

| | USD per annum | | |
|--|---------------------------|-------------------------|--|
| | Gross (1 January 2021) | Net (1 January 2021) | Pensionable remuneration (1 February 2021) |
| Secretary-General | 248'512 | 179'518 | 395'098 |
| Deputy Secretary-General and Directors of Bureaux | 226'185 | 164'782 | 366'439 |

ANNEX 11

Reference: Document [C21/72](#)

Draft ITU Accessibility Policy for persons with disabilities and persons with specific needs

Goals and objectives

The Goals of the ITU Accessibility Policy are:

- Goal 1: to set up the framework and processes to make ITU an accessible organization for Persons with Disabilities and Persons with Specific Needs including age-related disabilities, by achieving their full participation in all ITU activities, either as staff members¹ and other collaborators (consultants/experts, interns, etc.), delegates/meeting participants, or general public; and
- Goal 2: to build-up on the accessibility-related activities, outputs, and outcomes performed by the ITU Sectors, finding out synergies to better promote and enable worldwide ICT accessibility and access to ICTs for Persons with Disabilities and Persons with Specific Needs.

The Objectives of the ITU Accessibility Policy are:

1. To make ITU facilities accessible, as per recognized international standards and best practices.
2. To enhance staff and management awareness and knowledge on accessibility-related issues.
3. To raise awareness between delegates on accessibility-related matters.
4. To undertake the necessary measures in order to provide accessible accommodations for ITU events. These measures include, but are not limited to:
 - a. Providing, when and if required, accessibility facilities (such as real-time captioning and/or remote sign language interpretation).
 - b. Expanding the fellowship programme² to enable delegates with disabilities and ITU member's representatives, in particular those coming from LDCs and low-income countries, to participate in the work of ITU.
5. To ensure that structure and contents of ITU websites, videos, publications, and whatever digital documents and digital information are digitally accessible and in line with the accessibility requirements and standards in force; including ensuring that web developers, web masters, and communication officers as well as all relevant staff receive appropriate training for this purpose.
6. To enhance procurement policies in order to ensure that relevant goods and services acquired are accessible or do not create new barriers, as well as ensuring that the procurement process is accessible.
7. To ensure that accessibility is mainstreamed in processes such as recruitment in line with UNDIS.
8. To enhance intersectoral collaboration on accessibility-related issues, leveraging internal knowledge and expertise.

¹ Within the limits fixed by the Mandatory age for retirement.

² As per SO No. 21/02, Policy for awarding fellowships for events and activities funded through the ITU regular budget

- 9. To ensure that accessibility is reflected in ITU Strategic Plans and sector specific plans and that relevant data is gathered to assess and monitor performance advance towards ITU accessibility and digital accessibility-related Strategic Target(s).
- 10. To mainstream accessibility for persons with disabilities in the programmatic activities of the three Sectors and the General Secretariat, by ensuring appropriate resources to support corresponding activities' implementation, monitoring, and evaluation.
- 11. To strengthen collaboration on accessibility-related matters within the UN Common System and with relevant organizations representing persons with disabilities, to facilitate related disability inclusion work of ITU and with ITU Membership.
- 12. To secure a budget line to ensure that the objectives above can be achieved on an ITU-wide basis.

The Framework

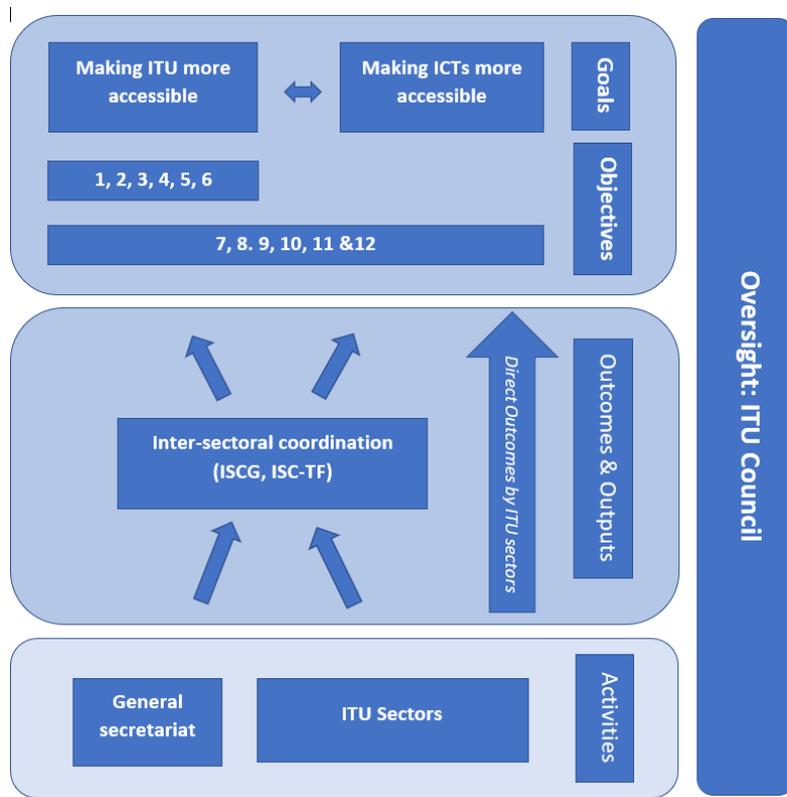


Figure: The ITU Accessibility Framework

Methodology and implementation

An **ITU-wide Accessibility Strategy** aiming to achieve the above-mentioned objectives, with regular monitoring, evaluation, and reporting on the achievements and related implementation, should be developed.

This Strategy should include key performance indicators (KPIs) for implementation of each objective, estimation of the necessary resources, indicate milestones and timelines, expected and achieved results, as well as evaluation of risks and proposed mitigation.

A detailed report on the ITU accessibility policy and framework implementation should be presented to the 2022 Session of the Council, and regular updates should be presented to further Council sessions.

Resources

To ensure implementation of this policy, allocation of necessary funding is key. Currently there is no separate budget for accessibility services. Real-time captioning and sign-language interpretation have been offered in select ITU events for several years but covered by ad-hoc funds (e.g. an event organizers' budget).

ITU membership is further encouraged to contribute to the implementation of the ITU accessibility policy for persons with disabilities through the ITU Accessibility Fund for the Digital Inclusion of Persons with Disabilities, set up by ITU as instructed in Resolution 175 (Rev. Dubai, 2018). The Fund has not been replenished since 2018.

Review

The revised ITU accessibility Policy for persons with disabilities shall be implemented within available allocated resources and shall come into effect as of the date of its endorsement by ITU Council.

The ITU accessibility Policy for persons with disabilities will be reviewed and updated at least every four years after its inception to draw from emerging best practices and lessons learned and also include technology progress in the topic of digital accessibility.

ANNEX 12

Reference: Document [C21/2](#) and [C21/DT/7](#)

DECISION 625

(adopted by correspondence)

Dates and duration of the 2022, 2023, 2024, 2025, and 2026 sessions of the Council, along with the clusters of Council Working Groups and Expert Groups for 2022, 2023, and 2024

The ITU Council,

bearing in mind

a) Resolution 77 (Rev. Dubai, 2018) of the Plenipotentiary Conference, which *instructs the Council* “at each ordinary session, to schedule its next three ordinary sessions in June-July and to review the Council’s schedule on a rolling basis”;

b) Resolution 111 (Rev. Busan, 2014) of the Plenipotentiary Conference, which *resolves* “that the Union and the Member States of the Council should make every effort, as far as practicable, in order that the planned period of any Council session not be scheduled during a period which is considered a major religious period by a Member State of the Council”;

c) Decision 619 on Headquarters Premises adopted at the additional 2019 session of the Council,

recalling

Council Decision 620 confirming the dates and duration for the 2022, 2023, 2024, 2025, and 2026 sessions of the Council, along with the cluster of Council Working Groups and Expert Groups for 2022,

considering

the need to schedule ordinary sessions of the Council as much as possible around the same time frame each year in order to facilitate the arrangement of other ITU events,

considering further

the need to organize the ordinary session of the Council within a Plenipotentiary Conference (PP) year early enough so to allow Council reports to be further considered at PP to be published in a reasonable time frame,

emphasizing

that scheduling the clusters of Council Working Groups and Expert Groups (CWGs & EGs), over the next three years, would not only improve the overall planning of ITU events, but also reduce the risk of overlapping,

acknowledging

the need to address the need for temporary conference and meeting facilities during the demolition and early construction phase of the project by producing a list of the needs, including dates of conferences and meetings during this period,

decides

- 1 that the 2022 ordinary session of the Council will open in Geneva for a period of nine working days, and will hold its cluster of CWGs & EGs as follows:
 - Cluster of CWGs & EGs: from Tuesday, 11 January to Thursday, 20 January 2022
 - **Council-22: from Monday, 21 March to Thursday, 31 March 2022**, and shall have its final meeting on **Saturday, 24 September 2022** before the start of the 2022 Plenipotentiary Conference;
 - 2 that the 2023 session of the Council will open in Geneva for a period of nine working days, and will hold its cluster of CWGs & EGs as follows:
 - First Cluster of CWGs & EGs: from Monday, 6 February to Friday, 17 February 2023
 - **Council-23: from Tuesday, 11 July to Friday, 21 July 2023**
 - Second Cluster of CWGs & EGs: from Monday, 18 September to Friday, 29 September 2023;
 - 3 that the 2024 session of the Council will open in Geneva for a period of nine working days, and will hold its cluster of CWGs & EGs as follows:
 - First cluster of CWGs & EGs: from Monday, 19 February to Friday, 1 March 2024
 - **Council-24: from Tuesday, 9 July to Friday, 19 July 2024**
 - Second cluster of CWGs & EG: from Monday, 30 September to Friday, 11 October 2024;
 - 4 that the 2025 session of the Council will open in Geneva for a period of nine working days, as follows:
 - **Council-25: from Tuesday, 1 July to Friday, 11 July 2025;**
 - 5 that the 2026 session of the Council will open in Geneva for a period of nine working days, as follows:
 - **Council-26: from Monday, 4 May to Thursday, 14 May 2026.**
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