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| INTERNATIONAL TELECOMMUNICATION UNION | sigleITU |

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| *Radiocommunication Bureau*  *(Direct Fax N°. +41 22 730 57 85)* |

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| Circular Letter  **CR/326** | 17 August 2011 |

**To Administrations of Member States of ITU**

**Subject**: Rules of Procedure approved by the Radio Regulations Board

**To the Director-General**

Dear Sir/Madam,

1 Pursuant to the provisions of Nos. 13.12 and 13.14 of the Radio Regulations, the Radio Regulations Board (RRB) at its 57th meeting (13-21 June 2011) approved new Rules of Procedure.

2 The new Rules of Procedure are included in the attached replacement pages for the recently published volume (the 2009 edition of the Rules of Procedure, referred to in CR/307). The new Rules provided in the Annex take effect immediately.

Yours faithfully,

François Rancy  
 Director, Radiocommunication Bureau

**Annex:** [Rules of Procedure - Edition 2009 - Update 3](http://www.itu.int/pub/R-REG-ROP-2009/en)

Distribution:

– Administrations of Member States of ITU

– Members of the Radio Regulations Board

ANNEX

**UPDATES to the**

**Rules of Procedure**

(Edition of 2009)

**approved by the Radio Regulations Board**

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| Revision (1) (Circular No.) | Date | Part | AR | Pages to be removed | Pages to be inserted |
| 1 See CR/307 | August 2009 | A1 A10 B | AP30B GE06 Section B4   Section B6 | 5 3-4 1-4 9-10 13-16 1-3 | 5-6 (rev.1) 3-4*bis* (rev.1) 1-4 (rev.1) 9-10 (rev.1) 13-16 1-3 (rev.1) |
| 2 See CR/312 | March 2010 | A1 | AR5 | 19-20 | 19-20 (rev.1) |
| 3 See CR/326 | June 2011 | A1 | Notifying Administration ADD new section after Receivability (p.5) |  | 1 |
| (1) Refer to the relevant Circular Letter noted in column 1 regarding dates of application of new or modified. Rules of Procedure included in these update pages. | | | | | |

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| Part A1 | Notifying administration | page 1 | rev.- |

(ADD RRB11/57)

**Rules concerning the treatment of change of Notifying Administration  
 which acts as the notifying administration of a satellite network  
 on behalf of a group of named administrations**

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| **9.1, 9.6.1, 11.15.1, AP30 (4.1.25, 4.1.3, 4.2.6, 5.1.1), AP30A (4.2.6, 4.1.25, 4.1.3, 5.1.2), AP30B (2.6, 6.1)** |

# 1 Change of Notifying Administration

Certain provisions of the Radio Regulations (Nos **9.1, 9.6.1, 11.15.1,** Appendix **30 (**§ **4.1.25, 4.1.3, 4.2.6** and **5.1.1),** Appendix **30A (**§ **4.2.6, 4.1.25, 4.1.3** and **5.1.2),** Appendix **30B (**§ **2.6** and **6.1)**) allow for an administration to act on behalf of a group of named administrations for the purpose of notifying the Radiocommunication Bureau of frequency assignments to satellite networks. In such cases, the administration acting on behalf of the group is designated notifying administration for the group within the meaning of the Radio Regulations.

In some cases, the above-mentioned provisions are used for the benefit of an intergovernmental organization (a grouping of States constituted on the basis of an international treaty and having its own common organs).

On several occasions, intergovernmental satellite telecommunication organizations have requested the Bureau to make a change in their notifying administration. In order to clarify the conditions under which the Bureau can effect a change in the name of the notifying administration and update its various databases and the Preface to the BR IFIC (Space Services) (Table 2 and 12A/B), the Board has concluded as follows:

– When an intergovernmental satellite telecommunication organization wishes to designate a new notifying administration vis-à-vis ITU for its satellite networks, the Bureau shall effect the corresponding modifications upon receipt of due written notification to that effect by the legal representative of the intergovernmental organization in question under the terms of its constitutive Act. This notification shall include the evidence of agreement from the newly named administration to act as the notifying administration on behalf of the intergovernmental organization.

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