

INTERNATIONAL TELECOMMUNICATION UNION

General Secretariat



26 April 2007

Ref: **Circular Letter No. 20**
CEC/EAU

To the Member States of the Union

Fax: +41 22 730 6675

E-Mail: membership@itu.int

Subject: **General information on credentials for delegations to the World Radiocommunication Conference (WRC-07), Geneva, 22 October – 16 November 2007**

Dear Madam/Sir,

With reference to Circular Letter No. 148 of 28 November 2006 inviting your Government to send a delegation to the World Radiocommunication Conference (WRC-07), Geneva, 22 October – 16 November 2007, I would like to remind you of the provisions of Article 31 of the ITU Convention with regard to Credentials.

In accordance with Nos. 324 and 326 of the Convention, accreditation of delegations sent by Member States to the World Radiocommunication Conference shall be by means of written instruments signed by the Head of State, by the Head of Government, by the Minister for Foreign Affairs, or by the Minister responsible for radiocommunication matters. The submitted credentials must fulfil at least one of the following criteria:

- confer full powers on the delegation;
- authorize the delegation to represent its government, without restrictions; or
- give the delegation, or certain members thereof, the right to sign the Final Acts.

As a constant practice, credentials sent by fax are found not to be in order by the Plenary Meeting and, according to No. 333 of the Convention, a delegation whose credentials are found not to be in order by the Plenary Meeting shall not be entitled to exercise the right to vote or sign the Final Acts, until the situation has been rectified.

I would also draw your attention to No. 338 of the Convention, which stipulates that credentials and transfers of powers sent by telegram shall not be accepted.

To enable your country to exercise fully its sovereign rights, I invite you to ensure that the competent authorities of your country send to the ITU Secretary-General the original of the instrument of accreditation - accompanied, as necessary, by a certified translation in one of the official languages of the Union - to arrive as soon as possible, and preferably before 12 October 2007. The ITU Secretary-General will forward these documents to the secretariat of the Credentials Committee. In order to facilitate the work of the Credentials Committee, you will find attached hereto a model instrument of credentials for use by delegations that covers all the criteria set out in the relevant provisions of the Convention (see Annex 1) and the procedure for depositing credentials (see Annex 2).

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Dr. Hamadoun I. TOURÉ'.

Dr. Hamadoun I. TOURÉ
Secretary-General

Annexes: 2

Place des Nations
CH-1211 Geneva 20
Switzerland

Telephone +41 22 730 51 11
Telefax Gr3: +41 22 733 72 56
Gr4: +41 22 730 65 00

E-mail: itumail@itu.int
www.itu.int

ANNEX 1

**MODEL INSTRUMENT OF CREDENTIALS
FOR DELEGATIONS TO THE
WORLD RADIOCOMMUNICATION CONFERENCE (WRC-07)**

(Geneva, 22 October – 16 November 2007)

**Pursuant to Article 31 of the ITU Convention
(to be adapted as necessary)**

The original of the instrument of accreditation – accompanied, as necessary, by a certified translation in one of the official languages of the Union – shall be sent to the ITU Secretary-General, to arrive no later than 12 October 2007.

or, deposited with the secretariat of the Credentials Committee at the Conference, as from 15 October 2007

(NAME OF MEMBER STATE)

CREDENTIALS

We, _____ (Head of State / Head of Government / Minister for Foreign Affairs / Minister responsible for radiocommunication matters) _____, hereby certify that the delegation of _____ (Member State) to the World Radiocommunication Conference (WRC-07), which will be held in Geneva, from 22 October to 16 November 2007 is fully empowered to represent _____ (Member State) without restrictions and to sign the Final Acts on behalf of _____ (Member State).

The members of this delegation are:

1. _____, Head of Delegation,
2. _____, Deputy Head of Delegation,
3. _____, Delegate, etc.

Done at _____, on _____ 2007 by, or on behalf of:

_____ (Signature)

Official stamp

*(Head of State/
Head of Government/
Minister for Foreign Affairs/or
Minister responsible for
radiocommunication matters)*

ANNEX 2

Procedure for depositing credentials

1. Where the Government is able to deposit its credentials ahead of the opening of the Conference, they should be sent by registered mail, to arrive no later than 12 October 2007, to the following address:

ITU Secretary-General
External Affairs Unit
International Telecommunication Union
Place des Nations
CH – 1211 GENEVA 20

2. Where the Government wishes to deposit its credentials during the Conference, they may be deposited, as from 15 October 2007, with the secretariat of the Credentials Committee* .

* The location within the Conference Centre of the office of the Credentials Committee will be indicated in the documentation to be provided to delegates upon registration.