

INTERNATIONAL TELECOMMUNICATION UNION

Telecommunication
Standardization Bureau



Geneva, 3 February 2006

Ref: **TSB Circular 71**

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- To administrations of Member States of the Union;
- To ITU-T Sector Members;
- To ITU-T Associates;
- To ITU-T Study Group Chairmen and Vice-Chairmen

Also:

- To entities qualified under ITU-T Rec. A.4/A.5/A.6

E-mail: tsbiptv@itu.int

URL: www.itu.int/ITU-T/IPTV/

Copy:

- To the Director of the Telecommunication Development Bureau;
- To the Director of the Radiocommunication Bureau

Subject: **TSB Director's consultation meeting on IPTV standardization
Geneva, 4-5 April 2006**

Dear Sir/Madam,

1 Given that IPTV is becoming an increasingly important service in the market, and that more and more ITU-T Members are facing challenges from technical as well as regulatory issues, ITU-T has received proposals to strengthen its work on IPTV standardization.

2 As a matter of fact, some ITU-T study groups have received input contributions on IPTV. Since late 2005, ITU-T Study Group Chairmen have studied possible measures to take care of the IPTV study within ITU-T, including coordination with other SDOs (Standardization Developing Organizations).

3 Having discussed this issue with some experts during the recent NGN-GSI meeting in Geneva, I am convinced that there is an urgent need and a benefit to consult with ITU-T Members in order to receive their advice and proposals on standardization of IPTV. Therefore, I have decided to invite an open consultation meeting with ITU-T Members on IPTV service and its standardization.

4 This meeting will take place in the ITU Headquarters, Geneva, Switzerland, from 4 to 5 April 2006 inclusive.

The consultation meeting will open at 9:30 hours on the first day. Participant registration will start at 08:30 hours. Please note that, as from 1 January 2006, all participants must register via the Montbrillant entrance of ITU Headquarters. Detailed information concerning the meeting rooms will be displayed on screens at the entrances to ITU Headquarters.

5 The meeting will be held in English only.

6 The main purposes of this meeting are to exchange views regarding:

- a) the situation and challenges of IPTV service at the national level;
- b) the situation and challenges of IPTV service at the regional/global levels;
- c) the actions and development of IPTV service by SDOs, e.g. ATIS (the Alliance for Telecommunications Industry Solutions) has launched the "IPTV Interoperability Forum" (IIF) with established task forces and is actively developing and coordinating its standards on IPTV, etc.;
- d) the technical and regulatory-related challenges;
- e) the ITU's role and expected actions in IPTV standardization.

A draft agenda will be prepared in due time and posted on the ITU-T website. Please check the website for further updates.

7 This consultation meeting will be open to ITU Member States, ITU-T Sector Members, and ITU-T Associates. I encourage all ITU-T Members to actively participate in the consultation.

This meeting will also be open to entities qualified under ITU-T Recommendations A.4/A.5/A.6. Due to budgetary constraints, no fellowships will be granted.

8 I encourage ITU-T Members and the entities under ITU-T Recommendations A.4/A.5/A.6 to submit written contributions to this meeting at the following electronic mail address:

tsbiptv@itu.int

Please note that this is a paperless meeting. All documents will be posted on the website at the following URL:

<http://www.itu.int/ITU-T/IPTV/>

9 I designate the following TSB contacts for the IPTV consultation meeting:

Mr. Reinhard Scholl
Deputy to the Director of TSB
Tel.: +41 22 730 5860
E-mail: reinhard.scholl@itu.int

to be assisted by:

Mr. Young-Han Choe
Technology Watch Coordinator
Tel.: +41 22 730 5970
E-mail: young-han.choe@itu.int

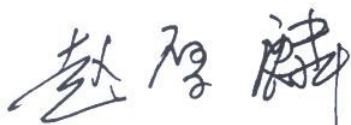
10 Wireless LAN facilities are available in the ITU main conference room areas for participants' use. Detailed information is available on the ITU-T website (<http://www.itu.int/ITU-T/edh/faqs-support.html>).

11 For your convenience, a hotel confirmation form is enclosed as **Annex 1** (see <http://www.itu.int/travel/accommodations.asp> for the list of hotels).

12 In order to enable TSB to make the necessary arrangements concerning the organization of the meeting, I should be grateful if you would send to TSB the registration form in **Annex 2**, duly completed (one per participant) by fax (No.: +41 22 730 5853), by e-mail (tsbreg@itu.int) or via the on-line form at <http://www.itu.int/ITU-T/iptv/>, as soon as possible, but **not later than 20 March 2006**.

13 We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend time in Switzerland. The visa must be requested and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or company you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa. Visa requests should be made by official letter from the administration or company you represent. This letter must specify your name and function, date of birth, passport number as well as the date of issue and expiry. The letter must be accompanied by a photocopy of your passport and completed registration form and must be sent to TSB, bearing the words "**visa request**", by fax (No.: +41 22 730 5853) or e-mail (tsbreg@itu.int). Please note that the Union needs at least one week to process all papers required for the delivery of a visa.

Yours faithfully,



H. Zhao
Director of the Telecommunication
Standardization Bureau

Annexes: 2

ANNEX 1
(to TSB Circular 71)

Ce formulaire de confirmation est à adresser directement à l'hôtel de votre choix
This confirmation form should be sent directly to the hotel of your choice
Dirija directamente este formulario de confirmación al hotel que elija



UNION INTERNATIONALE DES TÉLÉCOMMUNICATIONS
INTERNATIONAL TELECOMMUNICATION UNION
UNIÓN INTERNACIONAL DE TELECOMUNICACIONES



SECTEUR DE LA NORMALISATION DES TÉLÉCOMMUNICATIONS
TELECOMMUNICATION STANDARDIZATION SECTOR
SECTOR DE NORMALIZACIÓN DE LAS TELECOMUNICACIONES

Réunion de consultation du au Genève
Consultation meeting from to Geneva
Reunión de consultación desde el al Ginebra

Confirmation de la réservation faite le A l'hôtel
Confirmation of the reservation made on To hotel
Confirmación de la reserva efectuada el Al hotel

au prix préférentiel offert à l'UIT / at ITU preferential tariff / al precio preferencial ofrecido a la UIT

chambre simple/double du heure d'arrivée au
single/double room from time of arrival to
habitación indiv./doble desde el hora de llegada al

Nom / Name / Apellido

Prénom / First name / Nombre

Adresse / Address / Dirección Tel:

Fax:

E-mail:

Carte de crédit en garantie de la réservation
Credit card to guarantee this reservation: AX/VISA/DINERS/EC
Tarjeta de crédito que garantiza la reserva autre / other / otras

No validité / validity / validez

Date/Date/Fecha Signature / Signature / Firma

ANNEX 2
(to TSB Circular 71)

ITU-TSB

TSB Director's consultation meeting on IPTV
(Geneva, 4-5 April 2006)

REGISTRATION FORM

To be returned to TSB (Fax: +41 22 730 5853 / tsbreg@itu.int) by 20 March 2006

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Miss	☐ Administration of ITU Member State
_____ Family Name	☐ ITU Sector Member
_____ First Name	☐ ITU Associate
	☐ entities qualified under ITU-T Recs A.4/A.5/A.6

Name and complete address of Administration or Organization:	
_____	Tel: _____
_____	Fax : _____
_____	E-mail : _____

Hotel :	
_____	Tel. : _____
Date: _____	Signature: _____

Important Note:

All meeting documents will be posted on the ITU website only, and no paper copy of meeting documents will be provided.

For TSB Secretariat use only

Pigeon-hole

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