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| **Council Working Group forStrategic and Financial Plans 2020-2023****Third meeting – Geneva, 15-16 January 2018** |  |
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**Chairman of the Council Working Group for
Strategic and Financial Plans 2020-2023 (CWG-SFP)**

REPORT OF THE THIRD CWG-SFP MEETING
15-16 January, ITU Headquarters, Geneva

1. **Opening remarks and Approval of the Agenda (**[CWG-SFP-3/1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=S18-CLCWGSPF3-C-0001)**)**

1.1 After a welcome address, wishes for the New Year and for a successful Council Work Group meeting from the Deputy Secretary-General of the ITU, Mr. Malcolm Johnson and the Chairman of the group, Mr. Mario R. Canazza from Brazil, the agenda for the meeting was approved.

1. **Report of the 2nd Meeting of the CWG-SFP (**[CWG-SFP-3/2](https://www.itu.int/md/S18-CLCWGSPF3-C-0002/en)**)**

2.1 The group approved the report of the 2nd meeting.

1. **Structure of the Strategic and Financial Plans (**[CWG-SFP-3/3](https://www.itu.int/md/S18-CLCWGSPF3-C-0003/en))

3.1 The proposed draft structure for the new Strategic Plan for 2020-2023 was presented, as it was agreed at the 2nd meeting of the CWG-SFP. The group discussed the proposal by the secretariat to have only one (1) Annex to Res.71, consolidating the Situational Analysis into the text of the ITU Strategic Plan, but there was no agreement on this proposal reached during the meeting.

3.2 An outlook of the draft Financial Plan for 2020-2023 was presented by the Chief of the Financial Resources Management Department (FRMD). The draft Financial Plan was to be discussed in detail in the Council Working Group on Financial and Human Resources (CWG-FHR) ([CWG-FHR 8/10](https://www.itu.int/md/S18-CLCWGFHRM8-C-0010/en)).

3.3 Table 3 in the document contains a preliminary proposal of allocation of financial resources to the five proposed strategic goals of the Union. It was highlighted that the 4th meeting of CWG-SFP will discuss and draft the allocation of financial resources to each of the 18 strategic objectives agreed in the Strategic Plan. This allocation will compose Appendix A to Annex 1 of draft Res. 71.

**4. Glossary of terms (draft Annex 3 to Res.71) (**[CWG-SFP-3/4](https://www.itu.int/md/S18-CLCWGSPF3-C-0004/en)**)**

4.1 The Russian Federation presented document [CWG-SFP-3/12](https://www.itu.int/md/S18-CLCWGSPF3-C-0012/en), a proposal aiming to provide clarifications on the Glossary of terms (Annex 3 to Res. 71).

4.2 Following the proposals made, the group agreed to ensure that the alphabetical order is kept in English, so that there are no confusions in the terms. The Chairman highlighted that the glossary should include only management terms that are specific to the design of a Strategic Plan and not be overly broad.

4.3 The group discussed the proposal to have the Glossary as an Appendix to Annex 1. There was no support for this proposal, and therefore the Group agreed that the Glossary would remain as Annex 3 to draft Res. 71.

**5. Draft text of the ITU Strategic Plan 2020-2023 (**[CWG-SFP-3/5](https://www.itu.int/md/S18-CLCWGSPF3-C-0005/en)**)**

* 1. China presented its contribution ([CWG-SFP-3/16](https://www.itu.int/md/S18-CLCWGSPF3-C-0016/en)), particularly highlighting the need to incorporate the development of the digital economy into the overall strategic goals of the ITU Strategic Plan for 2020-2023. The group was also reminded that the digital economy was also emphasized in the outcome documents of WTDC-17. The discussions were reflected in the agreed draft text for Annex 1 to Res.71.
	2. The current texts for the Vision and Mission in Resolution 71 (Rev. Busan, 2014) were endorsed by the group and should remain the same in the strategic plan for 2020-2023.
	3. With regard to the Values, the United Kingdom presented its contribution ([CWG-SFP-3/11](https://www.itu.int/md/S18-CLCWGSPF3-C-0011/en)) proposing a specific set of Values. Following extensive discussions on the topic, and the formation of an ad-hoc drafting group that met during the lunch break, a new proposal for the values was drafted. The group finally decided to leave the definitions of these values in square brackets, to be agreed at the 4th meeting of CWG-SFP.
	4. Following the contribution of the UK on the description of the Strategic Goals, and extensive discussions that followed within the group, CWG-SFP endorsed the proposed 5 Strategic Goals and their descriptions, as presented in the revised version of draft Annex 1 to Res.71. Square brackets in the description of Goal 3 are to be discussed in the 4th meeting of CWG-SFP.
	5. The group reviewed the proposed targets, presented in more details in Info Doc. [CWG-SFP-3/INF-1](https://www.itu.int/md/S18-CLCWGSPF3-INF-0001/en), and agreed to have deadlines for the targets the year 2023 to coincide with the period of the strategic plan. Delegations requested clarifications on some of the proposed values left undefined for the consideration of the group, as well as the methodology proposed for the measurement of some of the targets. The group requested the secretariat to host an information session on the targets on the 16th of April, before the 4th meeting of the CWG-SFP, and also submit a detailed information document explaining the methodology and source of data for the targets.
	6. The group reviewed the section on strategic risk management, presenting the key strategic risks and mitigation strategies.
	7. While discussing the ITU results framework, Portugal presented its proposal ([CWG-SFP-3/10](https://www.itu.int/md/S18-CLCWGSPF3-C-0010/en)) to include an additional (6th) Inter-sectoral Objective. Portugal highlighted that this contribution was developed and agreed within the Committee for ITU Policy (Com-ITU) of the European Conference of Postal and Telecommunications Administrations (CEPT).
	8. The Russian Federation presented its contribution on measures to improve efficiency ([CWG-SFP-3/15](https://www.itu.int/md/S18-CLCWGSPF3-C-0015/en)) and the proposals included there, for the consideration of the group.
	9. Following extensive discussions that included an ad-hoc drafting group that met during the lunch break, the CWG-SFP agreed, on the basis of the proposal from Portugal, to approve a new Inter-Sectoral Objective, its description, and the description of its Outcomes and Outputs -as presented in Rev.1 to Doc.5.
	10. The group agreed that the structure of the strategic plan should include, in the section of Objectives, Outcomes and Outputs, the description and introductory text for the Enablers, which was previously in the following section, and also agreed to use a different way of enumerating the Outcomes, to avoid confusion with the Outputs.
	11. The group reviewed the text for all the Objectives, Outcomes and Outputs for ITU-R, ITU-T, ITU-D (as approved by WTDC-17) and the Inter-Sectoral ones, and the enablers provided by BR, TSB, BDT and the General Secretariat. The group agreed to keep the specific square brackets in Objectives T.1 and T.2 and Objective I.4, as per the revised version of the proposal for the draft Annex 1.
	12. The group also reviewed the linkage of the Objectives to the Strategic Goals, adopting a proposal for including primary linkages from Objective D.3 (Enabling environment) to Goal 4 (Innovation) and from D.1 (Coordination) to Goal 5 (Partnership).
	13. The linkage with the WSIS Action Lines and the 2030 Agenda for Sustainable Development was also discussed, and the group agreed to a harmonized reference in the text.
	14. The group also reviewed the section on Implementation and evaluation of the Strategic Plan.
	15. The text, as modified by CWG-SFP, is presented in the revised version of draft Annex 1 to Res.71 ([Rev.1 to Doc. CWG-SFP-3/5](https://www.itu.int/md/S18-CLCWGSPF3-C-0005/en)). The group confirmed that the revised text should be considered as agreed by the CWG-SFP, while the parts in square brackets should be re-discussed and confirmed at the 4th CWG-SFP meeting on the 16 of April.
1. **Situational Analysis (draft Annex 2 to Res.71) (**[CWG-SFP-3/6](https://www.itu.int/md/S18-CLCWGSPF3-C-0006/en)**)**
	1. The group reviewed the text for draft Annex 2 to Res.71 (Situational Analysis). It was agreed for each Annex to have its own numbering of sections.
	2. Following a specific proposal and discussions within the group, some revisions were proposed and agreed on the text of the SWOT analysis. The group endorsed the revised version.
	3. The group also requested the secretariat to further elaborate on the reference to the WSIS in the revised version of the document.
	4. The changes agreed by CWG-SFP are reflected in the revised version of the draft Annex 2 to Res.71 ([Rev.1 to Doc. CWG-SFP-3/6](https://www.itu.int/md/S18-CLCWGSPF3-C-0006/en)).
2. **Draft proposals for Revised Resolutions**
	1. The Russian Federation introduced documents [CWG-SFP-3/13](https://www.itu.int/md/S18-CLCWGSPF3-C-0013/en) and [CWG-SFP-3/14](https://www.itu.int/md/S18-CLCWGSPF3-C-0014/en) with the proposals for the revision of the Resolutions related to the Strategic Plan and for a revised text for Res. 151 on the basis of merging with Res. 72.
	2. The group also took note of the proposals from the secretariat on a revised Res. 71, proposing to merge with Res. 72 and 151 ([CWG-SFP-3/7](https://www.itu.int/md/S18-CLCWGSPF3-C-0007/en)) and a revised Res.191 ([CWG-SFP-3/9](https://www.itu.int/md/S18-CLCWGSPF3-C-0009/en)).
	3. The group discussed and concluded to the proposal to maintain Res.71 as a separate Resolution, and to attempt to merge Resolutions 72 and 151. Proposals for revisions to Res. 191, as well as Res. 131 (on the basis of the importance to measure the targets in the ITU strategic plan), should also be further discussed in the 4th meeting of CWG-SFP.
	4. The Secretariat was requested to take into consideration the discussions and contributions, and to submit proposals for all the above-mentioned Resolutions to the 4th meeting of CWG-SFP.
3. **Further process of elaboration of the Strategic and Financial Plans**
	1. The group discussed the next steps and the timeline for the process of elaboration of the Strategic and Financial Plans ([CWG-SFP-3/8](https://www.itu.int/md/S18-CLCWGSPF3-C-0008/en)).
	2. It was agreed that a clean version of the revised draft Annex 1 to Res.71, including the text in square brackets, will be subjected to a public consultation that will start before the 1st of February 2018 and will be open until the 16th of March 2018.
	3. The secretariat was requested to present a factual report on the public consultation for the upcoming meeting.
4. **Next meeting of the CWG-SFP**
	1. The 4th meeting of the CWG-SFP will take place on 16 April 2018.
5. **Any other business**
	1. A number of delegates thanked the Chair for his leadership and all colleagues for their work. The Chair thanked all delegations for their constructive contributions, highlighted the good progress achieved, and further thanked the staff of the Secretariat for their support.