



Radiocommunication Bureau (BR)

Administrative Circular
CA/236

30 October 2017

To Administrations of Member States of the ITU, Radiocommunication Sector Members and Academia of the ITU

Subject: **Twenty-fifth meeting of the Radiocommunication Advisory Group
Geneva, 26-29 March 2018**

Introduction

By means of this Administrative Circular, I wish to announce that the twenty-fifth meeting of the Radiocommunication Advisory Group (RAG) will be held at the ITU Geneva headquarters from 26 to 29 March 2018 inclusive.

The RAG will be convening a one-day meeting on 27 March 2018, without interpretation, to consider issues related to the ITU-R preparation of the ITU Strategic Plan for the period 2020-2023.

As stated in Article 11A of the ITU Convention, the RAG is open to representatives of Administrations of Member States and representatives of Sector Members, and to the Chairmen of the study groups and other groups.

The principal duties of the RAG are, *inter alia*, to review priorities, programmes, operations, financial matters and strategies related to Radiocommunication Assemblies, study groups and the preparation of radiocommunication conferences, and any specific matters as directed by a conference of the Union, a Radiocommunication Assembly or the Council. The RAG recommends measures to foster cooperation and coordination with other standards bodies, with the Telecommunication Standardization Sector, the Telecommunication Development Sector and the General Secretariat.

The draft agenda of the meeting has been established in consultation with the Chairman of RAG, and is contained in the **Annex**.

All documents and administrative information pertaining to the upcoming meeting of the RAG will be posted on the ITU website at www.itu.int/ITU-R/go/RAG as they become available.

Contributions

Contributions should be submitted to the Director of the Radiocommunication Bureau (BR), in electronic form, at brrag@itu.int, with a copy to the RAG Chairman and Vice-Chairmen at the email addresses indicated at www.itu.int/go/RAGchairs. Contributions should be received by BR not later than **12 March 2018**. In accordance with Resolution 165 (Guadalajara, 2010), contributions received by the Director later than 14 days before the commencement of the meeting will be published in the original language only.

Meeting schedule

The RAG meeting will commence its deliberations at 0930 hours on 26 March 2018. Registration will begin at 0830 hours on 26 March in the entrance of the ITU Montbrillant building.

General information and delegate registration

Registration to the RAG meeting will be carried out through Designated Focal Points (DFPs). The list of DFPs for the upcoming RAG meeting can be found at www.itu.int/go/ITU-R/dfp (TIES protected). Participants will find the necessary information relating to accommodation and travel, delegate registration and visa information at www.itu.int/en/ITU-R/information/events.

The Bureau remains at your disposal for any questions concerning this Administrative Circular (contact person in the Radiocommunication Bureau: Mr Mario Maniewicz, telephone: +41 22 730 5940, e-mail: mario.maniewicz@itu.int).



François Rancy
Director

Annex: 1

Distribution:

- Administrations of Member States of the ITU
- Radiocommunication Sector Members
- ITU Academia
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX

**Draft agenda for the twenty-fifth meeting of the
Radiocommunication Advisory Group**

(Geneva, 26-29 March 2018)

- 1 Opening remarks
- 2 Approval of the agenda
- 3 Council-18 related matters
- 4 Implementation of WRC-15 decisions
- 5 RA/WRC-19 preparation
- 6 Study Group activities
- 7 Preparation of the ITU Strategic Plan 2020-2023
- 8 Draft Rolling Operational Plan for 2018-2021
- 9 BR Information System
- 10 Inter-sector activities
- 11 Membership outreach activities
- 12 Date of next meeting
- 13 Any other business

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