



The Secretary-General

Geneva, 17 September 2019

Administrations of ITU Member States
Permanent Missions in Geneva

Ref: Circular Letter/CL-19/42
Contact: Jane Forty
Tel: +41 22 730 6064
Fax: +41 22 730 6444
Email: guestrelations.telecom@itu.int

Subject: ITU Telecom Events Strategic and Financial Assessment and Review

Dear Sir/Madam,

As you are aware, Resolution 11 (rev. Dubai, 2018) resolves that ITU hires “an independent external management consultancy to perform a comprehensive strategic and financial assessment and review of ITU Telecom events”.

Following a procurement process and evaluation of the bids received, Dalberg has been appointed and contracted to carry out the review. Dalberg is an established strategy and policy advisory firm with a global workforce that will be leveraged to support the project, led from its Geneva office.

Over the coming months your administration may be contacted by the Dalberg project team as they conduct interviews and surveys to gather input from key stakeholders within the framework of performing their analysis.

Your full cooperation and timely response to any and all requests for information will be much appreciated and is extremely important to ensure a comprehensive report can be developed and presented to the 2020 session of ITU Council.

Yours faithfully,

[Original signed]

Houlin Zhao