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| **Plenipotentiary Conference (PP-18) Dubai, 29 October – 16 November 2018** |  |
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|  |  |
| COMMITTEE 3 | **Document 74-E** |
|  | **18 October 2018** |
|  | **Original: English** |
|  | |
| Note by the Secretary-General | |
| Financial statement of the plenipotentiary Conference (pp-18)  as at 17 October 2018 | |
|  | |

I have the honour to submit herewith for examination by the Budget Control Committee a financial statement of the Plenipotentiary Conference (PP-18) as at 17 October 2018.

Houlin Zhao

Secretary-General

Annex: 1

ANNEX

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PP-18 Statement of expenditure as at 17 October 2018** | | | | |
|  | *CHF(000)* | | | |
|  | **Budget 2018-2019** | **Actual expenses and commitments as at 17 October 2018** | **Projected expenses until the end of the conference** | **Projected balance** |
|  |  |  |  |  |
| Staff costs | 1'131 | 628 | 420 | 83 |
| Other staff costs | 17 | 2 | 4 | 11 |
| Travel on duty | 80 | 28 | 30 | 22 |
| Contractual services | 205 | 71 | 120 | 14 |
| Rental and maintenance of premises and equipment | 0 | 0 | 0 | 0 |
| Material and supplies | 12 | 12 | 2 | -2 |
| Acquisition of premises, furniture and equipment | 30 | 0 | 20 | 10 |
| Public and internal service utilities | 0 | 0 | 0 | 0 |
| Miscellaneous | 5 | 0 | 5 | 0 |
|  |  |  |  |  |
| **Sub-total** | **1'480** | **741** | **603** | **138** |
|  |  |  |  |  |
| Translation | 1'016 | 428 | 530 | 58 |
| Typing | 403 | 191 | 210 | 2 |
| Reprography | 54 | 14 | 34 | 6 |
| **Documentation** | **1'473** | **632** | **774** | **66** |
|  |  |  |  |  |
| **TOTAL** | **2'953** | **1'373** | **1'377** | **204** |

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