



General Secretariat (SG)

Geneva, 15 October 2019

Ref.: **CL-19/47**
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To ITU Member States

Subject: **Invitation to participate in the process for developing guidelines for utilization of the Global Cybersecurity Agenda**

Dear Sir/Madam,

The 2019 session of Council instructed the Secretary-General, in parallel, to submit to the next Council session (1) a report explaining how the ITU is currently utilizing the [Global Cybersecurity Agenda](#) (GCA) framework and (2) with the involvement of Member States, appropriate guidelines developed for utilization of the GCA by the ITU for Council's consideration and approval ([C19/117](#), [C19/58](#)).

Pursuant to these instructions, the Secretary-General will, with the support of Chief Judge (Ret.) Stein Schjolberg, Norway (former HLEG Chair), formulate draft guidelines for utilization of the GCA by the ITU with the involvement of Member States and for consideration and approval by Council. It is important to note that this effort is not meant to and will not address matters related to the revision of the GCA.

The schedule for preparation of the guidelines is set out in the Annex attached hereto. As per this schedule, I would like to invite you to provide inputs for the development of draft guidelines for utilization of the GCA to contributions@itu.int by 15 January 2020.

Yours faithfully,

(Signed)

Houlin Zhao
Secretary-General

Annex: 1

ANNEX

Schedule

15 January 2020	Deadline for inputs by Member States
20 March 2020	A draft of the guidelines, prepared by the ITU Secretary-General and based on the inputs received from Member States, will be posted online
WSIS Forum 2020	Open Consultation of all WSIS stakeholders, to be held to discuss the draft of the guidelines and inputs received
20 April 2020	The final Draft Guidelines for utilization of the GCA by the ITU to be posted online by the ITU Secretary-General
ITU Council (9-19 June 2020)	Draft Guidelines for utilization of the GCA to be presented to the 2020 session of the ITU Council for Council's consideration and approval, along with the ITU Secretariat report on how the ITU is currently utilizing the GCA.