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| **Radiocommunication Bureau (BR)** | | |
| Administrative Circular  **CACE/787** | | 19 October 2016 |
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| **To Administrations of Member States of the ITU, Radiocommunication Sector Members,  ITU-R Associates participating in the work of Radiocommunication Study Group 4 and ITU Academia** | | |
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| Subject: | **Radiocommunication Study Group 4 (Satellite services)**   * **Proposed adoption of 1 draft new ITU-R Recommendation and its simultaneous approval by correspondence in accordance with § A2.6.2.4 of Resolution ITU‑R 1-7 (Procedure for the simultaneous adoption and approval by correspondence)** | |
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At the meeting of Radiocommunication Study Group 4, held on 7 October 2016, the Study Group decided to seek adoption of 1 draft new ITU-R Recommendation by correspondence (§ A2.6.2 of Resolution ITU-R 1-7) and further decided to apply the procedure for simultaneous adoption and approval by correspondence (PSAA), (§ A2.6.2.4 of Resolution ITU‑R 1‑7). The title and summary of the draft Recommendation are given in the Annex to this letter. Any Member State who objects to the adoption of a draft Recommendation is requested to inform the Director and the Chairman of the Study Group of the reasons for the objection.

The consideration period shall extend for 2 months ending on 19 December 2016. If within this period no objections are received from Member States, the draft Recommendation shall be considered to be adopted by Study Group 4. Furthermore, since the PSAA procedure has been followed, the draft Recommendation shall also be considered as approved.

After the above-mentioned deadline, the results of the above procedures will be announced in an Administrative Circular and the approved Recommendation will be published as soon as practicable (see <http://www.itu.int/pub/R-REC>).

Any ITU member organization aware of a patent held by itself or others which may fully or partly cover elements of the draft Recommendation mentioned in this letter is requested to disclose such information to the Secretariat as soon as possible. The Common Patent Policy for ITU‑T/ITU‑R/ISO/IEC is available at <http://www.itu.int/en/ITU-T/ipr/Pages/policy.aspx>.

François Rancy

Director

**Annex:** Title and summary of the draft Recommendation

**Document:** Document [4/15(Rev.1)](http://www.itu.int/md/R15-SG04-C-0015/en)

This document is available in electronic format at: <http://www.itu.int/md/R15-SG04-C-0015/en>

**Distribution:**

– Administrations of Member States of the ITU and Radiocommunication Sector Members  
participating in the work of Radiocommunication Study Group 4

– ITU-R Associates participating in the work of Radiocommunication Study Group 4

– ITU Academia

– Chairmen and Vice-Chairmen of Radiocommunication Study Groups

– Chairman and Vice-Chairmen of the Conference Preparatory Meeting

– Members of the Radio Regulations Board

– Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau,   
Director of the Telecommunication Development Bureau

Annex

Title and summary of the draft Recommendation

Draft new Recommendation ITU-R S.[SHORT-TERM-PERF] Doc. 4/15(Rev.1)

**Allowable short-term error performance for a satellite  
hypothetical reference digital path**

This Recommendation provides short-term error performance in terms of the number of bit errors or packet errors during the short-term period which is defined as 1 second.

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