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| **Radiocommunication Advisory Group** | C:\Users\murphy\AppData\Local\Temp\Temp1_ITU logo Entire package.zip\jpg\ITU official logo_blue_RGB.jpg |
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|  | **Document RAG/8-E** |
| **05 March 2024** |
| **Original: English** |
| United States of America Consideration of Improvement of the Conference preparatory meeting (CPM) Process |
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This document proposes the creation of a Correspondence Group (CG) of the Radiocommunication Advisory Group (RAG) to consider further improvements to ITU-R Resolution 2 on the CPM, building on proposals, discussions, and conclusions of the 2023 Radiocommunication Assembly (RA-23).  It also proposes draft Terms of Reference for the CG should RAG decide to create such a group.

In considering the revision of Resolution ITU-R 2 at RA-23, the following was noted in the Summary Report of the Fourth Plenary Meeting:

“While considering the contributions proposing modifications to Resolution ITU-R 2-8 during the RA-23, it was agreed that it is necessary to verify the efficiency of the CPM Process. A few issues were identified that may be helpful to assess in the future. Some views were expressed that it may be useful to review the mandate of the second session of the CPM and its duration. One of the possible proposed approaches is to task the CPM Management Team to prepare the final CPM Report based on draft CPM texts submitted by the responsible groups and use the second session as an opportunity to exchange views among regional groups taking due course not to duplicate the role of ITU Inter-regional Workshops on WRC23 Preparation. This approach would increase the time available for studies by the responsible groups and would reduce the financial resources required by both the ITU and the participating members. Other views were in favour of maintaining the current situation.”

It was also noted that the RAG could potentially perform those tasks. The Plenary invited the Director of the Radiocommunication Bureau to undertake consultations to identify a suitable option to addressing this task. Herein, the United States propose a Correspondence Group of the RAG to accomplish this task and draft Terms of Reference for such a group as given in the Annex.

ANNEX

Draft Terms of Reference of the RAG Correspondence Group on Improving the Conference Preparatory Meeting (CPM) Process

# Introduction

Radiocommunication Assembly 2023 in [RA23/PLEN/102](https://www.itu.int/dms_ties/itu-r/md/23/ra23/c/R23-RA23-C-0102%21%21MSW-E.docx) noted that “it was agreed that it is necessary to verify the efficiency of the CPM Process.” Regarding which group would perform this task, “the Director of the Radiocommunication Bureau also confirmed that [this] task could be assigned to the RAG.” In accordance with §§ **A1.4.1** through **A1.4.4** of Resolution ITU-R **1-9**, the 31st Meeting of the RAG decided to form a Correspondence Group of the RAG for this purpose. Based on proposals from the Member States and Sector Members and in consultation with the Study Group Chairmen, the RAG Correspondence Group (CG-CPM) is invited to provide possible revisions of Resolution ITU-R **2-9** with the following Terms of Reference:

# Possible revision of Resolution ITU-R 2-9 with respect to *resolves* 2g)and Annex 1, Sections A1.2.3, A1.2.5, and A1.6:

* review the mandate of the second session of the CPM and its duration and consider possible improvements to the CPM process;
* consider the possibility of reducing the scope and duration of the second session of the CPM.

The RAG CG-[CPM] shall commence work at the 31st Meeting of the RAG and submit a report on its work for consideration by the 32nd Meeting of the RAG, taking into account any proposals relevant under the above Terms of Reference submitted to RAG Correspondence Group [CPM].

The work of the RAG CG-[CPM] should be performed, as much as possible, by correspondence in accordance with § **A1.3.2.9** and **A.1.3.2.10** of Resolution ITU-R **1-9**.

The Chairman of the RAG Correspondence Group [CPM] on Improving the Conference Preparatory Meeting (CPM) Process is <name> (E-mail: <email@address>).

The group needs to submit its report 45 days prior to the 32nd Meeting of RAG.

Other relevant information for the work of this Correspondence Group will be provided on the RAG webpage.

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