

# INTERNATIONAL TELECOMMUNICATION UNION

Radiocommunication Bureau



T E L E F A X

Place des Nations  
CH-1211 Geneva 20  
Switzerland

Telephone +41 22 730 51 11  
Telefax Gr3: +41 22 733 72 56  
Gr4: +41 22 730 65 00

Date: 31 January 2008

Time:

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Ref: 35R(IAP)/0.0247/08

To: ATG, B, BAH, BLZ, BRB, CAN, DMA, GRD, GUY, JMC,  
KNA, LCA, SUR, TRD, USA, VCT

From: V. Timofeev, BR

Contact: F. Leite, BR/IAP

**For your reply:**

**E-Mail: @itu.int**

**Fax: +41 22 730 5785 Tel: +41 22 730 5940**

Subject: ITU Regional Radiocommunication Seminar - Buenos Aires, Argentina (14-18 April 2008)

Dear Sir,

As you will recall, every two years the Radiocommunication Bureau organizes a radiocommunication seminar at ITU headquarters in Geneva and, periodically, regional radiocommunication seminars outside Geneva on frequency spectrum utilization. The specific advantages of the regional seminars are:

- more officials from national frequency management organizations can participate;
- the topics for discussion can be tailored to meet the specific requirements of the region concerned;
- a closer dialogue can be established with the participants and they can be more easily initiated in the use of PC technology in frequency management;
- new technological developments taking place at ITU headquarters (e.g. remote access) can be more effectively demonstrated;
- ITU engineers would be in a position to better understand local frequency management problems and, therefore, provide more appropriate assistance.

Following the kind invitation of the Administration of Argentina, a seminar on frequency management will be held in Buenos Aires from 14-18 April 2008.

The main objective of this seminar is to enable participants to familiarize themselves with the regulatory procedures for terrestrial and space services, and with the associated tools for notifying the frequency assignments to ITU, including some of the related software programs. The lectures and discussions will be held in English or Spanish, with simultaneous interpretation. Documents will be distributed in the two languages at the opening of the meeting. The subjects to be addressed at the seminar will include:

- ITU and the Radiocommunication Sector.
- Regional activities/national spectrum management.
- Space and terrestrial international regulations (procedures, online services and software tools).
- Radiocommunication conferences: WRC-07 results and WRC-11 preparations.
- Radiocommunication assembly and study group activities.

Detailed information on the seminar venue, accommodation and other practical arrangements will be provided in an addendum to this invitation. For further information, as well as the detailed programme of the Seminar, please consult the seminar website: <http://www.itu.int/ITU-R/go/buenos-aires-2008>.

Your Administration is invited to attend the seminar and to nominate one or more representatives by completing the attached participation form, preferably before 28 March 2008.

Participants are encouraged to bring their own laptops, preferably with a wireless access card, in order to take full advantage of the courses.

ITU will offer one fellowship per developing country, covering travel expenses, meals and accommodation. A special form is being sent only to those countries eligible for a fellowship.

Yours faithfully,



V. Timofeev  
Director  
Radiocommunication Bureau

Annex: 1

ANNEX 1

ITU REGIONAL RADIOCOMMUNICATION SEMINAR  
Buenos Aires, Argentina, 14-18 April 2008



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## REGISTRATION FORM

Mr. Mrs. Ms. Miss: .....  
(family name) (first name)

Accompanied by family member(s): .....  
(family name) (first name)

### 1. REPRESENTATION

Name of Member State: .....

Name of Sector Member: .....

### 2. OFFICIAL ADDRESS

Name of the Company: .....

Street Address: .....

City/State/Code/Country: .....

Business tel.: ..... Fax: .....

E-mail: ..... In case of emergency: .....

Date: ..... Signature: .....

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To be returned duly completed to the  
Radiocommunication Bureau

Place des Nations  
CH-1211 Geneva 20  
Switzerland

Telephone: +41 22 730 5802  
Telefax: +41 22 730 6600  
Email: linda.kocher@itu.int