



**Telecommunication
Development Bureau (BDT)**

Radiocommunication Bureau (BR)

Ref. Circular BDT/DDIR/CEO/CSTG-004

Administrative Circular BR/CACE/534

Geneva, 23 March 2011

To:

Administrations of Member States of ITU, Members of the Telecommunication Development and Radiocommunication Sectors, Observers and Associates participating in the work of the Telecommunication Development Study Group 2 and Radiocommunication Study Group 1

Contact: Vishnu Calindi/Christine Sund

Telephone: +41 22 730 5203/730 5990

Telefax: +41 22 730 5484/730 5545

E-mail: devsg@itu.int

Contact: Philippe Aubineau

Telephone: +41 22 730 5992

Telefax: +41 22 730 5785

E-mail: philippe.aubineau@itu.int

Subject: Convening of the meeting of the Joint Group on Resolution 9 (Participation of countries, particularly developing countries, in spectrum management), Geneva, 6 and 7 June 2011

Dear Sir/Madam,

In agreement with the Co-Chairmen of the Joint Group on Resolution 9 (Rev. Hyderabad, 2010), we are pleased to invite your Administration/organization to participate in the meeting of the Joint Group on Resolution 9 (Rev. Hyderabad, 2010) which will take place on 6 and 7 June 2011, immediately following the meeting of ITU-R Study Group 1 (see [BR CACE/525](#)).

PROGRAMME OF THE MEETING

The title and definition of Resolution 9 (Rev. Hyderabad, 2010) can be found on the [ITU-D Study Groups website](#). Specific information concerning this meeting, including its agenda, may be found [here](#).

INTERPRETATION

Interpretation will be provided based on the requests of participants. You are, therefore, invited to indicate on the registration form, **before 2 May 2011**, whether you require a language other than English.

Based on the requests received by the aforementioned deadline and provided that there are at least five requests for a given language, interpretation will be provided in the requested language(s).

REGISTRATION AND FELLOWSHIP REQUESTS

Pre-registration for the meeting will begin on 1 April 2011 and be carried out exclusively online using your dedicated TIES log-in. The registration form may be found [here](#).

Should a delegate/participant experience difficulty with the online registration system or require assistance

to establish a TIES account, please contact the Registration service of the Sector concerned (for ITU-D: bdtmeetingsregistration@itu.int, for ITU-R: ITU-R.Registrations@itu.int).

On-site registration will begin at 0830 on Monday, 6 June 2011 at the entrance of the Montbrillant Building. Participants who have not pre-registered will be required to present a letter of accreditation from their respective administration/entity.

Registration details as well as other logistical information, such as accommodation and visa arrangements, may be found on the official [website](#) for the meeting.

Within the budget available, one fellowship per country may be granted to a delegate from one of the Least Developed Countries (LDCs). Due to budgetary constraints, however, the respective country of the beneficiary in question may be requested to make a partial contribution to defer the cost of the fellowship. Requests for the fellowship form may be made by **completing the appropriate section of the online registration form**.

Please note that the fellowship form, duly completed, approved, signed and stamped must be received at ITU Headquarters no later than **6 May 2011**.

Forms received after this deadline will not be considered.

CONTRIBUTIONS

In accordance with provision 11.4 of WTDC Resolution 1 (Rev, Hyderabad 2010), contributions should be brief and concise, should not exceed five (5) pages and **must** be submitted using the online form available [here](#).

In accordance with Section 12.1 of the same Resolution, contributions should be received at least two months prior to the commencement of the meeting, i.e. **before 7 April 2011**, in order to be translated in the languages of the meeting.

Contributions received less than two months, but at least seven calendar days before the opening of the meeting, i.e. **before 27 May 2011**, will be published as "delayed contributions" in the original language only.

Contributions received less than seven calendar days before the opening of the meeting will not be available for the meeting, but will be held for the next meeting of the Joint Group on Resolution 9.

Contributions for action will not be accepted after the opening of the meeting and documents submitted for information only will be published in the original language received by the Secretariat.

ACCOMMODATION

A list of Geneva hotels offering preferential ITU rates may be found on the [ITU Travel Section](#) website.

We look forward to meeting you in Geneva.

Yours faithfully,

Brahima Sanou

Director

Telecommunication Development Bureau

François Rancy

Director

Radiocommunication Bureau

Telecommunication Development Sector

Study Groups

Meeting of the Joint Rapporteur's Group on Resolution 9
(Rev. Hyderabad, 2010)
Geneva, 6-7 June 2011



Document JGRES09/001
15 March 2011

Original: English

For action

Resolution 9: **Participation of countries, particularly developing countries, in spectrum management**

SOURCE ITU-D Co-Chairman of the Joint Group on Resolution 9

TITLE Draft agenda of the meeting of the Joint Group on Resolution 9, Monday, 6 June 2011, 0930 – 1230 hours and 1430 – 1730 hours, and Tuesday, 7 June 2011, 0930 – 1230 hours and 1430 – 1730 hours

Items

1. Adoption of the agenda
2. Review of the main conclusions of the previous Joint Group on Resolution 9 (held on 22 September 2010)
3. Study of relevant input documents, including Liaison Statements (if any)
4. Structure and content of the draft report for Resolution 9
5. Review of work plan for the study period
6. Collaboration with other Questions in ITU-D Study Groups 1 and 2 (if any), with relevant BDT Programmes and with ongoing ITU-R Study Group 1 activities
7. Collaboration with other Organizations
8. Approval of output documents
9. Place and date of the next meeting of the Joint Group on Resolution 9
10. Any other business

Documents

[JGRES09/001-E](#)
[2/REP/10-E](#)