|  |  |
| --- | --- |
| INTERNATIONAL TELECOMMUNICATION UNION | sigleITU |

|  |
| --- |
| *Radiocommunication Bureau**(Direct Fax N°. +41 22 730 57 85)* |

|  |  |
| --- | --- |
| **Addendum 2 toAdministrative Circular****CA/191** | 12 January 2011 |

**To Administrations of Member States of the ITU and
Radiocommunication Sector Members**

**Subject**: Document Sync Application for the second session of the 2011 Conference Preparatory Meeting(CPM11-2, Geneva, 14-25 February 2011)

Administrative Circular CA/191, dated 1 June 2010, announced the second session of the 2011 Conference Preparatory Meeting (CPM11-2) to be held in Geneva from 14 to 25 February 2011. Section 6 of the Circular provided preliminary information about the availability of documents during CPM11-2.

In view of the successful use of the new ITU Sync Application of documents during the 2010 ITU Plenipotentiary Conference and the World Radiocommunication Seminar, it has been decided to provide the same facilities during CPM11-2.

The ITU Secretariat is pleased to inform you that the ITU-R CPM11-2 Sync Application is now available on the CPM website at: <http://www.itu.int/ITU-R/go/rcpm11-2-sync>.

The Secretariat is glad to provide this alternative and innovative means to distributing electronic sets of CPM11-2 documents to participants.

The ITU-R CPM11-2 Sync Application allows you to download CPM11-2 documents[[1]](#footnote-1)\* from the ITU servers to your local drive. It has been configured to access the ITU Server in Geneva and synchronize on demand to the latest published documents in the language(s) of your choice.

CPM11-2 participants are invited to install this software and download CPM11-2 documents before arrival at the International Conference Centre of Geneva (CICG), where CPM11-2 will be held.

If you experience any problems in accessing or synchronizing documents, please contact the IT assistance and support service by emailing the Conference Helpdesk service at ServiceDesk@itu.int.

 François Rancy
 Director, Radiocommunication Bureau

**Distribution:**

– Administrations of Member States of the ITU

– Radiocommunication Sector Members

– Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters

– Chairman and Vice-Chairmen of the Radiocommunication Advisory Group

– Chairman and Vice-Chairmen of the Conference Preparatory Meeting

– Members of the Radio Regulations Board

– Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

1. \* CPM11-2 published documents include: Contributions (C), Administrative Documents (ADM), Information Documents (INF) and Temporary Documents (DT).
 [↑](#footnote-ref-1)