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| **20 March 2024** |
| **Original: English** |
| Director, BR |
| REPORT OF THE BUDGET CONTROL COMMITTEE |
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| A close up of a sign  Description automatically generated | **World Radiocommunication Conference (WRC-23)Dubai, 20 November - 15 December 2023** | A black background with a red green and blue line  Description automatically generated |
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| **PLENARY MEETING** | **Revision 1 to****Document 460-E** |
| **13 December 2023** |
| **Original: English** |
| Budget Control Committee |
| REPORT OF THE BUDGET CONTROL COMMITTEE |
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|  |

# 1 The Budget Control Committee

1.1 The Budget Control Committee, COM 3, is chaired by Ms Cindy COOK from Canada. The COM 3 team also includes the vice-chairs, Ms C. Suleiman Kamil (South Sudan); Mr F. M. Albarjas (Kuwait); Mr C. Hose (Australia); Mr K. Concannon (Ireland) and Mr S. Myrzakhmet (Kazakhstan), as well as the ITU Secretariat.

1.2 The Budget Control Committee held three meetings during the World Radiocommunication Conference (WRC-23) and considered documents dealing with the following points:

1.1 Terms of reference COM 3, Conference structure

1.2 Host Country Agreement

1.3 Financial responsibilities of conferences

1.4 Contributions of organizations of an international character and Sector Members to the expenses of the Conference (WRC‑23)

1.5 Budget and expenditure of the World Radiocommunication Conference (WRC‑23)

1.6 Financial situation as at 8 December 2023

1.7 Note from the Chair of COM 3 to chairs of other committees

# 2 Host Country Agreement ([Document 5](https://www.itu.int/md/R23-WRC23-C-0005/en))

2.1 The Agreement between the Government of the United Arab Emirates (UAE) and the International Telecommunication Union relating to the holding, organization and financing of the Radiocommunication Assembly, the World Radiocommunication Conference and the Conference Preparatory Meeting of the International Telecommunication Union in Dubai, UAE. The Committee expressed its profound gratitude to the Government of the United Arab Emirates (UAE) for its generosity and immense hospitality.

# 3 Terms of reference COM 3 – Conference Structure ([Document DT/2](https://www.itu.int/md/R23-WRC23-231120-TD-0002/en))

3.1 To determine the organization and the facilities available to delegates, to examine and approve the accounts for expenditure incurred throughout the duration of the Conference, and to report to the Plenary Meeting, the estimated total expenditure of the Conference, as well as an estimate of the financial implications (No. 488 of the Convention) that may be entailed by the execution of the decisions taken by the Conference (Nos. 71 to 74 of the General Rules).

# 4 Financial responsibilities of Conferences ([Document 8](https://www.itu.int/md/R23-WRC23-C-0008/en))

4.1 The attention of the Conference is drawn to No. 92 (Article 13) of the Constitution of the International Telecommunication Union, which stipulates that:

“The decisions of a world radiocommunication conference, of a radiocommunication assembly and of a regional radiocommunication conference shall in all circumstances be in conformity with this Constitution and the Convention. The decisions of a radiocommunication assembly or of a regional radiocommunication conference shall also in all circumstances be in conformity with the Radio Regulations. When adopting resolutions and decisions, the conferences shall take into account the foreseeable financial implications and should avoid adopting resolutions and decisions which might give rise to expenditure in excess of the financial limits laid down by the Plenipotentiary Conference.”

4.2 The attention of the Conference is also drawn to Article 34 of the Convention of the International Telecommunication Union, Nos. 488 and 489 which stipulates that:

“Before adopting proposals or taking decisions with financial implications, the conferences of the Union shall take account of all the Union’s budgetary provisions with a view to ensuring that they will not result in expenses beyond the credits which the Council is empowered to authorize.

No decision of a conference shall be put into effect if it will result in a direct or indirect increase in expenses beyond the credits that the Council is empowered to authorize.”

# 5 Contribution of organizations of an international character and Sector Members to the expenses of the Conference ([Document 7](https://www.itu.int/md/R23-WRC23-C-0007/en))

5.1 No. 476 of the Convention of the International Telecommunication Union provides that:

“The organizations referred to in Nos. 269A to 269E of this Convention and other organizations also specified in Chapter II thereof (unless they have been exempted by the Council, subject to reciprocity) and Sector Members referred to in No. 230 of this Convention which participate, in accordance with the provisions of this Convention, in a plenipotentiary conference, in a conference, assembly or meeting of a Sector of the Union, or in a world conference on international telecommunications, shall share in defraying the expenses of the conferences, assemblies and meetings in which they participate on the basis of the cost of these conferences and meetings and in accordance with the Financial Regulations. Nevertheless, Sector Members will not be charged separately for their attendance at a conference, assembly or meeting of their respective Sectors, except in the case of regional radiocommunication conferences.”

Article 7.5 of the Financial Regulations stipulates that:

“a) Subject to the provisions of paragraph b) below, the contributions mentioned in No. 476 of the Convention shall be based on the free choice of a class of contribution from the scale given in No. 468 of the Convention.

b) The amount of the contribution per unit payable towards defraying the expenses of a conference or assembly shall be set by dividing the direct budgeted cost of the conference or assembly in question by the total number of units contributed by Member States as their share of Union expenses. The contributions shall be considered as Union income. They shall bear interest from the sixtieth day following the day on which accounts are sent out, at the rates set in No. 474 of the Convention. Non-exempted international organizations and Sector Members shall contribute at a minimum level of one unit.”

5.2 The budget of the World Radiocommunication Conference (WRC‑23) amounts to CHF 5 181 000, including the cost of documentation. The total number of Member States’ contributory units being 343 11/16, the contributory unit for non-exempted international organizations and Sector Members (other than ITU-R Sector Members) to defraying the expenses of the Conference amounts to CHF 15 075.

5.3 As at 11 December 2023, no organizations or Sector Members which must share in defraying the expenses of the conference had been registered.

# 6 Budget and Financial situation of the 2023 World Radiocommunication Conference (Documents [6](https://www.itu.int/md/R23-WRC23-C-0006/en); [220](https://www.itu.int/md/R23-WRC23-C-0220/en), [270](https://www.itu.int/md/R23-WRC23-C-0270/en) and [387](https://www.itu.int/md/R23-WRC23-C-0387/en))

6.1 The budget of the World Radiocommunication Conference (WRC‑23) for the 2023 edition, as approved by Council at its 2021 session by its Resolution 1405, is in the amount of CHF 2 449 000 for direct costs, plus documentation costs of CHF 2 732 000. Details are given in Document 6.

6.2 The table in Document 387 provides details and a projected financial statement as at 8 December 2023 for the 2023 World Radiocommunication Conference (WRC-23). The total estimated cost for the management of the Conference, including documentation, amounts to CHF 4 482 000 which provides an estimated surplus around CHF 699 000 at the end of the conference.

6.3 One Member State took the floor to recommend that, to the extent possible, the surplus of CHF 699 000 be earmarked towards financing the outcomes of the conference.

6.4 Annex 1 provides the detailed financial statement of WRC-23 at 8 December 2023.

# 7 Note by the Chair, Committee 3 to other committees ([Document 219](https://www.itu.int/md/R23-WRC23-C-0219/en))

7.1 The Chair of COM 3 sent a note, as provided in Document 219, to the Chairs of Committees 4, 5 and 6.

7.2 The Note is requesting the Chairs of all Committees to provide, as soon as possible, all indications and information concerning decisions, resolutions or modifications to the Radio Regulations that may have financial implications on both revenue and/or expenses and follows the information presented in Document 8.

7.3 This is in order to enable Committee 3 to fulfil its responsibilities concerning the estimates of the potential financial implications that may be entailed by the execution of the decisions taken by the Conference.

7.4 The Note draws the attention of the Conference to Article 34 of the Convention of ITU, Nos. 488 and 489, and No. 92 of Article 13 of the Constitution of ITU, the texts of which are provided above in Section 4.

7.5 As of 11 December 2023, three notes have been sent to COM 3, from Committees 4, 5 and 6, with indications of decisions that might have possible financial implications (respectively, Documents 350, 439 and 358).

# 8 Provisional financial implications of the decisions of the World Radiocommunication Conference (WRC-23) as at 8 December 2023 ([Document 389](https://www.itu.int/md/R23-WRC23-C-0389/en))

8.1 At 8 December 2023, and on the basis of the potential outcomes of the conference at that date, the provisional financial implications of the WRC-23 decisions were estimated at CHF 12.5 million.

8.2 These estimates will be reviewed and updated to reflect the decisions that will be taken until the end of the conference. A revision of this report will be prepared to include these revised estimates and presented to the Plenary.

8.3 Annex 2 sets forth details of the provisional financial implications as at 8 December 2023.

# 9 Conclusions

9.1 The Conference is requested to consider and approve this report which will thereafter be forwarded to the Secretary-General, including but not limited to comments and minutes of the Plenary meeting, if and when required, for submission to Council at its forthcoming 2024 session.

9.2 The Committee expressed their appreciation to the Secretary-General, the Director of the Radiocommunication Bureau and especially to the staff of the Secretariat for their support and preparatory work for Committee 3.

ANNEX 1

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|  | *KCHF* |
| Budget items | WRC-23 budget | Actual expenses and commitments as at 8 December 2023 | Projected expenses until the end of the Conference | Projected balance |
|  | a | b | c | = a − (b + c) |
| Staff costs | 1 856 | 943 | 205 | 708 |
| Other staff costs | 25 | 15 | 4 | 6 |
| Travel on duty | 225 | 2 | 223 | 0 |
| Contractual services | 120 | 18 | 20 | 82 |
| Rental and maintenance of premises and equipment | 200 |  |  | 200 |
| Material and supplies | 10 | 9 | 1 | 0 |
| Acquisition of premises, furniture and equipment | 3 |  |  | 3 |
| Public and internal services |  |  |  |  |
| Miscellaneous | 10 |  | 3 | 7 |
| **Sub-total** | **2 449** | **987** | **456** | **1 006** |
| Translation (12 256 pages) | 1 788 | 1 421 | 367 | 0 |
| Typing (16 666 pages) | 944 | 1 075 | 176 | −307 |
| **Documentation sub-total** | **2 732** | **2 496** | **543** | **−307** |
| **TOTAL** | **5 181** | **3 483** | **999** | **699** |

ANNEX 2

Table 1

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Study groups

Table 2

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Terrestrial services

Table 3



**Space services**

Table 4-1



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