Radiocommunication Bureau (BR)

Circular Letter
**7/LCCE/91**

4 November 2026

**To Administrations of Member States of the ITU, Radiocommunication Sector Members, ITU-R Associates and ITU Academia participating in the work of Radiocommunication Study Group 7**

Subject: **Meetings of Working Parties 7A, 7B, 7C and 7D (Geneva, 22 February-4 March 2027)**

- **Working Party 7A: Time signals and frequency standard emissions**
- **Working Party 7B: Space radiocommunication applications**
- **Working Party 7C: Remote sensing systems**
- **Working Party 7D: Radio astronomy**

## 1 Introduction

By means of this Circular Letter, I wish to announce that meetings of ITU-R Working Parties 7A, 7B, 7C and 7D will take place in Geneva, Switzerland, on the dates indicated in the table below:

| Groups | Meeting dates | Deadline for contributions 1600 hours UTC | Opening session (Geneva time) |
|---|---|---|---|
| Working Party 7A | 1-4 March 2027 | Wednesday, 17 February 2027 | Monday, 1 March 2027 at 0930 hours |
| Working Party 7B | 24 February-4 March 2027 | Friday, 12 February 2027 | Wednesday, 24 February 2027 at 0930 hours |
| Working Party 7C | 22 February-4 March 2027 | Wednesday, 10 February 2027 | Monday, 22 February 2027 at 1115 hours |
| Working Party 7D | 22 February-4 March 2027 | Wednesday, 10 February 2027 | Monday, 22 February 2027 at 0930 hours |

## 2 Programme of the meetings of Working Parties

The draft agenda for the meetings is contained in the Annex.

The status of texts assigned to the Working Parties can be found on:

www.itu.int/md/R23-SG07-C-0001/en

The Working Parties will conduct their work in English.

The working hours of the meetings will normally be from 0900 to 1700 hours (Geneva time); a more precise time schedule will be included in the ADM documents.

## 3 Contributions

Contributions will be processed according to the provisions laid down in Resolution ITU-R 1-9.

The deadline for reception of contributions not requiring translation* (including Revisions, Addenda and Corrigenda to contributions) is **twelve calendar days** (1600 hours UTC) prior to the start of the meeting (see table above). Submissions received later than these deadlines cannot be accepted. Resolution ITU-R 1-9 provides that contributions which are not available to participants at the opening of the meeting cannot be considered.

Members are encouraged to submit their contributions as early as possible and to include a contact name and email address to facilitate the discussion (cf. § A2.2.4.4 of Resolution ITU-R 1-9).

Participants are requested to submit contributions by electronic mail to:

rsg7@itu.int

A copy of each contribution should also be sent to the Chair and Vice-Chairs of the relevant Working Party and to the Chair of Study Group 7. The addresses can be found on:

www.itu.int/go/ITU-R/wp7a/cvc
www.itu.int/go/ITU-R/wp7b/cvc
www.itu.int/go/ITU-R/wp7c/cvc
www.itu.int/go/ITU-R/wp7d/cvc
http://itu.int/go/ITU-R/SG7/Chair

## 4 Documents

Contributions will be posted "as received" within one working day on the Working Party webpage established for this purpose. The official versions will be posted on http://www.itu.int/ITU-R/go/rsg7/en (see "contributions" of the relevant Working Party) within 3 working days.

## 5 Registration/Visa requirements/Accommodation

Registration to this event is mandatory and will be carried out exclusively on-line via Designated Focal Points (DFPs) for ITU-R event registration. **Participants must first complete an online registration form and submit their registration request for approval by the corresponding focal point.** Participants require an ITU account for this purpose and are strongly encouraged to **register early** and to indicate **if they intend to attend the meeting in person or remotely.**

The list of ITU-R DFPs (TIES protected) as well as detailed information on this event registration system, visa support requirements, hotel accommodation, etc. can be found at:

www.itu.int/en/ITU-R/information/events

Please note that for meetings in Geneva, visa support must be requested during the online registration process and may take up to 21 days. Please see www.itu.int/en/ITU-R/information/events/Pages/visa.aspx for further information.

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* Where translation is required, contributions should be received at least three months prior to the meeting.

## 6 Remote participation and webcast

Access to meeting sessions is restricted to event registered participants only and can be accessed from the webpage for remote participation:

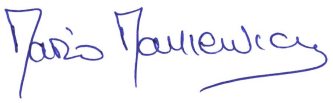
www.itu.int/en/events/Pages/Virtual-Sessions.aspx

These virtual meeting session connections will become available 30 minutes before the starting time of each session.

For those interested in following the proceedings of ITU-R meetings remotely, an audio webcast of the Working Party plenary sessions will be provided. Participants do not need to register for the meeting to use the webcast facility, however TIES access is required.

**Guidelines on the management of fully virtual meetings and physical meetings with remote participation** are available here.

For further questions relating to this Circular Letter, please contact Mr Vadim Nozdrin, ITU-R Study Group 7 Counsellor, at vadim.nozdrin@itu.int.



Mario Maniewicz
Director

**Annex:** 1

# Annex

## Draft agenda for the meetings of Working Parties 7A, 7B, 7C and 7D

(Geneva, 22 February-4 March 2027)

**1** Opening

**2** Approval of the agenda

**3** Chair's progress Report

**4** Status of Questions assigned to the Working Party and related work

**5** Work programme for the meeting

**6** Introduction of input documents

**7** Establishment of working groups and assignment of documents

**8** Preparation of output documents

**9** Discussion of the future work plan

**10** Next meetings

**11** Any other business

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|---|---|---|---|
| Joseph ACHKAR<br>Chair,<br>Working Party 7A | Catherine SHAM<br>Chair,<br>Working Party 7B | Bruno ESPINOSA<br>Chair,<br>Working Party 7C | Balthasar INDERMUEHLE<br>Chair,<br>Working Party 7D |