



Radiocommunication Bureau

(Direct Fax N°. +41 22 730 57 85)

Administrative Circular
CACE/415

16 February 2007

**To Administrations of Member States of the ITU and
Radiocommunication Sector Members participating in the
work of the Radiocommunication Study Groups and the Special
Committee on Regulatory/Procedural Matters**

Subject: Meeting of Radiocommunication Study Group 9 (Fixed Service) –
Geneva, 17-18 May 2007

1 Introduction

By means of this Administrative Circular, we wish to announce that a meeting of ITU-R Study Group 9 will take place in Geneva from 17 to 18 May 2007, after the meetings of Working Parties 9A, 9B, 9C and 9D (see Circular Letter 9/LCCE/96, dated 8 February 2007).

The Study Group meeting will be held in the ITU Headquarters, Geneva. Services directly connected with meeting activities, such as delegate registration, document distribution, etc. will be located in the vicinity of the meeting room. The opening session will take place at 09:30 hours on 17 May 2007. Registration of delegates will start at 08:30 hours, **in the Montbrillant building only (all delegates should enter the building exclusively through this entrance)**, on the opening day.

2 Programme of the meeting

The draft agenda for the meeting of Study Group 9 is contained in Annex 1. Contributions from participants will be processed in accordance with Resolution ITU-R 1-4.

The Questions assigned to Study Group 9 can be found at:

<http://www.itu.int/ITU-R/go/que-rsg9/en>

2.1 Adoption of draft Recommendations at the Study Group meeting (§ 10.2.2 of Resolution ITU-R 1-4)

No Recommendations are proposed for adoption by the Study Group in accordance with § 10.2.2 of Resolution ITU-R 1-4.

2.2 Adoption of draft Recommendations by a Study Group by correspondence (§ 10.2.3 of Resolution ITU-R 1-4)

The procedure described in § 10.2.3 of Resolution ITU-R 1-4 concerns draft new or revised Recommendations which are not specifically included in the agenda of a Study Group meeting or for which there was insufficient time for their preparation in the working languages prior to the meeting.

In accordance with this procedure, draft new and revised Recommendations prepared during the meetings of Working Parties 9A, 9B, 9C and 9D, held before the Study Group meeting will be submitted to the Study Group. After due consideration, the Study Group may decide to seek adoption of these draft Recommendations by correspondence. In such cases, the Study Group may also decide to apply the procedure for simultaneous adoption and approval (PSAA) of a draft Recommendation as described in § 10.3 of Resolution ITU-R 1-4 (see also § 2.3 below).

In conformity with §§ 2.25 and 10.2.2.2 of Resolution ITU-R 1-4, Annex 2 to this Circular contains a list of topics to be addressed at the Working Party meetings just prior to the Study Group meeting, and for which draft Recommendations may be developed.

2.3 Decision on approval procedure

At the meeting, the Study Group shall decide on the eventual procedure to be followed for seeking approval for each draft Recommendation in accordance with § 10.4.3 of Resolution ITU-R 1-4. Approval may be sought by submitting the draft Recommendation to the next Radiocommunication Assembly, or by consultation of the Member States; alternatively, the Study Group may decide to use the PSAA procedure described in § 10.3 of Resolution ITU-R 1-4.

3 Visa requirements

We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. The visa must be requested and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or company you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa.

Visa requests should be made via an official covering letter from the administration or company you represent. This letter must specify your name and function, date of birth, passport number as well as the date of issuance and expiration. The letter must be accompanied by a photocopy of your passport and completed registration form and must be sent by fax to the ITU-R Document and Meetings Unit, Office V.434, Attention: Mrs. L. Kocher. The fax number is +41 22 730 6600. Please note that the Union needs at least one week to process all papers required for the delivery of a visa.

4 Participation

Based on the registration of participants received one month prior to the meeting, appropriate interpretation facilities will be provided.

In order to make the necessary arrangements, it is requested that the intended participation of your representative(s) be advised not later than one month before the opening of the meeting, by means of the annexed form (Annex 3) (to be photocopied as required).

For hotel accommodation see: <http://www.itu.int/travel>.

Valery Timofeev
Director, Radiocommunication Bureau

Annexes: 3

Distribution:

- Administrations of Member States and Radiocommunication Sector Members
- ITU-R Associates participating in the work of Radiocommunication Study Group 9
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX 1

Draft agenda for the meeting of Radiocommunication Study Group 9

(Geneva, 17-18 May 2007)

- 1** Opening of the meeting and approval of the agenda
 - 1.1** Appointment of Rapporteur(s) for summary records
- 2** Report from the Chairman of Study Group 9
- 3** Report on the meetings of RAG-07 and CPM-07
- 4** Preparation for the Radiocommunication Assembly RA-07
- 5** Working Party 9A
 - 5.1** Executive report from the Chairman of Working Party 9A
 - 5.2** Adoption of draft Recommendations and decision on approval procedure to be followed
 - 5.3** Adoption of draft Questions and categorization of Questions
- 6** Working Party 9B
 - 6.1** Executive report from the Chairman of Working Party 9B
 - 6.2** Adoption of draft Recommendations and decision on approval procedure
 - 6.3** Adoption of draft Questions and categorization of Questions
- 7** Working Party 9C
 - 7.1** Executive report from the Chairman of Working Party 9C
 - 7.2** Adoption of draft Recommendations and decision on approval procedure
 - 7.3** Adoption of draft Questions and categorization of Questions
- 8** Working Party 9D
 - 8.1** Executive report from the Chairman of Working Party 9D
 - 8.2** Adoption of draft Recommendations and decision on approval procedure
 - 8.3** Adoption of draft Questions and categorization of Questions
- 9** Update of Recommendations under Resolution ITU-R 44-1
- 10** Draft Study Group 9 Report to RA-07
- 11** Structure of Working Parties of Study Group 9 and assignment of Questions to Working Parties
- 12** Establishment of an Editorial Group

- 13** Appointment or confirmation of Chairmen of Working Parties and Editorial Group, and liaison Rapporteurs
- 14** Status of texts
- 15** Any other business

V. M. MINKIN
Chairman, Radiocommunication Study Group 9

ANNEX 2

Titles and summaries of the draft new and revised Recommendations

Working Party 9A

- Maximum allowable error performance and availability degradations to digital radio-relay fixed wireless (FWS) systems arising from interference from emissions and radiations from other sources (possible revision of Recommendation ITU-R F.1094-1)
- Interference criteria to protect the fixed service from time varying aggregate interference from other services sharing the 17.7-19.3 GHz band on a co-primary basis (possible revision of Recommendation ITU-R F.1495)
- Vocabulary of terms for the Fixed Service (possible revision of Recommendation ITU-R F.592).

Working Party 9B

- Interference mitigation techniques for use by high altitude platform stations in the 27.5-28.35 GHz and 31.0-31.3 GHz bands (possible revision of Recommendation ITU-R F.1607)

Working Party 9C

- Protection requirements for fixed radio services operating below 30 MHz against the impact of power line telecommunication (PLT) systems (possible draft new Recommendation ITU-R F.[HF-PLT])
- HF Adaptive Systems (possible draft new Recommendation ITU-R F.[HF-Adaptive systems])

Working Party 9D

- Interference mitigation techniques for use by high altitude platform stations in the 27.5-28.35 GHz and 31.0-31.3 GHz bands (possible revision of Recommendation ITU-R F.1607)
- Technical and operational characteristics of systems in the fixed service to facilitate sharing with the Earth exploration-satellite (passive) and space research (passive) services in the band 36-37 GHz (possible draft new Recommendation)
- Technical and operational characteristics of systems in the fixed service to facilitate sharing with the Earth exploration-satellite (passive) and space research (passive) services in the band 10.6-10.68 GHz (possible draft new Recommendation)
- Considerations in the development of criteria for sharing between digital fixed wireless systems in the fixed service and other services [and other sources of interference] (possible revision of Recommendation ITU-R F.758-4)

ANNEX 3
Registration Form
ITU-R Meetings

Geneva, Switzerland, 16 April – 8 June 2007



Radiocommunication Bureau

I wish to participate in

WP 3J 16-25/4	WP 3M 16-25/4	WP 3K 17-25/4	WP 3L 23-25/4	WP 6A 23-27/4	WP 6M 23-27/4	WP 6S 26/4-3/5	SG 3 26-27/4	WP 6E 30/4-4/5	WP 6J 30/4-4/5
WP 6Q 2-4/5	SG 6 7-8/5	WP 9B 8-16/5	WP 9D 8-16/5	WP 9A 10-14/5	WP 9C 14-16/5	SG 9 17-18/5	WP 4-9S 21-25/5	WP 4A 23/5-1/6	WP 4B 4-8/6

Mr. Mrs. Ms. Miss:
(family name) (first name)

Accompanied by family member(s):
(family name) (first name)

1. REPRESENTATION

Name of Member State:

Head of Delegation

Deputy

Delegate

To be completed by representatives of Member States only

Name of Sector Member:

Recognized Operating Agencies

Regional Telecommunication Organizations

Scientific or Industrial Organizations

Intergovernmental Organizations operating Satellite Systems

UN, Specialized Agencies and the IAEA

Other Entities dealing with Telecommunication matters

Regional and other International Organizations

Associates

2. OFFICIAL ADDRESS

Name of the Company:

Street Address:

City/State/Code/Country:

Business tel.: Fax:

E-mail: In case of emergency:

3. DOCUMENTS

I wish to receive paper copies during the meeting: Yes No

If yes, indicate one language only: English French Spanish

Arabic Chinese Russian

Upon request, contributions are available at the Document Distribution Desk

Date : Signature:

For BR Secretariat use only

Approved (if applicable)

Personal Section

Meeting Section

Pigeonhole

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To be returned duly completed to the Radiocommunication Bureau

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