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| **Council 2018Geneva, 17-27 April 2018** |  |
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|  | **Document C18/121-E** |
| **17 May 2018** |
| **Original: English** |
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| Summary record of the Ninth Plenary meeting |
| Thursday, 26 April 2018, from 1430 to 1700 hours |
| **Chairman**: Mr R. ISMAILOV (Russian Federation) |

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|  | Subjects discussed | Documents |
| 1 | Report by the Chairman of the Standing Committee on Administration and Management (continued) | [C18/108](https://www.itu.int/md/S18-CL-C-0108/en) |
| 2 | Announcement by the councillor from Paraguay | - |
| 3 | Closing ceremony | - |

# 1 Report by the Chairman of the Standing Committee on Administration and Management (continued) (Document [C18/108](https://www.itu.int/md/S18-CL-C-0108/en))

1.1 The councillors from Switzerland and the United Arab Emirates stated their understanding that the secretariat would raise the issue of the sale or potential leasing out of the ITU Tower with the host country, through the Liaison Committee.

1.2 Following the confirmation by the Secretariat that it shares the understanding of the United Arab Emirates and Switzerland that it will first consult with the liaison Committee and then, if there is agreement, proceed with a feasibility study and report back to Council, the Chairman, referring to §19.12, took it that the Council agreed to amend the recommendation as suggested by the Deputy Secretary-General at the eighth plenary meeting.

1.3 It was so **agreed**.

1.4 Referring to the decision in §17 to create a Council Expert Group on Decision 482. It was proposed to nominate Mr. N. Varlamov of the Russian Federation to serve as the Chairman of that group.

1.5 It was so **agreed**.

1.6 Referring to the recommendation in §22.22, a councillor requested that the words “take note of” be replaced by “endorse”, as there had been general support for the proposals concerned. The Chairman of the Standing Committee explained that, while she had tried to reflect that support in the body of the report, the Council itself could not endorse the proposals, which were for transmission to the plenipotentiary conference. She suggested that the recommendation be amended to read: “The Committee recommends that the Council, in its report to the plenipotentiary conference, encourage Member States to take into account Document C18/80 when developing proposals.”

1.7 It was so **agreed**.

1.8 One councillor said that §23, on the financial implications of regional initiatives, did not accurately reflect the Standing Committee’s discussion, during which concern had been raised regarding the role of ITU as an executing agency to implement projects under the United Nations development system. The Chairman of the Standing Committee said that the text could be revised to reflect the concerns expressed.

1.9 It was so **agreed**.

1.10 With regard to the recommendation in §35.2, the Chairman of the Standing Committee said that the Arab States had nominated Mr Nasser Al Marzouqi of the United Arab Emirates to serve as its representative on the Appraisal Committee. The text of §35.2 would be amended accordingly.

1.11 Subject to the amendments made in the course of the discussions, the Council **approved** the recommendations set out in Document C18/108 (see Annex A to the present summary record), thereby also **adopting/approving** the following texts:

Annex A – Draft resolution on conditions of service of ITU elected officials

Annex B – Draft decision on Staff Regulations applicable to elected officials

Annex C – Draft decision on cancellation of interest on arrears and irrecoverable debts

Annex D – Proposed revision of Decision 482 (modified 2017) on the implementation of cost recovery for satellite network filings

Annex E – Terms of reference of the Council Expert Group on Decision 482

Annex F – Draft decision on the creation of post D1, Regional Director, ITU Regional Office for the CIS Region

Annex G – Draft decision on the appointment of replacement to the Independent Management Advisory Committee (IMAC)

1.12 The report by the Chairman of the Standing Committee on Administration and Management (Document C18/108), as a whole, as amended, was **approved**.

1.13 One councillor suggested that, in future, the report of the Standing Committee should be submitted to the Committee itself for approval before being referred to the Council. He also suggested that a consolidated report of the Chairman of the Council be made available, containing all the outcomes of the Council’s deliberations. The Chief of the Strategic Planning and Management Department and the Secretary-General welcomed those suggestions.

**2 Announcement by the councillor from Paraguay**

2.1 The councillor from Paraguay announced that her country intended to increase the number of contributory units it paid to the Union and that it was standing for re-election to the Council.

2.2 The Secretary-General thanked Paraguay and encouraged other Member States to do likewise.

**3 Closing ceremony**

3.1 A video capturing the dynamism of the Council’s work was screened.

3.2 The Secretary-General delivered the address available at <https://www.itu.int/en/council/2018/Documents/closure-speech.docx> . He also noted that events to mark Girls in ICT Day had been held in Pakistan and Afghanistan for the first time, and expressed his best wishes to the Chief of the Conferences and Publications Department who would shortly be retiring from ITU.

3.3 The Chairman expressed his recognition to councillors for the spirit of cooperation they had demonstrated, emphasizing the importance of a universal approach in addressing new developments in the field of communications and in achieving consensus. He thanked the Vice-Chairman, the Chairman and vice-chairmen of the Standing Committee on Administration and Management, the elected officials and the entire secretariat for their valuable support.

3.4 Numerous councillors, speaking on behalf of their own countries or regional groups, congratulated the Chairman on his competence and highly effective leadership, which had enabled the Council to finish its work one day earlier than anticipated. They thanked the Vice-Chairman of the Council, the Chairman and vice-chairmen of the Standing Committee, the chairmen and vice-chairmen of the Council working groups, the elected officials, the Secretary of the Plenary and the secretariat for their valuable contributions. They also expressed appreciation for the numerous social events held. Various councillors emphasized the importance their countries attached to promoting the participation of girls in ICT.

3.5 The Chairman thanked participants for their kind words, and declared the meeting closed.

The Secretary-General: The Chairman:

H. ZHAO R. ISMAILOV

*Annexes:* ***1***

Annex A

RECOMMENDATIONS SUBMITTED BY THE ADM COMMITTEE
AND APPROVED/NOTED/ENDORSED BY THE 2018 SESSION OF THE COUNCIL
AT ITS NINTH AND LAST PLENARY MEETING

# 1 Statement by the Staff Council

 In accordance with Resolution 51 (Rev. Minneapolis, 1998) of the Plenipotentiary Conference, Mr. Christian Gerlier, Chairman of the Staff Council, made a statement, the text of which is available at <http://www.itu.int/en/council/2018/Pages/staff-council.aspx>

# 2 Progress report on the implementation of the HR Strategic Plan and of Resolution 48 (Rev. Busan, 2014) (Document [C18/24)](http://www.itu.int/md/S18-CL-C-0024/en) and Implementation of the Human Resources Strategic Plan and of Resolution 48 (Rev. Busan, 2014) (Document [C18/INF/5](http://www.itu.int/md/S18-CL-INF-0005/en))

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| ***Recommendation*** The Committee recommends that the Council take note of Document C18/24. The Committee recommends that the Council instruct the secretariat to establish a 4-year Human Resources Strategic Plan to be aligned with the ITU Strategic Plan (Resolution 71) 2020-2023. |

# 3 Membership of the ITU Staff Pension Committee (oral presentation)

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| ***Recommendation*** The Committee recommends that the Council take note of the oral report. |

# 4 Decisions of the UNGA on the conditions of service under the UN common system (Document [C18/23](http://www.itu.int/md/S18-CL-C-0023/en))

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| ***Recommendation*** The Committee recommends that the Council adopt the draft Resolution contained in Annex A to Document C18/108 (Rev.1). The Committee recommends that the Council in its report to the Plenipotentiary Conference should encourage Member States to consider revising Resolution 46 (Kyoto, 1994) to reflect the new UN compensation package. |

# 5 Amendments to ITU Staff Regulations and Staff Rules for Elected Officials relating to compensation package (Document [C18/68](http://www.itu.int/md/S18-CL-C-0068/en)) and Staff rules applicable to Elected Officials (Document [C18/INF/11](http://www.itu.int/md/S18-CL-INF-0011/en))

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| ***Recommendation*** The Committee recommends that the Council adopt the draft Resolution contained in Annex B to Document C18/108 (Rev.1). |

# 6 After-Service Health Insurance (ASHI) liability (Document [C18/46](http://www.itu.int/md/S18-CL-C-0046/en))

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| ***Recommendation*** The Committee recommends that the Council take note of Document C18/46. |

# 7 Report by the Chairman of the Council Working Group on Financial and Human Resources (Documents [C18/50](http://www.itu.int/md/S18-CL-C-0050/en))

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| ***Recommendation*** The Committee recommends that the Council take note of the work of the CWG-FHR as presented in Document C18/50 and approve the proposed amendments to the Financial Regulations and Financial Rules in Annex 1 of the document including the agreed further revisions in Articles 12, 15, 16 and 18. |

# 8 Efficiency measures (Document [C18/45](http://www.itu.int/md/S18-CL-C-0045/en))

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| ***Recommendation*** The Committee recommends that the Council endorse the report in Document C18/45. |

# 9 Status report on implementation of Council Decision 600 and 601(UIFN, IIN) (Document [C18/100](http://www.itu.int/md/S18-CL-C-0100/en))

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| ***Recommendation*** The Committee recommends that the Council take note of the first proposal in Document C18/100: *National Administrations/regulators are invited to provide a focal point for providing or investigating up-to-date contacts for UIFN service providers (RoAs) and the assignees of IINs.* The Committee recommends that the Council approve the revised second proposal in Document C18/100: *For Entities for which national Administrations/regulators have lost contact and for which no contacts could be found by the end of Council 2019, all records relevant to these entities will be removed from the ITU database based on confirmations/notifications from national Administrations/regulators.* The Committee recommends that the Council instruct the secretariat, as an interim step, to undertake consultations with national administrations in order to submit a report on the status of those consultations to CWG-FHR. |

#  Improvement of Management and Follow-up of the Defrayal of ITU Expenses by Sector Members and Associates (Document [C18/60)](http://www.itu.int/md/S18-CL-C-0060/en)

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| ***Recommendation*** The Committee recommends that the Council take note of Document C18/60 and endorse the recommendations in Section 4. |

# 11 Arrears and Special Arrears Account (Document [C18/11](http://www.itu.int/md/S18-CL-C-0011/en)) and Situation of Arrears of the Union at 31 March 2018 (Document [C18/INF/8)](http://www.itu.int/md/S18-CL-INF-0008/en)

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| ***Recommendation*** The Committee recommends that the Council; 1) **take note** of this document;2) **authorize** the Secretary-General to write off **CHF 7 218 778.05** of interest on arrears and irrecoverable debts;3) **adopt** the draft decision attached in Annex C to Document C18/108 (Rev.1). |

# 12 Exemption from payment of membership fees for organizations of an international character (Document [C18/72)](http://www.itu.int/md/S18-CL-C-0072/en)

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| ***Recommendation*** The Committee recommends that the Council consider these requests for admission as Sector Members, exempt from financial contribution, and approve the recommendations of the Secretary-General as outlined in Document C18/72. |

# 13 Status report: implementation of an SME Pilot Project) (Document [C18/69](http://www.itu.int/md/S18-CL-C-0069/en))

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| ***Recommendation*** Council is invited to note the status of implementation of the SME pilot project as outlined in Document C18/69. |

# 14 Provisional participation of entities dealing with telecommunication matters in the activities of the Union (Document [C18/57](http://www.itu.int/md/S18-CL-C-0057/en))

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| ***Recommendation*** The Committee recommends that the Council review the requests for participation in Document C18/57 and confirm the actions taken by the Secretary-General. |

# 15 Report on the implementation of Resolution 191 (Busan, 2014) “Strategy for the coordination of efforts among the three Sectors of the Union” (Documents [C18/38](http://www.itu.int/md/S18-CL-C-0038/en) and [C18/DT/4](https://www.itu.int/md/S18-CL-180417-TD-GEN-0004/en)) and Contribution by the United Arab Emirates: Inter-Sectoral coordination at the ITU (Document [C18/98](http://www.itu.int/md/S18-CL-C-0098/en))

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| ***Recommendation*** The Committee recommends that the Council **take note** of the report in Document C18/38 and the contribution in Document C18/98. |

# 16 Annual Review of Revenue and Expenses (Document [C18/9](http://www.itu.int/md/S18-CL-C-0009/en))

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| ***Recommendation*** The Committee recommends that the Council take note of document C18/9. |

# 17 Cost Recovery for the Processing of Satellite Network Filings(Documents [C18/16](https://www.itu.int/md/S18-CL-C-0016/en))

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| ***Recommendation*** The Committee recommends that the Council take note of Document C18/16. |

#  Revenue and expenses (Decision 5): Study on the technical issues arising in connection with processing of complex non-geostationary satellite (non-GSO) network filing systems to clarify technical issues such as but not limited to procedures (Documents [C18/36 + Add.1(Rev.1)](http://www.itu.int/md/S18-CL-C-0036/en), [C18/75](https://www.itu.int/md/S18-CL-C-0075/en), [C18/83](https://www.itu.int/md/S18-CL-C-0083/en), [C18/90](https://www.itu.int/md/S18-CL-C-0090/en), [C18/DT/7](https://www.itu.int/md/S18-CL-180417-TD-GEN-0007/en) and [C18/DT/8](https://www.itu.int/md/S18-CL-180417-TD-GEN-0008/en))

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| ***Recommendation*** The Committee recommends that the Council adopt the revision to Decision 482 [DEC482] contained in Annex D to Document C18/108 (Rev.1) and consider the Terms of Reference [ToR] of the Council Expert Group on Decision 482 contained in Annex E to Document C18/108 (Rev.1), for possible approval. The Committee recommends that the Council create a Council Expert Group on Decision 482. |

# 18 Report on progress on the Union's headquarters premises project (Document [C18/7](http://www.itu.int/md/S18-CL-C-0007/en))

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| ***Recommendation*** The Committee recommends that the Council note Document C18/7. |

# 19 Summary report on the work of the Member States Advisory Group on the Union’s Headquarters premises project (MSAG) (Document [C18/48)](http://www.itu.int/md/S18-CL-C-0048/en)

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| ***Recommendation*** The Committee recommends that the Council note Document C18/48 together with the views expressed by the Chair and the delegations. The Committee recommends that the Council invites the secretariat to conform with Council Decision 588. |

# 20 Sponsorship possibilities for the HQ premises project (Document [C18/47](http://www.itu.int/md/S18-CL-C-0047/en))

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| ***Recommendation*** The Committee recommends that the Council note Document C18/47 and the forthcoming issuance of a circular letter. |

# 21 Information and Communication Technologies Development Fund (ICT-DF) (Document [C18/34)](http://www.itu.int/md/S18-CL-C-0034/en)

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| ***Recommendation*** The Committee recommends that the Council take note of Document C18/34. |

# 22 Draft Financial Plan for 2020-2023 (Document [Addendum 5 to C18/64](http://www.itu.int/md/S18-CL-C-0064/en)) and Preliminary amount of the contributory unit (Document [C18/61)](http://www.itu.int/md/S18-CL-C-0061/en)

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| ***Recommendation*** The Committee recommends that the Council take note of Addendum 5 to Document C18/64. The Committee supported the request to the secretariat, together with the Director of the BR, to revisit the proposed draft financial plan and take the necessary measures to modify it in order to provide necessary resources for reducing the processing time of satellite network filings and elimination of violations to be within the mandatory regulatory time limits specified in the Radio Regulations. |

#  Contribution by the Russian Federation: Proposals to ensure the adoption by the Plenipotentiary Conference 2018 of a realistic strategic plan, basis for the budget and financial limits for ITU for the period 2020-2023 (Document [C18/80)](http://www.itu.int/md/S18-CL-C-0080/en)

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| ***Recommendation*** The Committee recommends that the Council in its report to the plenipotentiary conference encourage Member States to take into account Document C18/80 when developing its proposals. |

# 23 Financial implications of the regional initiatives approved by WTDC-17 (Document [C18/66](http://www.itu.int/md/S18-CL-C-0066/en)) and Report of the Budget Control Committee of WTDC-17 (Document [C18/INF/1](http://www.itu.int/md/S18-CL-INF-0001/en))

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| ***Recommendation*** The Committee recommends that the Council approve the allocation of CHF 2 million for 2018-2019 from 2017 savings and inclusion in the Financial Plan 2020-2023 of CHF 3 million for 2020-2021 for the implementation of the regional initiatives approved by WTDC-17. The Committee recommends that the Council request the secretariat to undertake a detailed study analyzing the regional initiatives addressing cost, financing, partnerships, selection and implementation process. |

# 24 Regional Group – Proposal by Brazil (oral proposal)

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| ***Recommendation*** The Committee recommends that the Council take note of the proposal from Brazil (oral presentation) and the remarks from the Committee. |

# 25 Upgrading the Area Office in Moscow to ITU CIS Regional Office (Documents [C18/65](http://www.itu.int/md/S18-CL-C-0065/en) and [C18/DT/9](https://www.itu.int/md/S18-CL-180417-TD-GEN-0009/en))

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| ***Recommendation*** The Committee recommends that the Council confirm the upgrading of the Area Office for Russia and other CIS countries to ITU Regional Office for the CIS Region and approve the Decision contained in Annex F to Document C18/108(Rev.1). The Committee also recommends that the Council align accordingly the additional appropriations approved by Council 2017 for the budget 2018-2019 for the CIS Regional office reduced to CHF 69,200. |

# 26 Contribution by the Republic of India, the People’s Republic of Bangladesh, Burkina Faso and the Federal Republic of Nigeria: Opportunity to Establish ITU South Asian Area Office and Technology Innovation Centre in India (Document [C18/85](http://www.itu.int/md/S18-CL-C-0085/en)(Rev. 1))

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| ***Recommendation*** The Committee recommends that the Council, in its consideration of the proposal in Document C18/85 (Rev.1), note that there are no direct costs associated with. |

# 27 Unaudited Financial Operating Report for the financial year 2017 (Document [C18/42](http://www.itu.int/md/S18-CL-C-0042/en))

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| ***Recommendation*** The Committee recommends that the Council take note of the Financial Operating Report for the Financial Year 2017 (Unaudited) as contained in Document C18/42. |

# 28 Implementation of the ITU information/document Access Policy (Document C18/58)

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| ***Recommendation*** The Committee recommends that the Council submit to the 2018 Plenipotentiary Conference the draft ITU Information/Document Access Policy annexed to Document C18/58 together with the Council 2017 summary records of the discussion on this item. |

# 29 ITU participation in Memoranda of Understanding having financial and/or strategic implications (C18/59)

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| ***Recommendation*** The Committee recommends that the Council take note of Document C18/59. |

# 30 Status update report on Security (Document C18/49)

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| ***Recommendation*** The Committee recommends that the Council take note of the following status update report on security enhancements at the ITU as contained in Document C18/49. |

# 31 Report from the Ethics Office (Document C18/52)

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| ***Recommendation*** The Committee recommends that the Council take note of Document C18/52. |

# 32 Seventh Annual Report of the Independent Management Advisory Committee (IMAC) (Document [C18/22](http://www.itu.int/md/S18-CL-C-0022/en))

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| ***Recommendation*** The Committee recommends that the Council **approve** the IMAC report in Document C18/22 and its recommendations and **submit** Annex 3 as an Information Document to the Plenipotentiary Conference, encouraging Member States to take into account the recommendations when they are formulating their proposals to PP-18. |

#  Appointment of replacement for the resigned Member of the Independent Management advisory committee (IMAC) (Document [C18/73](http://www.itu.int/md/S18-CL-C-0073/en))

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| ***Recommendation*** The Committee recommends that the Council **note** the report contained in Document C18/73 and **adopt** the draft Decision contained in Annex G to Document C18/108(Rev.1). |

# 33 Addressing JIU Recommendations:

#  Implementation status and plan of the JIU Recommendations from the “Review of management and administration in the ITU” (Document C18/39)

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| ***Recommendation*** The Committee recommends that the Council **take note** of the report in Document C18/39. |

#  Accountability and transparency framework (Document C18/20)

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| ***Recommendation*** The Committee recommends that the Council take note of the implementation of the Accountability and Transparency Framework of ITU as presented in Document C18/20. |

# 34 Report of the Internal Auditor on internal audit activities (Document C18/44)

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| ***Recommendation*** The Committee recommends that the Council take note of Document C18/44. |

# 35 Tendering to select the External Auditor (Document C18/67)

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| ***Recommendation*** The Committee recommends that the Council adopt the list of nominated individuals included in Document C18/67 to serve as members of the Appraisal Committee and invites the secretariat to coordinate with the Arab States for its representative on the Committee. |

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