



Radiocommunication Bureau (BR)

Administrative Circular
CA/279

30 October 2025

Subject: Special Session of the Radiocommunication Advisory Group (RAG) to review the contribution of the RAG Correspondence Group (CG) on the ITU Strategic Plan 2028-2031, 9 December 2025, 13:00 to 16:00 (CET)

In accordance with the Summary of conclusions of the thirty-second RAG meeting (see BR Circular Letter [CA/277](#)):

The RAG recognized the importance of the advisory group providing input to the drafting of the strategic plan of ITU for the period 2028 to 2031.

The RAG agreed to the creation of a Correspondence Group (CG) on the ITU Strategic Plan 2028-2031 with the Terms of Reference presented in Annex 1 to this document.

The RAG Correspondence Group (CG) on the ITU Strategic Plan 2028-2031¹ will provide the Special Session of the RAG with a draft contribution for the 4th Council Working Group on the ITU strategic and financial plans 2028-2031 (CWG-SFP), scheduled for January 2026.

The RAG Correspondence Group (CG) on the ITU Strategic Plan 2028–2031 has prepared a draft contribution for consideration by the Special Session of the RAG. The RAG will review and revise this draft contribution before its submission to the 4th meeting of the Council Working Group on the ITU Strategic and Financial Plans 2028–2031 (CWG-SFP), scheduled for January 2026.

A virtual meeting of the RAG will therefore be convened as follows to review and finalise the RAG contribution to the CWG-SFP:

Meeting	Date	Schedule (CET)	Deadline for contributions	Format
RAG session to review the contribution of the RAG-CG on the ITU Strategic Plan 2028-2031	9 December 2025	1300 to 1600	25 November 2025	Virtual

¹ Further information on the work of the RAG-CG on the ITU Strategic Plan 2028-2031 can be found [here](#).

As stated in Article 11A of the ITU Convention, the RAG is open to representatives of Administrations of Member States and representatives of Sector Members, and to the Chairs of the Study Groups and other groups.

The principal duties of the RAG are, *inter alia*, to review priorities, programmes, operations, financial matters and strategies related to Radiocommunication Assemblies, Study Groups and the preparation of Radiocommunication Conferences, and any specific matters as directed by a conference of the Union, a Radiocommunication Assembly or the Council. The RAG recommends measures to foster cooperation and coordination with other standards bodies, with the Telecommunication Standardization Sector, the Telecommunication Development Sector and the General Secretariat.

The draft agenda has been established in consultation with the Chair of RAG and is contained in the **Annex**.

All documents and administrative information pertaining to the upcoming meeting of the RAG will be posted on the ITU website at <https://itu.int/rag> as they become available.

Contributions

Contributions should be submitted to the Radiocommunication Bureau (BR) at brrag@itu.int, with a copy to the RAG Chairs and Vice-Chairs (see email addresses indicated on the [RAG website](#)).

To ensure the translation of RAG documents in the six languages of the Union, contributions should be submitted by the deadline specified in the above table. Contributions received after the deadlines will be published in the original language only.

Remote Participation, Interpretation and Webcast

This RAG session will be conducted fully virtually using the [Zoom](#) platform.

Due to financial constraints and the availability of interpreters, **Member States are asked to confirm by 17 November 2025** that interpretation in Arabic, Chinese or Spanish is required. Interpretation in French and Russian has already been confirmed for this meeting.

The RAG session will also be webcasted and recorded in the six languages for viewing during and after the meeting, respectively. There is no need to register to the meeting to follow the webcast.

Registration

Advance registration is required and will be carried out exclusively online. Participants are required to first complete an online registration request form and subsequently receive registration approval from their Designated Focal Point (DFP) for ITU-R event registration.

Participants will find the necessary information on delegate registration on the RAG website.

General information

Please visit the RAG website at <https://itu.int/rag> for further information.

The Radiocommunication Bureau remains at your disposal for any questions concerning this Administrative Circular (contact person in the Radiocommunication Bureau: Ms. Diana Tomimura email: diana.tomimura@itu.int).

Mario Maniewicz
Director

Annex: 1

ANNEX

**Draft agenda for the
Special Session of the Radiocommunication Advisory Group (RAG) to review
the contribution of the RAG Correspondence Group (CG) on the
ITU Strategic Plan 2028-2031**

**9 December 2025, 13:00 to 16:00 (CET)
Virtual Meeting**

		Documents
1.	Opening remarks	
2.	Approval of the agenda	
3.	Report of the RAG-CG on the ITU Strategic Plan 2028-2031	51
4.	Consideration of input contributions	49
5.	Approval of the RAG contribution to the January 2026 Council Working Group for Strategic and Financial Plans 2028-2031 (CWG-SFP)	
6.	Any other business	

Mr. Mohammad Aljnoobi
Chair, Radiocommunication Advisory Group
mjnoobi@cst.gov.sa