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| **Telecommunication Development Advisory Group (TDAG)**  **31st Meeting, Geneva, Switzerland, 20-23 May 2024** | A close up of a sign  Description automatically generated |
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|  | **Document** **TDAG-2****4/19(Rev.1)-E** |
|  | **21 May 2024** |
|  | **English only** |
| Chair, TDAG-WG-StreamRes | |
| Progress report on the work of the TDAG-WG-StreamRes | |
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| **Summary:**  This document presents a progress report on the activities of the TDAG Working Group on Streamlining Resolutions (TDAG-WG-StreamRes).  **Action required:**  TDAG is invited to review this document and provide guidance as deemed appropriate.  **References:**  n/a | |

1. **The first meeting of the TDAG Working Group on Streamlining Resolutions (TDAG-WG-StreamRes) took place fully online on 18 April 2024.**
2. **Opening of the meeting and approval of agenda**

Ms Andrea Grippa (Brazil), Chair of the TDAG Working Group on Streamlining Resolutions (TDAG-WG-StreamRes) welcomed all present (see list of participants [TDAG-WG-StreamRes/5](https://www.itu.int/md/D22-TDAG.WG.SR-C-0005/)). The agenda as per document [TDAG-WG-StreamRes/1](https://www.itu.int/md/D22-TDAG.WG.SR-C-0001/) was presented by the Chair of the TDAG-WG-StreamRes and was approved.

1. **Contributions**
   1. **The Contribution** [**TDAG-WG-StreamRes/3**](https://www.itu.int/md/D22-TDAG.WG.SR-C-0003/) **(background paper) submitted by the Chair to TDAG-WG-StreamRes was presented and discussed.**
2. The Chair explained that the purpose of the background paper was to put everyone on the same page, to identify the tasks of the TDAG-WG-StreamRes and to provide some historical context of WTDC and PP resolutions. As the TDAG-WG-StreamRes is contribution-driven, membership was invited by the Chair to submit contributions related to Streamlining Resolutions.
3. Mr Mazar (ATDI, France) requested clarification on the status of the Terms of Reference (ToR) for the TDAG-WG-StreamRes.
4. Mr Plossky (Russian Federation) commented that the ToR were approved at the last TDAG and have been presented at this first meeting with no changes. It was therefore proposed to proceed with discussing the background paper.
5. The Chair stated that the ToR of the TDAG-WG-StreamRes, which was approved at TDAG-23, could be enriched as considered necessary by membership. If there are contributions to amend the text, the updated ToR would be submitted to TDAG-24. On the background paper, the Chair indicated that its purpose is to provide contextual information for TDAG-WG-StreamRes.
6. Mr Mazar (ATDI, France) commended the work carried out by the Russian Federation on streamlining as an example for TDAG-WG-StreamRes.
7. Mr Plossky (Russian Federation) expressed that experience would be used as a basis in going forward and drew attention to the PP-22 and WTDC-22 resolutions on statistics as a streamlining example. It was further pointed out that contributions have been and are being made at regional coordination level, such as at the meetings of the Regional Commonwealth in the Field of Communications (RCC) in preparation for the WTDC. It was further proposed to seek agreements at the regional coordination meeting to share relevant documents with the TDAG-WG-StreamRes, which may further support this process.
8. The Chair commended the Russian Federation on the contribution sent to TDAG-23 on Streamlining Resolutions ([TDAG-23/31](https://www.itu.int/md/D22-TDAG30-C-0031/en)), which will be considered.
9. Mr Hirayama (Brazil) commented that the background paper should be viewed in whole - there is a part that relates to suppression of a resolution in part or in entirety, and a separation of tasks between what is intended to be a result for the ITU-D Sector from the WTDC and from the PP, the convenience of streamlining and the identification of which resolutions overlap, the need to improve efficiency and optimization of resources. It was further elaborated that prior to discussing specific resolutions, it would be important to agree on the principles of streamlining. The Chair was commended on identifying key topics that are important to be considered and for providing a guideline for the work to be carried out on the resolutions that may be brought forward in this Working Group. It was viewed that the principles are simple enough to guide the work going forward. The ToR was also considered to be clear enough to foster discussions.
10. The Chair drew attention to the challenging task of defining the criteria for streamlining, as different resolutions would have different solutions and that for good results, a common path would be identified. The need of optimizing human and financial resources was further stressed upon as resolutions have financial implications. Thus, the Chair pointed out the responsibility and conscientiousness required by the TDAG-WG-StreamRes in undertaking this work.
11. The background paper was noted.
    1. **The Contribution** [**TDAG-WG-StreamRes/2**](https://www.itu.int/md/D22-TDAG.WG.SR-C-0002/) **(future meetings) submitted by the Chair to TDAG-WG-StreamRes was presented and discussed.**
12. Mr Mazar (ATDI, France) proposed that a workplan be set upto indicate what would be achieved at each meeting and further suggested that the work be carried out by emails and contributions as well.
13. Mr Hirayama (Brazil) proposed a column be added to each of the future meetings planning table to indicate what the meetings aim to achieve and proposed some examples, such as in this first meeting, on 18 April, the meeting aims to enrich and approve suggestions to TDAG on the ToR, and at the TDAG the progress achieved so far would be reported. And for other meetings, except for the last one, it would be a call for contributions and discussions of the contributions received. The last meeting would then be a wrap up discussion on how to report back the results to TDAG. This was proposed as a simple and direct way to inform all on the plan going forward.
14. Mr Mazar (ATDI, France) agreed with the proposal from Brazil that adding a column to the table on future meetings would be like a workplan and suggested that a collaborative workspace be setup in terms of a shared folder.
15. The Chair stated that the secretariat would be consulted on setting up a collaborative workspace to update this document by including a column for a plan of action by the meeting dates, which would be further reviewed or revised by the collaborative participants by correspondence.
16. Mr Alanazi (Saudi Arabia) commented that streamlining resolutions can be very beneficial to the reviewing process, but there could be potential drawbacks from streamlining which should be considered. It was further elaborated that it was viewed that resolutions are a result of a lengthy process, extensive work and membership consensus of that work, and resolutions should exist to facilitate the implementations of the PP resolutions and should not be viewed as duplication of work. WTDC resolutions should have own standalone documents that share the interrelations between ITU-D and other sectors, and that streamlining should be implemented while keeping in mind that PP resolutions are high-level international governing tools that should present all required information without having constraints of links or on the number of resolutions.
17. Mr Plossky (Russian Federation) expressed that the timing of regional meetings should be noted since contributions would first be discussed at the regional meetings. Following the first regional meetings it may be possible to share concrete contributions related to Streamlining Resolutions. It was further expressed that it would be useful to share the schedule of regional meetings.
18. The Chair proposed that for timely preparation for the WTDC, the work of this group should start as early as possible and welcomed individual contributions, while regional contributions would be considered when available. It was proposed that at the upcoming TDAG, to aim to present a report on the results of this first meeting of the TDAG-WG-StreamRes.
19. The document on Future Meetings was noted.
    1. **The Contribution** [**TDAG-WG-StreamRes/4**](https://www.itu.int/md/D22-TDAG.WG.SR-C-0004/) **(Terms of Reference) submitted by the Chair to TDAG-WG-StreamRes was presented and discussed.**
20. The Chair stated that the ToR was approved at the last TDAG and opened the discussions for contributions to enrich these ToR. Any updates to the ToR would then be reported at TDAG-24 for approval.
21. Mr Mazar (ATDI, France) requested clarifications on deletion of resolutions and on the text concerning the number of resolutions.
22. Mr Woodhouse (United Kingdom) requested an example related to the text in the ToR "… Sector resolutions are integrations of PP resolutions and therefore these resolutions should not be considered as repetition". In addition, appreciation was expressed on the simplicity and brevity of the ToR, which was considered to be good to take forward.
23. The Chair clarified that the text for the ToR was taken from the previous cycle of the WTDC-22. The Chair proceeded to share an example that two resolutions from the PP and WTDC instructing the Director on the same subject, which may not be optimal - it may be better to have this in a PP or in a WTDC resolution, and not both. In addition, optimizing of instructions on a particular subject in one same resolution would avoid duplication.
24. Mr Mazar (ATDI, France) commented that the Russian Federation had provided an example on Statistics, which has a PP resolution and a WTDC resolution, and both resolutions are instructing the BDT Director. Instead of replicating or duplicating, it was suggested to streamline to one Resolution, where possible. Another example shared is the PP and WTDC resolutions on Electromagnetic Fields (EMF).
25. The Chair further explained that consideration on the "number of resolutions" was intended for the TDAG-WG-StreamRes to examine if there may be too many resolutions or if these resolutions could be further compressed or suppressed.
26. Mr Hirayama (Brazil) agreed with the current ToR but proposed to include the text "total" number and subject matters" in the current ToR. It was considered that the term "review" used in the ToR would encompass revisions by modifications or suppressions of resolutions and is a general, simple and direct term. Mr Mazar (ATDI, France) agreed with the above-mentioned proposal from Mr Hirayama (Brazil). Mr Plossky (Russian Federation) commented that it does not matter how many resolutions there are, but to consider if a particular resolution was needed and further elaborated that substance should be analysed more than the number.
27. The Chair expressed that the ToR may have been drafted in the spirit of trying to reduce the number of resolutions to optimize resources and have more concise resolutions rather than having many resolutions which may have duplications with PP resolutions. The Chair further requested that the inclusion of the text "total" number as proposed, editing subject matters", and the point raised by Russian Federation on analysing the substance more than the number, be considered. The Chair also drew attention to the [TDAG23/DT/4](https://urldefense.proofpoint.com/v2/url?u=https-3A__www.itu.int_md_D22-2DTDAG30-2D230619-2DTD-2D0004_&d=DwMGaQ&c=y0h0omCe0jAUGr4gAQ02Fw&r=MPE_gbrnTOlKsMPgNKUMZftr1yA164NwLNBm0i_KU4E&m=X5wuZzWqFt6jjIzgY25pP1Ylrh4QT3s6ND0joVVjFdpbftfPrx2Swkw3zuHaATK0&s=7KhEu3mz_ADB-TVn19QLukBtboBpTgomHw469o5bLA0&e=) at WTDC-22, which was cited as a reference in the TDAG-WG-StreamRes background paper as it contains a list of considerations to be taken into account in Streamlining Resolutions, and the very first consideration is to examine the need of the existence of a resolution. Some elements from this document may be considered for the ToR, if necessary.

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| **Updated Draft Terms of Reference**   * To review WTDC resolutions, examine their total number and subject matters, and consider streamlining, to avoid repetitions and duplication with the Resolutions of the Plenipotentiary Conference. The streamlining should take into account that some Sector resolutions are integrations of PP resolutions and therefore these resolutions should not be considered as repetition; * To report its outcomes to TDAG. |

1. Mr Woodhouse (United Kingdom) commented that there may be recommendations where there are parts of a resolution that are duplicative, while the whole resolution in itself is not duplicative.
2. While stating a preference for the first proposal, the Chair made two proposals for the work in going forward on the ToR - firstly to work by correspondence which would provide the time for reviewing and enriching the ToR, and then to present the updated ToR at the TDAG; or secondly to request for time to meet during the TDAG to enrich the ToR.
3. Mr Mazar (ATDI, France) expressed appreciation on the proposals made by the Chair and suggested to continue discussions on the ToR by correspondence and the correspondence group could meet during a break at the TDAG.
4. The Chair concluded that the enrichment of the ToR be carried out by correspondence until 6 May 2024 and then to consider meeting during the TDAG. Procedurally, TDAG will be requested to approve any enrichment to the ToR. The Chair closed the meeting with a note of thanks and requested for contributions by 6 May 2024.
5. **The second meeting of the TDAG Working Group on Streamlining Resolutions (TDAG-WG-StreamRes) took place in face-to-face and online on 21 May 2024 during TDAG-24.**
6. **Opening of the meeting and approval of agenda**

Ms Andrea Grippa (Brazil), Chair of the TDAG Working Group on Streamlining Resolutions (TDAG-WG-StreamRes) welcomed all present. The agenda per the table below was presented by the Chair of the TDAG-WG-StreamRes and was approved.

|  | **Items** | **Documents** |
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|  | Vice Chairs of the TDAG-WG-StreamRes |  |
|  | Approval of the agenda | [TDAG-WG-StreamRes/](https://www.itu.int/md/D22-TDAG.WG.SR-C-0007/)7 |
|  | Contributions submitted to TDAG-WG-StreamRes | [TDAG-WG-StreamRes/](https://www.itu.int/md/D22-TDAG.WG.SR-C-0008/)8 (future meetings)  [TDAG-24/37-E](https://www.itu.int/md/D22-TDAG31-C-0037/en)  [TDAG-WG-StreamRes/](https://www.itu.int/md/D22-TDAG.WG.SR-C-0009/)9(Rev.1) (terms of reference) |
|  | Any other business |  |

1. **Vice-Chairs of the TDAG-WG-StreamRes**

Two Vice-Chairs were proposed and agreed by the participants of this meeting:

1. Ms. Blanca Gonzalez (Spain)
2. Ms. Agustina Brizo (Argentina)
3. **Contributions**
   1. **The Contribution** [**TDAG-WG-StreamRes/8 (future meetings)**](https://www.itu.int/md/D22-TDAG.WG.SR-C-0008/en) **submitted by the Chair to TDAG-WG-StreamRes was presented and will be further revised by correspondence.**
4. It was agreed that the Chair of the TDAG-WG-StreamRes will propose a new tentative calendar, considering comments presented by membership. It was basically proposed to suspend the meeting scheduled for 27 June 2024, due to the proximity to this second meeting and revise the meeting date scheduled for 12 September 2024. The new proposal will be posted at the [TDAG Working Group on Streamlining Resolutions website](https://www.itu.int/en/ITU-D/Conferences/TDAG/Pages/2024/TDAG_WG_SR.aspx) soonest.
5. It was proposed that for this second meeting of the TDAG Working Group on Streamlining Resolutions on 21 May 2024, the purpose would be to “Conclude Terms of Reference” instead of “Enrich Terms of Reference”.
   1. **Contributions for the revision of the Terms of Reference of the TDAG-WG-StreamRes**
6. [TDAG-24/37-E](https://www.itu.int/md/D22-TDAG31-C-0037/en) was presented by Dr. Mazar (ATDI, France) and considered.
7. [TDAG-WG-SR/9(Rev.1)](https://www.itu.int/md/D22-TDAG.WG.SR-C-0009/en) was presented by the Chair and considered.
8. Following discussions and the agreement by the participants of this meeting, the revised Terms of Reference is attached as [TDAG-24/DT/3](https://www.itu.int/md/D22-TDAG31-240520-TD-0003/).
9. The Chair closed the meeting with a note of thanks.

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