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| **Radiocommunication Bureau (BR)** |
| Administrative Circular**CA/212** | 7 February 2014 |
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| **To Administrations of Member States of the ITU andRadiocommunication Sector Members** |
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| **Subject:** | **Twenty-first meeting of the Radiocommunication Advisory Group, Geneva, 24-27 June 2014 and a one-day meeting to consider issues related to the ITU-R preparation for the Plenipotentiary Conference and the Operational Plans, Geneva, 25 June 2014** |
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# Introduction

The twenty-first meeting of the Radiocommunication Advisory Group (RAG) will be held at the ITU Geneva headquarters from 24-27 June 2014 inclusive. The RAG will be convening on day two a one‑day meeting on 25 June from 0900 to 1700 hours, without interpretation, to consider issues related to the ITU-R preparation for the Plenipotentiary Conference and the Operational Plans. As stated in Article 11A of the ITU Convention, the RAG is open to representatives of administrations of Member States and representatives of Sector Members and to the Chairmen of the study groups and other groups. The principal duties of the RAG are, *inter alia*, to review priorities, programmes, operations, financial matters and strategies related to Radiocommunication Assemblies, study groups and the preparation of radiocommunication conferences, and any specific matters as directed by a conference of the Union, a Radiocommunication Assembly or the Council. The RAG recommends measures to foster cooperation and coordination with other standards bodies, with the Telecommunication Standardization Sector, the Telecommunication Development Sector and the General Secretariat.

The draft agenda of the meeting has been established in consultation with the Chairman of RAG, and is contained in **Annex 1**.

All documents and administrative information pertaining to the twenty-first meeting of the RAG will be posted on the ITU website at http://www.itu.int/ITU-R/go/RAG as they become available.

# Contributions

Contributions should be submitted to the Director of the Radiocommunication Bureau (BR), in electronic form, at brrag@itu.int, with a copy to the RAG Chairman and Vice-Chairmen at the email addresses indicated in **Annex 2**. Contributions should be received by the BR not later than **7 May 2014**. In accordance with Resolution 165 (Guadalajara, 2010), contributions received by the Director later than 14 days before the commencement of the meeting will be published in the original language only.

# Meeting schedule

The RAG meeting will commence its deliberations at 1000 hours on 24 June 2014. Registration will begin at 0830 hours on 24 June 2014 in the entrance of the Montbrillant building.

# General information and delegate registration

Registration to the RAG meeting will be carried out through Designated Focal Points (DFPs). The list of DFPs for the upcoming RAG meeting can be found at [http://itu.int/go/XX1H](http://www.itu.int/go/XX1H) (TIES protected). Participants will find the necessary information with relation to accommodation and travel, delegate registration and visa information at [www.itu.int/ITU-R/go/delegate-reg-info/en](http://www.itu.int/ITU-R/go/delegate-reg-info/en).

The Bureau remains at your disposal for any questions concerning this Administrative Circular (contact person in the Radiocommunication Bureau: Mr Colin Langtry, telephone: +41 22 730 6178, e‑mail: colin.langtry@itu.int).

François Rancy
Director

**Annexes:** 2

**Distribution:**

– Administrations of Member States of the ITU

– Radiocommunication Sector Members

– Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters

– Chairman and Vice-Chairmen of the Radiocommunication Advisory Group

– Chairman and Vice-Chairmen of the Conference Preparatory Meeting

– Members of the Radio Regulations Board

– Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX 1

Draft agenda for the twenty-first meeting of the
Radiocommunication Advisory Group

Geneva, 24-27 June 2014

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| **1** | Opening remarks |
| **2** | Approval of the agenda |
| **3** | **Council and Plenipotentiary Conferences issues**  |
| **4** | **Study Group activities:** |
|  | 4.1 Working methods of the ITU-R Study Groups |
| **5** | **WRC-15 preparation** |
| **6** | BR Information System |
| **7** | Draft Operational Plan for 2015-2018 |
| **8** | RAG Correspondence Group activities |
| **9** | **Date of next meeting** |
| **10** | **Any other business** |

 Mr Daniel OBAM
 Chairman, Radiocommunication Advisory Group

ANNEX 2

Name and address of the Chairman and Vice-Chairmen of the
Radiocommunication Advisory Group

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| Chairman |  |
| Mr Daniel OBAM Chairman, RAGCommunications Radio Technology ExpertNational Communications SecretariatP.O. Box 10756-00100 GPONgong Road9th Floor Transcom HouseNAIROBIKenya (Rep. of)Vice-Chairmen | Tel: +254 20 2719953Fax: +254 20 2716515E-mail: daniel.obam@ties.itu.int  |
| **Mr Yousuf AL-BULUSHI** Vice-Chairman, RAGOman Telecommunications RegulatoryAuthority (TRA)P.O. Box 579RUWI 112Oman (Sultanate of) | Tel: +968 24 574363Fax: +968 24 565464E-mail: yousuf@tra.gov.om |
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| **Mr Héctor CARRIL** Vice-Chairman, RAGSecretaría de Comunicaciones (SECOM)Tucumán 744 - Piso 5AR-(C1049 AAP)CIUDAD AUTÓNOMA DE BUENOS AIRESArgentine Republic | Tel: +54 11 43189428Fax: +54 11 43189432E-mail: hcarril@secom.gov.ar |
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