



**Telecommunication  
Development Bureau (BDT)**

Ref.: BDT/PPS/MPS/DM/006

Geneva, 3 March 2026

To: ITU-D Sector Members:

- Recognized Operating Agencies (ROA)
- Scientific or Industrial Organizations (SIO)
- Other Entity communities of ITU-D

**Subject: Know Your Members series: Virtual consultative session with ITU-D Sector Members,  
30 March 2026, 12h30–14h00 (Geneva time)**

Dear Sir/Madam,

I am pleased to invite you to participate in our **Know Your Members Series** – a dialogue platform for Members of the ITU Telecommunication Development Sector (ITU-D) to interact and exchange views with the leadership of the Telecommunication Development Bureau (BDT). As part of our continued efforts to deepen relations with our membership, this session will focus specifically on the **Recognized Operating Agencies (ROA), Scientific and Industrial Organizations (SIO), and Other Entity** communities of ITU-D. The session will be interactive and designed to foster a constructive two-way exchange.

The consultative session will be held virtually (English only) on **30 March 2026 from 12h30 to 14h00 Geneva time**. Registration to participate is required. Please register [here](#).

This consultative session will provide an opportunity to update you on ongoing and future work of BDT, including partnership opportunities of relevance to your community, and to understand the specific priorities and needs of ITU-D Members. We also look forward to receiving your suggestions on how to strengthen participation in ITU-D's activities, including but not limited to the Study Groups, Regional Development Forums (RDFs), and the Telecommunication Development Advisory Group (TDAG).

For any queries regarding the Know Your Members series, or participation in this session, please reach out to [membershipitud@itu.int](mailto:membershipitud@itu.int).

I look forward to your active participation and attach the concept note for this session for your information.

Yours faithfully,

*(signed)*

Cosmas Luckyson Zavazava  
Director

Annex: Concept note of Know Your Members series

## Know Your Members series

Consultative session with ITU-D Sector Members:  
Recognized Operating Agencies (ROA), Scientific and Industrial Organizations (SIO), and Other  
Entity communities

30 March 2026, Virtual, 12h30 to 14h00 (Geneva time)

### Background:

The Telecommunication Development Bureau (BDT) will carry out a series of consultative sessions with Members of the ITU Telecommunication Development Sector (ITU-D) with the aim of increasing participation in the work of the Sector.

To strengthen engagement and build strong relations with ITU-D Membership including the **Recognized Operating Agencies (ROA)**, **Scientific and Industrial Organizations (SIO)**, and **Other Entity** communities, the Director of BDT has launched the **Know Your Members** Series, by holding one on one sessions with ITU-D Members. The sessions will be informal, two-way, and provide an opportunity for an exchange of information and strengthening relations with the Membership.

### Objective:

The **Know Your Members** series has been conceptualised to provide personalized and targeted opportunities for membership to share views openly and freely with the BDT Director on their participation in the work of the ITU-D and make suggestions, as necessary.

- *Provide the Director of BDT with an opportunity to update the ITU-D Sector Members on ongoing and future work, and partnership opportunities.*
- *Gather suggestions on how to strengthen participation in ITU-D's work which could include ITU-D Study Groups, Regional Development Forums (RDFs), Telecommunication Development Advisory Group (TDAG), and other ITU-D events.*
- *Get to know partners at a more personal level and the specificity of their community and address their needs.*
- *Use this platform to ensure retention and satisfaction of current members and encourage them in the recruitment of new members.*

### Session Format:

This Know Your Members session will focus on the ROA, SIO and Other Entity communities. It will be held virtually (English only) on **30 March 2026, 12h30-14h00 CET**. The session will run as follows:

- *Welcoming remarks by the BDT Director.*
- *Update on ongoing work in BDT and opportunities which are of interest to the ITU-D Members.*
- *ITU-D Sector Members updates on ongoing initiatives and expression of interest on the ongoing and planned BDT work.*
- *Open conversation on how to strengthen collaboration.*
- *Concluding remarks.*