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| **Plenipotentiary Conference (PP-18) Dubai, 29 October – 16 November 2018** |  |
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| PLENARY MEETING | **Addendum 1 to Document 18-E** |
|  | **12 October 2018** |
|  | **Original: English** |
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| United States of America | |
| Proposals for the work of the conference | |
| Options for the Union's headquarters premises over the long term | |
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**Reasons:** The evaluation of options for the headquarters premises has been completed; however, the need to involve ITU Member States in project execution continues. Project execution should be guided by Member State decisions related to limits on total costs and by the provision of functionality required to serve the mission of the Union.

MOD USA/18A1/1

RESOLUTION 194 (rev. dubai, 2018)

Providing for the Union's headquarters premises over the long term

The Plenipotentiary Conference of the International Telecommunication Union (Dubai, 2018),

considering

*a)* the report of the Secretary-General to the 2014 Plenipotentiary Conference on options for the Union's headquarters (HQ) in the long term (Document PP‑14/57(Rev.1));

*b)* ITU Council Resolution 1142, which instructs the Secretary-General to ensure that the safety, health and environmental standards in force in the host country of the Union are applied at ITU;

*c)* that there is an urgent need to take action on future planning for the Union's HQ in the light of building and construction standards for new buildings and the low level of compliance of the existing HQ buildings with these standards, in particular the Varembé building and, to some extent, the Tower building;

*d)* that adequate and fully accessible premises are required at the Union's HQ to accommodate the participants attending ITU meetings as well as the staff, facilities and equipment necessary for the smooth operation of all services,

considering further

*a)* that the extraordinary session of Council in 2014 established a Council Working Group on options for the Union’s HQ premises over the long term (CWG-HQP);

*b)* that CWG-HQP examined the status of HQ premises of the Union, analysed options for prudent treatment of the premises into the long-term future, and submitted a recommendation to the session of Council in 2016;

*c)* that the session of Council in 2016 accepted the recommendation of CWG-HQP and approved Council Decision 588,

noting

that ITU has launched a juried design competition and selected an architectural firm to complete the design of a building to replace the Varembé building,

recognizing

the need to involve ITU Member States in decisions regarding future planning for the Union's HQ, in particular given the significant and long-term financial implications for the Union,

resolves

1 to replace the Varembé building by a new construction that would also include the offices and facilities of the Tower building, and complement the Montbrillant building which would be retained and refurbished in accordance with the directions indicated within Council Decision 588;

2 that design decisions made during the fulfilment of the building project shall be consistent with the financial plan and the budget approved by Council for the total project;

3 that a main conference room shall be provided in the new building with a minimum of 500 seats;

4 that four conference rooms, possibly through division of the main conference room, be provided each with a minimum of 125 seats;

5 that sufficient smaller meeting rooms also are provided to support the ITU’s primary mission;

6 that a project team be formed that:

1. shall consist of Member States, representatives from ITU headquarters in Geneva and the Swiss administrative organs, including representatives of the Canton of Geneva, Swiss Federation and the Foundation for Buildings for International Organisations (FIPOI);
2. shall manage and control the cost and timing aspects of the project with a direct, hands-on approach;
3. shall alert the Advisory Board of Member States within seven days of any significant deviation to the scope of the project or the financing structure, in terms of cost overruns or timings;

7 to continue the Advisory Board of Member States which shall meet monthly to review the project’s progress and provide oversight and guidance particularly on issues that directly affect the scope, the cost and the timeline;

8 that regular briefings shall be held for the representatives of permanent missions in Geneva;

9 that annual reports on the progress of this new construction should be submitted to ordinary sessions of the Council, starting from 2019,

instructs the Council

1 to allocate necessary funds consistent with the approved financial plan and Council approved budget in order to implement this resolution;

2 to ensure that all Member States are regularly and comprehensively informed by means of the annual reports and the Council's comments, so that Member States support or, if necessary, modify the implementation of the building project within the constraints of the limits established by Council;

3 to progress this issue before the next plenipotentiary conference,

authorizes the Council

to continue to consider all appropriate and necessary information, to decide on the best course of action to meet the requirements for the HQ premises, including the administrative and financial arrangements needed to implement its decision, and report to the next plenipotentiary conference accordingly,

instructs the Secretary-General

1 to continue to support the activities of the Advisory Board of Member States, including preparation of reports to Council, by providing all necessary resources and assistance required for the successful completion of its tasks;

2 to submit the annual reports of the Advisory Board of Member States to the sessions of the Council;

3 to disseminate the annual reports of the Advisory Board of Member States and reports on the Council's comments and actions to all Member States, as mentioned in *instructs the Council* 2 above;

4 to ensure that all expenses of the Advisory Board of Member States are financed from the regular budget of the Union, under the supervision of the Council;

5 to ensure the continued integrity of the current premises with prudent use of resources..