

INTERNATIONAL TELECOMMUNICATION UNION

Radiocommunication Bureau



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To: ATG, B, BAH, BLZ, BRB, CAN, DMA, GRD, GUY,
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From: V. Timofeev, BR
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Subject: ITU Regional Radiocommunication Seminar - Buenos Aires, Argentina (14-18 April 2008)

Dear Madam/Sir,

Further to our fax message of 31 January 2008 (Ref. No. 35R(IAP)/0.0247/08) concerning the above event, please find attached hereto detailed information on the venue, including accommodation and other practical arrangements. For further information, including the detailed programme of the seminar, please visit the seminar's website at:
<http://www.itu.int/ITU-R/go/buenos-aires-2008>.

Yours faithfully,

V. Timofeev
Director
Radiocommunication Bureau

Annexes: 2

ANNEX 1

INTERNATIONAL TELECOMMUNICATION UNION

Regional Radiocommunication Seminar

Buenos Aires (Argentina): 14 to 18 April 2008

INFORMATION NOTE

A. THE MEETING

1. Venue

HOTEL NH CITY & TOWER
Bolivar 120
Buenos Aires

2. Local contact person

Mr Luis Carranza

Tel: +(54) (11) 4347-9454

Fax: +(54) (11) 4347-9546

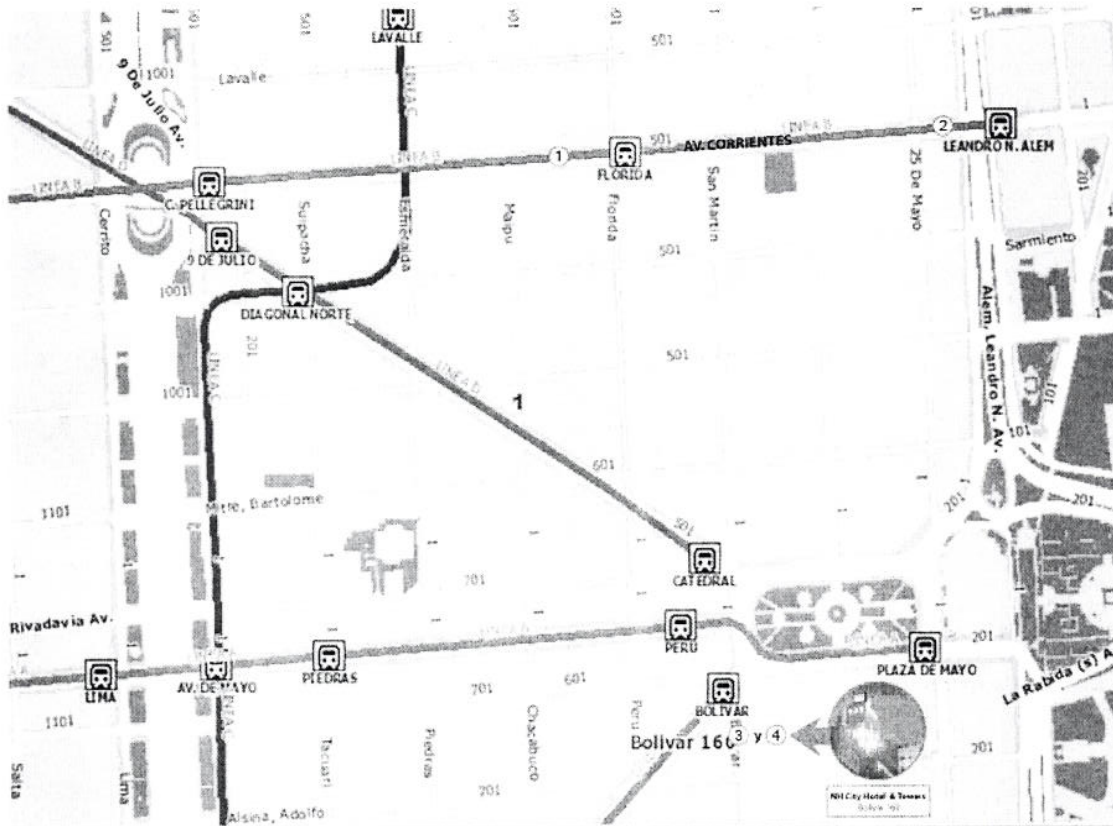
E-mail: lcarranza@cnc.gov.ar

3. Accommodation and hotel reservations

The Argentine Administration has secured special rates with a number of city centre hotels, details of which are given in the table on the next page, where there is also a map showing the location of each hotel in relation to the meeting venue (indicated by an arrow).

Delegates are kindly requested to inform us of the reservations made, by fax to +(54) (11) 4327-9546, or by e-mail to lcarranza@cnc.gov.ar, using the forms provided for the purpose.

It is important that reservations be made as early as possible. **All reservations must include a credit card number.** You will receive a confirmation message once your reservation has been accepted by the hotel. Should you subsequently find that you will be unable to attend the meeting, the reservation must be cancelled sufficiently in advance.



HOTEL	CATEG	TYPE OF ROOM	RATE	REMARKS
(1) Liberty Corrientes 632 Tel/Fax: +54. 11-4325-0261 Check-in from 1200 hours Check-out by 1000 hours reservas@liberty-hotel.com.ar	***	Single Double	USD 65 USD 77	Includes VAT and buffet breakfast
(2) NH Josten Corrientes 240 Tel: +54. 11-4321-6750 Fax: +54. 11-4321-6775 Check-in from 1400 hours Check-out by 1200 hours www-nh-hoteles.es	****	Double or Standard Single	USD 145	Includes VAT and buffet breakfast
(3) NH City Bolívar 160 Tel: +54. 11-4121-6464 Fax: +54-11-4121-6450 Check-in from 1400 hours Check-out by 1200 hours www-nh-hoteles.es	*****	Double or Standard Single	USD 134	Includes VAT and buffet breakfast
(4) NH City Tower Bolívar 160 Tel: +54. 11-4121-6464 Fax: +54-11-4121-6450 Check-in from 1400 hours Check-out by 1200 hours www-nh-hoteles.es	***** superior	Double or Standard Single	USD 165	Includes VAT and buffet breakfast

4. Flights and ground transportation

Ezeiza International Airport is located 40 minutes from the city centre. Delegates have the following options for travelling from the airport to their hotel:

Chauffeured cars (*remises*) and private taxis: The airport is served by a large number of taxis and *remises*, which can be found outside the arrivals hall.

Minibuses: These are a more economical alternative. They leave the airport every half an hour, with transfer services to the main city centre hotels.

Further information may be found on the following website: **Aeropuertos Argentina 2000** - Aeropuerto de Ezeiza Ministro Pistarini (<http://www.aa2000.com.ar>).

B. GENERAL INFORMATION

1. Entry formalities

While the majority of delegates will not require a visa to enter Argentina, it is nevertheless recommended that you check in advance with an Argentine embassy or consulate.

No vaccination certificate is required for entering the country, except in the case of cholera and yellow fever for passengers arriving from countries in which those diseases are endemic.

2. Language

Spanish is the official language. However, most people in the central area have a working knowledge of English.

3. Electric current

Alternating current is used throughout Argentina. The voltage is 220 V. Most hotels provide 110-volt adaptors.

4. Climate

Buenos Aires has a mild and humid climate throughout the year, and very hot or very cold days are rare. The normal temperature range is 18.4 to 26° C. The average temperature at this time of year is 20°C.

5. Currency

The *peso* (\$) is the official currency of Argentina. While the dollar is generally accepted, foreign currency can be exchanged into pesos in banks and other authorized establishments. The most commonly accepted credit cards are American Express, VISA, Diners Club and MasterCard.

Exchange rates are liable to fluctuate. At 29 February 2008, the dollar exchange rate was: USD 1 = \$ 3.20.



6. Shopping – VAT refunds

At the airport you can receive a refund of the value added tax (21 per cent) levied on domestic products purchased from outlets belonging to the “Global Refund” system, provided the amount paid (per invoice) is over \$ 70.

7. Business hours

Banks and exchange offices:	Monday to Friday from 1000 to 1500 hours.
Company offices:	Generally from 0900 to 1200 and 1400 to 1900 hours.
Shops and businesses:	In the major cities, Monday to Friday from 0900 to 1200 hours (in the country’s interior there is normally a midday break), and Saturday from 0900 to 1300 hours.
Cafes, patisseries and pizzerias:	Almost always open, with a break from 0200 to 0600 hours.
Restaurants:	Lunch is served from 1230 hours and dinner from 2030 hours. Many fast-food establishments are open round the clock.

8. Tipping

It is customary to leave a 10 per cent gratuity in coffee bars and restaurants and to tip porters, doormen and cinema/theatre ushers.

9. Other useful information

You can find further information on the city of Buenos Aires on the following Web page:
<http://www.gcba.gov.ar/areas/turismo/home/>

ANNEX 2

INTERNATIONAL TELECOMMUNICATION UNION - ITU

SEMINARIO REGIONAL DE RADIOCOMUNICACIONES
 (Buenos Aires, Argentina, 14 al 18 de Abril de 2008)

HOTEL RESERVATION / RESERVA DE HOTEL

Please type or print clearly. Retain a copy for your records. Please send this form to the Hotel and one copy to Luis Carranza (Coordinador Nacional), e-mail address: lcarranza@cnc.gov.ar Tel: +(54) (11) 4347-9454, Fax: +(54) (11) 4347-9546 // *Sírvase escribir a máquina o en letra de imprenta. Conserve copia. Enviar este formulario al hotel correspondiente con copia a Luis Carranza (Coordinador Nacional) correo electrónico lcarranza@cnc.gov.ar Tel: +(54) (11) 4347-9454, Fax: +(54) (11) 4347-9546.*

Last Name/ Apellido: _____		First Name/ Nombre: _____		
Organization-Company/ Organización-Compañía: _____				
Address/ Dirección: _____				
Tel.: _____		Fax: _____		E-mail: _____
Hotel		Please choose type of room/Por favor seleccione tipo de habitación		Remarks/Observaciones
Nombre del Hotel/ Hotel Name	Número/ Number	HABITACIÓN	TARIFA	OBSERVACIONES
		Single <input type="checkbox"/>		
		Doble/Double <input type="checkbox"/>		
		Triple <input type="checkbox"/>		
		Cuádruple/ Quadruple <input type="checkbox"/>		

Shared with / Compartida con: _____

Arrival date and time /
Fecha y hora de llegada: _____

Airline and flight No./
Aerolínea y No. de vuelo _____

Departure date and time/
Fecha y hora de salida _____

I authorize the use of the following credit card to guarantee my hotel reservation /
Autorizo el uso de la siguiente tarjeta de crédito a fin de garantizar la reserva de hotel:

Type of Card/ Tipo de Tarjeta:	Number/ Número:
Name on Card/ Nombre:	Expiration Date/ Fecha de expiración: