
Document WSIS/PC-2/ADM/3-E
12 February 2003
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ANNOTATED AGENDA

1. Approval of the Agenda and other organizational matters

The second meeting of the Preparatory Committee (PrepCom-2) of the World Summit on the Information Society shall be convened at the International Conference Center Geneva (CICG) on Monday, 17 February 2003, at 10.00 am, under the Chairmanship of the President of the Preparatory Committee, Mr. Adama Samassékou. After the opening addresses, it is proposed that the Preparatory Committee approve, at the outset, the draft agenda of PrepCom-2 (WSIS/PC-2/DOC/1).

A draft annotated agenda (WSIS/PC-2/ADM/3) and a draft time management plan (WSIS/PC-2/ADM/2), defining *inter alia* the working hours, is further submitted under this agenda item, for consideration.

2. Election of the Chairman of Subcommittee 2 and of the Rapporteur for PrepCom-2

Rule 7 of the draft Rules of Procedure of the Preparatory Committee (Document WSIS/PC-1/5) provides for the election of officers. The Preparatory Committee, at its first session, decided to establish two Subcommittees, Subcommittee 1 for procedural matters and Subcommittee 2 for the examination of the proposed themes of the Summit and its possible outcomes. At its first meeting after PrepCom-1, on 19 July 2002, the Bureau decided that the chairmen of the Subcommittees should rotate among the regional groups. Subcommittee 1 shall not meet during PrepCom-2, but Subcommittee 2 is scheduled to meet. A new chairman of the Subcommittee has therefore to be elected. With regard to the election of the Rapporteur, Mr. Petru Dumitriu from Romania, was elected Rapporteur for PrepCom-1. Therefore, a new Rapporteur for PrepCom-2 has to be elected. The Bureau proposes to elect Russia as Rapporteur for PrepCom-2.

3. Accreditation of NGOs, civil society and business entities

Annexed to the document entitled “Accreditation of NGOs, civil society and business sector entities” (WSIS/PC-2/DOC/9) are three lists of NGOs, civil society and business sector entities recommended by the Executive Secretariat for accreditation. The entities listed in these annexes are submitted to PrepCom-2 for approval of accreditation.

4. Report of the Secretary General of the ITU

The Secretary General of ITU has prepared a report on activities carried out between PrepCom-1 and PrepCom-2. It is proposed that the Secretary-General of the ITU present his Report (WSIS/PC-2/DOC/2 + Addendum 1).

5. Report of the President of the Preparatory Committee

The President of the Preparatory Committee has prepared a report on activities carried out between PrepCom-1 and PrepCom-2. It is proposed that the President of the Preparatory Committee present his Report (WSIS/PC-2/DOC/10).

6. Reports from the Regional Preparatory Conferences

It is proposed that the Reports from the Regional Conferences be presented at the first Plenary meeting on 17 February 2003 . The respective documents are:

- Bamako Declaration (WSIS/PC-2/DOC/4)
- Bucharest Declaration (WSIS/PC-2/DOC/5)
- Tokyo Declaration (WSIS/PC-2/DOC/6)
- Báváro Declaration (WSIS/PC-2/DOC/7)
- Beirut Declaration (WSIS/PC-2/DOC/8)

7. Multi-stakeholder roundtables

In the document entitled “Arrangements for participation” (WSIS/PC-1/DOC/11 Annex 2), adopted by PrepCom-1 on 5 July 2002, it was decided that, as an informal part of the Preparatory Committee meetings, a number of multi-stakeholders thematic roundtables would be organized.

In consultation with the Bureau, the Executive Secretariat has organised a set of 8 roundtables to be held on 18 and 19 February 2003. Roundtables will be organised around the following themes:

1. Access 1: ICT Infrastructure and financing
2. Access 2: Access to information and knowledge, cultural diversity, local content
3. ICT and security
4. The need of special groups
5. Capacity building
6. Enabling environment / Barriers to achievement
7. ICT application and services
8. The role of the different stakeholders in the Information Society

8. Report on the outcome of the roundtables

The outcome of the different roundtables will be summarized and reported to the Preparatory Committee on the Plenary meeting held after the roundtables (i.e. the Plenary Meeting of Monday, 24 February 2003)

9. Discussion of a Draft WSIS Declaration and Action Plan

PrepCom-2 will have before it a document entitled “Outcome of the informal meeting of Subcommittee 2 of PrepCom-1 of the WSIS” (WSIS/PC-2/DOC/3), containing the outcome of the informal meeting on content and themes, which took place at Geneva from 16-18 September 2002.

Furthermore, PrepCom-2 will have before it an informal document entitled “Proposal of an orientation document for PrepCom-2”. This document is a non-paper, submitted to PrepCom-2 by the President of the Preparatory Committee, and intended to facilitate and assist PrepCom-2 in its initial discussions of a draft Declaration and Action Plan.

To assist Subcommittee-2 in its discussions, the Executive Secretariat has published the declarations of all WSIS Regional Conferences. These documents are

- Bamako Declaration (WSIS/PC-2/DOC/4)
- Bucharest Declaration (WSIS/PC-2/DOC/5)
- Tokyo Declaration (WSIS/PC-2/DOC/6)
- B́avaro Declaration (WSIS/PC-2/DOC/7)
- Beirut Declaration (WSIS/PC-2/DOC/8)

A compilation of the content of these Declarations will be made available to the PrepCom-2 participants.

Finally, all contributions from Governments, International Organisations, accredited NGOs and accredited civil society and business sector entities are available on the following web page:

http://www.itu.int/wsis/documents/listing-all-pc.asp?lang=en&c_event=pc|2

10. Report of Subcommittee 2

It is proposed that Subcommittee 2 report to the Plenary about the progress made with regard to a Draft WSIS Declaration and a Draft WSIS Action Plan.

11. Arrangements for the third meeting of the Preparatory Committee

PrepCom-2 shall decide on the date and venue of PrepCom-3. It is proposed that PrepCom-3 be held in Geneva, at the CICG, from 15 to 28 September 2003.

12. Adoption of the report of the second meeting of Preparatory Committee

At its last Plenary session, PrepCom-2 shall consider and approve the report of the second meeting of the Preparatory Committee.

(All documents mentioned in this Annotated Agenda are available on the WSIS website at http://www.itu.int/wsis/documents/listing-all-pc.asp?lang=en&c_event=pc|2)