INTERNATIONAL TELECOMMUNICATION UNION

Radiocommunication Bureau
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Addendum 1 to
Administrative Circular
CA/160

9 October 2006

**To Administrations of Member States of the ITU and
Radiocommunication Sector Members**

Subject: Biennial Seminar of the Radiocommunication Bureau
(Geneva, 30 October - 3 November 2006)

1   Please find attached an updated version of the programme of the Seminar. It contains the details of the scheduling of lectures and workshops, including the workshop on GE06.

2   Your attention is also drawn to the rescheduling of the **Market Mechanism for Spectrum Management Workshop** which will take place on the 22nd and 23rd of January 2007.

Yours faithfully,

V. Timofeev
Director
Radiocommunication Bureau

Annexes: 4

Distribution:
- Administrations of Member States of the ITU
- Radiocommunication Sector Members
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

**BIENNIAL SEMINAR
OF THE RADIOCOMMUNICATION BUREAU, 2006**

Programme (v.5.5)

Geneva, 30 October - 3 November 2006

Period[1]	Room 1 (CICG)	Rooms[2]
	Lectures	*Workshops*
Monday, 30 October 2006		
0930-1030	Celebration of the Centenary of the Radio Regulations	
1030-1100	**Coffee Break**	
1100-1200	**Opening of the Seminar** (V. Timofeev, Director) **Introduction:** 1. ITU and the Radiocommunication Sector (F. Leite) 2. Study Group Activities (K. Hughes)	
1200-1330	**Reception**	
1400-1700 1700	**Space Services:** 1. Overview of the functions of the Space Services Department (SSD) (Y. Henri) 2. Orbit/spectrum allocation procedures – overview (Y. Henri) 3. Coordination of satellite networks (A. Sion) 4. Cost Recovery for satellite network filings (principles and application) (C.C. Loo) 5. Electronic submission of satellite system notices and the Preface (A. Matas) **Discussion**	**Terrestrial Services:** 1. Familiarization with BR IFIC (B. Ba) 2. Terrestrial Web services (A. Mendez) 3. *TerRaQ* query program (B. Abouchanab)

Period[1]	Room 1 (CICG)	Rooms[2]
	Lectures	*Workshops*
0900-1200	**Terrestrial Services:** 1. Overview of the regulatory procedures applicable to terrestrial services (T. Gavrilov) 2. Notice forms and notification formats for terrestrial services (B. Rackov) 3. *TerRaSys* (overview, components, and implementation status) (J. Boursy) 4. BRIFIC, Web and related issues (B. Ba)	**Space Services:** 1. Receivability of space notices – rules and application (I. Bozsóki) 2. BR IFIC (space services) and BR SSD website (A. Matas)
1400-1700 1700	**Space Services:** 1. SNS Data Structure (R. Chopra) 2. SpaceCap software (B. Warren) 3. SpacePub software (F. Evangelisti) 4. SpaceQuery software (S.Boswell) 5. SpaceValidation software (S.Boswell) 6. GIMS (O.Evrard) 7. GIBC (V. Roman) 8. Application of software packages to submission of space notices (I. Bozsóki) **Discussion**	**Terrestrial Services:** (TSD Team) 1. Notice forms for BC services and related validation software 2. Notice forms for FXM services and related validation software 3. Use of *TerRaNV* and Web

Table title: **Tuesday, 31 October 2006**

Wednesday, 1 November 2006		
Period[1]	Room 1 (CICG)	Rooms[2]
	Lectures	*Workshops*
0900-1200	**Terrestrial Services (broadcasting):** 1. Broadcasting Plans (P. Hai, W. Broszczak) 2. HFBC (N. Miltchev) 3. RRC-06 results related to the broadcasting service (I. Ghazi) 4. GE06 - Modifications to the Plans and notification procedures (J-M. Paquet)	**Space Services:** 1. Familiarization with electronic submission of satellite system notices and required data items (AP 4) (I. Bozsóki) 2. Specific exercises on electronic submission of notices and application of software packages (I. Bozsóki, B.Warren, S. Boswell, F Evangelisti) 3. IFIC/SNL online/SNS online (C.C. Loo, P. Major)) 4. GIMS (O. Evrard) *(to be continued)*
1400-1700 1700	**Space Services:** 1. Space Plans (overview) (M. Sakamoto) 2. BSS and associated feeder-link Plans and Lists (AP 30/30A) (M. Griffin) 3. FSS Allotment Plan (AP 30B) (M. Sakamoto) **Discussion**	**Terrestrial Services:** 1. Electronic notification for BC services (TSD Team) 2. Use of BC planning software (BCD Team)

Thursday, 2 November 2006		
Period[1]	Room 1 (CICG)	Rooms[2]
	Lectures	*Workshops*
0900-1200	**Terrestrial Services:** 1. Results of RRC-06 related to FXM services including coordination and notification procedures (N. Vassiliev) 2. Identification of affected administrations (D. Botha) 3. Conformity check in GE06 Agreement (D. Botha) 4. The use of an digital entry for broadcasting and other services applications (P. Hai)	**Space Services:** Introduction (M. Sakamoto) Creation of electronic submissions for AP30/30A, AP30B, Res.49 (V. Glaude) Technical examination (M. Yousefian) SPS software (O. Evrard) Use of ITU website and BRIFIC for space Plans (M. Griffin) Questions GIMS (O. Evrard)

1400-1715	**Space Services:**
	
	1. Notification and recording of assignments (D. Tham)
	
	2. Earth station coordination (D-S. Kim)
	
	3. Satellite system compatibility analysis (R. Mehrotra)
	
	4. Technical and regulatory assistance (S. Venkatasubramanian)
	
	5. Space services on-line:
	  - SNL on-line (A. Matas)
	  - SNL on-line (P. Major)
		Terrestrial Services (GE06 Workshop):
		(TSD Team)
		
		1. Electronic notification of broadcasting services in GE06 bands
		
		2. Electronic notification of FXM services in GE06 bands

1715	**Discussion**	

Friday, 3 November 2006		
Period[1]	**Room 1 (CICG)**	**Rooms 5+6, 14 and 18 (CICG)[2]**
	Lectures	*Workshops*
0900-1200	**Terrestrial Services (fixed, mobile and other than broadcasting):** 1. Overview of FXM issues (W. Frank) 2. Plans for FXM (N. Vassiliev) 3. Article 11 procedure (K. Bogens) 4. Use of shared bands (R. Zoric) 5. Service publications (M. Das)	**Space Services:** Specific exercises on processing of notices for non-Plan services: - technical/regulatory examination (V. Nozdrin) - compatibility analysis (H-F. Ng) - Earth station coordination (C. Karina, V. Roman, B Warren) - CR/D (K. Peker) - GIMS (O. EVRARD)
1430-1600	**Preparation for WRC-07:** - CPM-07 Report (K. Hughes) **Spectrum management tool:** - *SMS4DC* (E. Behdad, BDT) **General Discussion** **Closure of the Seminar**	

Note 1: Coffee Breaks

Coffee breaks will normally take place at 1030 and 1530, and lunch breaks at 1200 hours; precise information to be verified on the screens.

Note 2: Rooms

Room assignment for the workshop sessions should be verified on the screens.