



Radiocommunication Bureau
(Direct Fax N°. +41 22 730 57 85)

Administrative Circular
CACE/327

8 October 2004

**To Administrations of Member States of the ITU and
Radiocommunication Sector Members participating in the
work of the Radiocommunication Study Groups and the Special
Committee on Regulatory/Procedural Matters**

Subject: Meeting of Radiocommunication Study Group 8 (Mobile, radiodetermination, amateur and related satellite services)

1 Introduction

By means of this Administrative Circular, we wish to announce that a meeting of ITU-R Study Group 8 will take place in Geneva from 9 to 10 December 2004.

The Study Group meeting will be held in the ITU Headquarters, Geneva. Services directly connected with meeting activities, such as delegate registration, document distribution, etc. will be located in the vicinity of the meeting room. The opening session will take place at 09:30 hours and registration of delegates will start at 08:30 hours on 9 December 2004.

2 Programme of the meeting

The draft agenda for the meeting of Study Group 8 is contained in Annex 1. Contributions from participants will be processed in accordance with Resolution ITU-R 1-4.

The Questions assigned to Study Group 8 can be found in:

<http://www.itu.int/ITU-R/publications/download.asp?product=que08&lang=e>.

2.1 Adoption of draft Recommendations at the Study Group meeting (§ 10.2.2 of Resolution ITU-R 1-4)

The draft Recommendations listed in Annex 2 are proposed for adoption by the Study Group at its meeting in accordance with § 10.2.2 of Resolution ITU-R 1-4.

2.2 Adoption of draft Recommendations by a Study Group by correspondence (§ 10.2.3 of Resolution ITU-R 1-4)

The procedure described in § 10.2.3 of Resolution ITU-R 1-4 concerns draft new or revised Recommendations which are not specifically included in the agenda of a Study Group meeting or for which there was insufficient time for their preparation in the working languages prior to the meeting.

In accordance with this procedure, draft new and revised Recommendations prepared during the meeting of Working Party 8F, held shortly before the Study Group meeting will be submitted to the Study Group. After due consideration, the Study Group may decide to seek adoption of these draft Recommendations by correspondence. In such cases, the Study Group may also decide to apply the procedure for simultaneous adoption and approval (PSAA) of a draft Recommendation as described in § 10.3 of Resolution ITU-R 1-4 (see also § 2.3 below).

In accordance with § 2.25 of Resolution ITU-R 1-4, Annex 3 to this Circular contains a list of topics to be addressed at the Working Party meeting just prior to the Study Group meeting, and for which draft Recommendations may be developed.

2.3 Decision on approval procedure

At the meeting, the Study Group shall decide on the eventual procedure to be followed for seeking approval for each draft Recommendation in accordance with § 10.4.3 of Resolution ITU-R 1-4. Approval may be sought by submitting the draft Recommendation to the next Radiocommunication Assembly, or by consultation of the Member States; alternatively, the Study Group may decide to use the PSAA procedure described in § 10.3 of Resolution ITU-R 1-4.

3 Visa requirements

We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. The visa must be requested and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or company you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa. Any such request must specify the name and functions of the individual(s) for whom the visa(s) is/are requested and be accompanied by a copy of the approved registration form approved for the ITU conference or meeting in question.

4 Participation

Based on the registration of participants received one month prior to the meeting, appropriate interpretation facilities will be provided.

In order to make the necessary arrangements, it is requested that the intended participation of your representative(s) be advised not later than one month before the opening of the meeting, by means of the annexed form (Annex 4) (to be photocopied as required). For hotel accommodation see <http://www.itu.int/travel/>.

Valery Timofeev
Director, Radiocommunication Bureau

Annexes: 4

Distribution:

- Administrations of Member States and Radiocommunication Sector Members
- ITU-R Associates participating in the work of Radiocommunication Study Group 8
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex 1

Draft agenda for the meeting of Radiocommunication Study Group 8

(Geneva, 9-10 December 2004)

- 1** Opening of the meeting
- 2** Approval of the agenda
- 3** Appointment of the Rapporteur
- 4** Appointment of the Editorial Group
- 5** Chairman's Report
- 6** Reports of Working Parties 8A, 8B, 8D and 8F
- 7** Consideration of new and revised Recommendations
 - 7.1** Recommendations where notice of intention to seek adoption was given (see Resolution ITU-R 1-4, §§ 10.2.2 and 10.4)
 - Decision to adopt
 - Decision on approval procedure to be followed
 - Compliance with Annex 1 of Resolution ITU-R 1-4, if required
 - 7.2** Recommendations where notice of intention to seek adoption was not given (see Resolution ITU-R 1-4, §§ 10.2.3, 10.3 and 10.4)
 - Decision to seek adoption
 - Decision on eventual approval procedure to be followed
 - Compliance with Annex 1 of Resolution ITU-R 1-4, if required
 - 7.3** Update of Recommendations under Resolution ITU-R 44-1
- 8** Consideration of new and revised Questions
- 9** Consideration of new and revised Reports
- 10** Status of Handbooks, Questions, Recommendations, Reports, Opinions, Resolutions and Decisions
- 11** Liaison with other Study Groups and international organizations
- 12** Main results of RRC-04 and preparations for the RRC-06
- 13** Preparations for the RA-07
- 14** Preparations for CPM-07
- 15** Schedule of meetings
- 16** Any other business

C. VAN DIEPENBEEK
Chairman, Radiocommunication Study Group 8

Annex 2

Draft Recommendations proposed for adoption by the Study Group at its meeting in accordance with § 10.2.2 of Resolution ITU-R 1-4

Working Party 8A

Title	Document
Draft new Recommendation ITU-R M.[CHAR-AS] – Characteristics of systems operating in the amateur and amateur-satellite services for use in sharing studies	8/30
Draft revision of Recommendation ITU-R M.1073-1 – Digital cellular land mobile telecommunication systems	8/31
Draft revision of Recommendation ITU-R M.1453-1 – Intelligent transport systems – Dedicated short range communications at 5.8 GHz	8/32

Working Party 8B

Title	Document
Draft new Recommendation ITU-R M.[Radar-16 GHz] – Characteristics and protection criteria for the radiolocation service in the frequency band 15.7-17.3 GHz	8/46
Draft revision of Recommendation ITU-R M.1314 – Reduction of unwanted emissions of radar systems operating above 400 MHz	8/51

Working Party 8D

Title	Document
Draft new Recommendation ITU-R M.[LUT] – Protection criteria for Cospas-Sarsat local user terminals in the band 1 544-1 545 MHz	8/33
Draft revision of Recommendation ITU-R M.1639 – Protection criterion for the aeronautical radionavigation service with respect to aggregate emissions from space stations in the radionavigation-satellite service in the band 1 164-1 215 MHz	8/34
Draft revision of Recommendation ITU-R M.1642 – Methodology for assessing the maximum aggregate epfd at an aeronautical radionavigation service station from all radionavigation-satellite service systems operating in the 1 164 1 215 MHz band	8/36
Draft revision of Recommendation ITU-R M.694 – Reference radiation pattern for ship earth station antennas	8/37

Working Party 8D (continued)

Title	Document
Draft revision of Recommendation ITU-R M.830 – Operational procedures for mobile-satellite networks or systems in the bands 1 530-1 544 MHz and 1 626.5-1 645.5 MHz which are used for distress and safety purposes as specified for GMDSS	8/38
Draft revision of Recommendation ITU-R M.1469 – Methodology for evaluating potential for interference from time division multiple access/frequency division multiple access (TDMA/FDMA) mobile-satellite service (MSS) (Earth-to-space) transmissions into line-of-sight fixed service receivers in the 2 GHz range	8/39
Draft revision of Recommendation ITU-R M.1141-1 – Sharing in the 1-3 GHz frequency range between non-geostationary space stations operating in the mobile-satellite service and stations in the fixed service	8/41
Draft revision of Recommendation ITU-R M.1343 – Essential technical requirements of mobile earth stations for global non-geostationary mobile satellite service systems in the bands 1-3 GHz	8/44
Draft revision of Recommendation ITU-R M.1143-2 – System specific methodology for coordination of non geostationary space stations (space-to-Earth) operating in the mobile-satellite service with the fixed service	8/45
Draft revision of Recommendation ITU-R M.1142-1 – Sharing in the 1-3 GHz frequency range between geostationary space stations operating in the mobile-satellite service and stations in the fixed service	8/47
Draft revision of Recommendation ITU-R M.1316 – Principles and a methodology for frequency sharing in the 1 610.6-1 613.8 MHz and 1 660-1 660.5 MHz bands between the mobile-satellite service (Earth-to-space) and the radio astronomy service	8/49

Annex 3

Topics to be addressed at the meeting of Working Party 8F held shortly before the meeting of Study Group 8 and for which draft Recommendations may be developed

Working Party 8F

- Update of Recommendation ITU-R M.1457-4 “Detailed specifications of the radio interfaces of IMT-2000”.
- Revision of Recommendation ITU-R M.1036-2 “Frequency arrangements for implementation of the terrestrial component of International Mobile Telecommunications-2000 (IMT-2000) in the bands 806-960 MHz, 1710-2 025 MHz, 2 110-2 200 MHz and 2 500-2 690 MHz”.
- Update of Recommendation ITU-R M.1581-2 “Generic unwanted emission characteristics of mobile stations using the terrestrial radio interfaces of IMT-2000”.
- Update of Recommendation ITU-R M.1580-1 “Generic unwanted emission characteristics of base stations using the terrestrial radio interfaces of IMT-2000”.
- Update of Recommendation ITU-R M.1079-2 “Performance and quality of service requirements for International Mobile Telecommunications-2000 (IMT-2000) access networks”.

Annex 4



Registration Form ITU-R Study Group 8 Geneva, Switzerland, 9-10 December 2004

Radiocommunication Bureau

I wish to participate in

SG 8
✓

Mr. Mrs. Ms. Miss:

.....
(family name) *(first name)*

Accompanied by family member(s):

.....
(family name) *(first name)*

1. REPRESENTATION

Name of Member State:

Head of Delegation

Deputy

Delegate

(to be completed by representatives of Member States only)

Name of Sector Member:

- | | |
|---|--|
| <input type="checkbox"/> Recognized Operating Agencies | <input type="checkbox"/> Regional Telecommunication Organizations |
| <input type="checkbox"/> Scientific or Industrial Organizations | <input type="checkbox"/> Intergovernmental Organizations operating Satellite Systems |
| <input type="checkbox"/> UN, Specialized Agencies and the IAEA | <input type="checkbox"/> Other Entities dealing with Telecommunication matters |
| <input type="checkbox"/> Regional and other International Organizations | <input type="checkbox"/> Associates |

2. OFFICIAL ADDRESS

Name of the Company:

Street Address:

City/State/Code/Country:

Business tel.: Fax:

E-mail: In case of emergency:

3. DOCUMENTS

English

French

Spanish

Date : Signature:

For BR Secretariat use only

Approved (if applicable)

Personal Section

Meeting Section

Pigeonhole

To be returned duly completed to the Radiocommunication Bureau

Place des Nations
CH-1211 Geneva 20
Switzerland

Telephone: +41 22 730 5802
Telefax: +41 22 730 6600
Email: linda.kocher@itu.int

