|  |  |
| --- | --- |
| **Radiocommunication Advisory Group** | C:\Users\murphy\AppData\Local\Temp\Temp1_ITU logo Entire package.zip\jpg\ITU official logo_blue_RGB.jpg |
|  |  |
|  |  |
|  | **Revision 1 to  Document RAG/TEMP/2-E** |
| **26 March 2024** |
| **English only** |
| |  | | --- | | Chair, Drafting Group | | Draft Terms of Reference of the RAG Correspondence Group on Improving the Conference Preparatory Meeting (CPM) Process | | |

The Radiocommunication Advisory Group (RAG) Correspondence Group (CG) is tasked with exploring potential improvements to the Conference Preparatory Meeting (CPM) process with the following terms of reference:

– Conduct a thorough review of the second session of the CPM, in order to identify areas for procedural improvements of preparing the CPM Report.

The CG shall begin its work directly after the 31st Meeting of the RAG and aims to submit a comprehensive report by the 32nd Meeting of the RAG. Work should primarily be conducted through correspondence, adhering to sections § A1.3.2.9 and § A.1.3.2.10 of Resolution ITU-R 1-9 for efficiency and inclusiveness.

The CG is chaired by [name] (E-mail: [email@address]), who will coordinate the activities and ensure timely communication and submission of the group's report 45 days prior to the 32nd Meeting of the RAG.

Other relevant information for the work of this Correspondence Group will be provided on the RAG webpage.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_