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| A close up of a sign  Description automatically generated | **Second Inter-Regional Meeting (IRM-2) to prepare for the WTDC-25**  **Virtual, 29 September 2025** | |  |
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|  | | **Document** **IRM25-2/2-E** | |
|  | | **1 September 2025** | |
|  | | **Original: English** | |
| Director, Telecommunication Development Bureau | | | |
| Basis for document allocation and committee workload at WTDC-25 | | | |
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| **Agenda item:**  6  **Summary:**  This document contains a proposed basis for document allocation at WTDC-25, submitted for discussion based on the proposed structure for WTDC-25 endorsed at TDAG-25.  **Expected results:**  IRM-2 is invited to note this document.  **References:**  [TDAG-25/17](https://www.itu.int/md/D22-TDAG32-C-0017/en) | | | |

In order to ensure the best possible workload balance between the substantive committees of WTDC-25, the following split is proposed in order to spark discussion amongst membership attending IRM-2 that may provide guidance for the BDT Director’s arrangements of the Conference.  The proposed allocation is based on the Terms of Reference for each Committee and the balancing of workload so as to avoid bottlenecks at the committee level, thereby ensuring smooth completion of the work of the Conference.

For easy reference, the draft structure of the Conference that was endorsed by TDAG at its session of 12-16 May 2025 is contained in document [TDAG-25/17](https://www.itu.int/md/D22-TDAG32-C-0017/en).

| **Committee 3: Objectives** |
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| **Terms of reference: to review and approve the agenda and make proposals for the organization of work; to review and approve the outputs and outcomes for the objectives; to review and agree on the related study group questions and related regional Initiatives and establish appropriate guidelines for their implementation; to review and agree on relevant resolutions; and to ensure that the output is in accordance with a results-based management approach aiming to improve management effectiveness and accountability.** |
| * [RESOLUTION 2 (Rev. Kigali, 2022) - Establishment of study groups](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.2-2022) * [RESOLUTION 8 (Rev. Kigali, 2022) - Collection and dissemination of information and statistics](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.8-2022) * [RESOLUTION 9 (Rev. Kigali, 2022) - Participation of countries, particularly developing countries, in spectrum management](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.9-2022) * [RESOLUTION 10 (Rev. Hyderabad, 2010) - Financial support for national spectrum-management programmes](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.10-2010) * [RESOLUTION 11 (Rev. Kigali, 2022) - -Telecommunication/information and communication technology services in rural, isolated and poorly served areas](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.11-2022) * [RESOLUTION 15 (Rev. Kigali, 2022) - Applied research and transfer of technology](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.15-2022) * [RESOLUTION 16 (Rev. Buenos Aires, 2017) - Special actions and measures for the least developed countries, small island developing states, landlocked developing countries and countries with economies in transition](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.16-2017) * [RESOLUTION 17 (Rev. Kigali, 2022) - Implementation of and cooperation on approved regional initiatives at the national, regional, interregional and global levels](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.17-2022) * [RESOLUTION 18 (Rev. Kigali, 2022) - Special technical assistance to Palestine](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.18-2022) * [RESOLUTION 20 (Rev. Buenos Aires, 2017) - Non discriminatory access to modern telecommunication/information and communication technology facilities, services and related applications](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.20-2017) * [RESOLUTION 22 (Rev. Kigali, 2022) - Alternative calling procedures on international telecommunication networks and identification of origin in providing international telecommunication services](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.22-2022) * [RESOLUTION 23 (Rev. Buenos Aires, 2017) - Internet access and availability for developing countries and charging principles for international Internet connection](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.23-2017) * [RESOLUTION 25 (Rev. Kigali, 2022) -Assistance to countries in special need: Afghanistan, Burundi, Central African Republic, Democratic Republic of the Congo, Eritrea, Ethiopia, Guinea, Guinea Bissau, Haiti, Liberia, Rwanda, Sierra Leone, Somalia, South Sudan and](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.25-2022) Timor-Leste * [RESOLUTION 26 (Rev. Doha, 2006) - Assistance to countries in special need: Afghanistan](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.26-2006) * [RESOLUTION 30 (Rev. Kigali, 2022) -Role of the ITU Telecommunication Development Sector in implementing the outcomes of the World Summit on the Information Society and the 2030 Agenda for Sustainable Development](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.30-2022) * [RESOLUTION 33 (Rev. Dubai, 2014) - Assistance and support to Serbia for rebuilding its destroyed public broadcasting system](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.33-2014) * [RESOLUTION 34 (Rev. Kigali, 2022) - The role of telecommunications/information and communication technology in disaster preparedness, early warning, rescue, mitigation, relief and response](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.34-2022) * [RESOLUTION 36 (Rev. Kigali, 2022) - Support for the African Telecommunications Union](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.36-2022) * [RESOLUTION 37 (Rev. Kigali, 2022) - Bridging the digital divide](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.37-2022) * [RESOLUTION 40 (Rev. Kigali, 2022) - Group on capacity-building initiatives](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.40-2022) * [RESOLUTION 43 (Rev. Buenos Aires, 2017) - Assistance in implementing International Mobile Telecommunications and future networks](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.43-2017) * [RESOLUTION 45 (Rev. Kigali, 2022) - Mechanisms for enhancing cooperation on cybersecurity, including countering and combating spam](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.45-2022) * [RESOLUTION 46 (Rev. Kigali, 2022) - Assistance to indigenous peoples and communities through information and communication technologies](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.46-2022) * [RESOLUTION 47 (Rev. Kigali, 2022) - Enhancement of knowledge and effective application of ITU Recommendations in developing countries, including conformance and interoperability testing of systems manufactured on the basis of ITU Recommendations](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.47-2022) * [RESOLUTION 51 (Rev. Kigali, 2022) - Provision of assistance and support to Iraq to continue rebuilding and re equipping its telecommunication/ICT systems](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.51-2022) * [RESOLUTION 52 (Rev. Dubai, 2014) - Strengthening the executing agency role of the ITU Telecommunication Development Sector](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.52-2014) * [RESOLUTION 55 (Rev. Kigali, 2022) - Mainstreaming a gender perspective in ITU to enhance women's empowerment through telecommunications/ICTs](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.55-2022) * [RESOLUTION 57 (Rev. Hyderabad, 2010) - Assistance to Somalia](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.57-2010) * [RESOLUTION 58 (Rev. Kigali, 2022) - Telecommunication/information and communication technology accessibility for persons with disabilities and persons with specific needs](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.58-2022) * [RESOLUTION 60 (Hyderabad, 2010) - Assistance to countries in special situations: Haiti](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.60-2010) * [RESOLUTION 62 (Rev. Kigali, 2022) - Assessment and measurement of human exposure to electromagnetic fields](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.62-2022) * [RESOLUTION 63 (Rev. Kigali, 2022) - Internet Protocol address allocation and facilitating the transition to and deployment of Internet Protocol version 6 in the developing countries](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.63-2022) * [RESOLUTION 64 (Rev. Kigali, 2022) - Protecting and supporting users/consumers of telecommunication/ information and communication technology services](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.64-2022) * [RESOLUTION 66 (Rev. Kigali, 2022) - Information and communication technology, environment, climate change and circular economy](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.66-2022) * [RESOLUTION 67 (Rev. Kigali, 2022) - The role of the ITU Telecommunication Development Sector in child online protection](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.67-2022) * [RESOLUTION 69 (Rev. Kigali, 2022) - Facilitating the creation of national computer incident response teams, particularly for developing countries, and cooperation among them](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.69-2022) * [RESOLUTION 73 (Rev. Kigali, 2022) - ITU Academy training centres](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.73-2022) * [RESOLUTION 75 (Rev. Buenos Aires, 2017) - Implementation of the Smart Africa Manifesto and support for the development of information and communication technologies sector in Africa](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.75-2017) * [RESOLUTION 76 (Rev. Kigali, 2022) - Promoting information and communication technologies among young women and men for social and economic empowerment](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.76-2022) * [RESOLUTION 77 (Rev. Buenos Aires, 2017) - Broadband technology and applications for greater growth and development of telecommunication/information and communication services and broadband connectivity](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.77-2017) * [RESOLUTION 78 (Rev. Kigali, 2022) -Capacity building for countering and combating misappropriation and misuse of ITU Telecommunication Standardization Sector numbering resources](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.78-2022) * [RESOLUTION 79 (Rev. Kigali, 2022) - The role of telecommunications/information and communication technologies in combating and dealing with counterfeit and tampered telecommunication/information and communication devices](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.79-2022) * [RESOLUTION 80 (Rev. Buenos Aires, 2017) - Establishing and promoting trusted information frameworks in developing countries to facilitate and encourage electronic exchanges of economic information between economic partners](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.80-2017) * [RESOLUTION 82 (Rev. Kigali, 2022) - Preserving and promoting multilingualism on the Internet for an inclusive information society](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.82-2022) * [RESOLUTION 83 (Buenos Aires, 2017) - Special assistance and support to the Government of Libya for rebuilding its telecommunication networks](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.83-2017) * [RESOLUTION 84 (Rev. Kigali, 2022) - Combating mobile telecommunication device theft](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.84-2022) * [RESOLUTION 85 (Rev. Kigali, 2022) - Facilitating the Internet of Things and smart sustainable cities and communities for global development](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.85-2022) * [RESOLUTION 87 (Kigali, 2022) - Connecting every school to the Internet and every young person to information and communication technology services](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.87-2022) * [RESOLUTION 88 (Kigali, 2022) - The ITU Partner2Connect Digital Coalition](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.88-2022) * [RESOLUTION 89 (Kigali, 2022) -Digital transformation for sustainable development](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.89-2022) * [RESOLUTION 90 (Kigali, 2022) - Fostering telecommunication/ICT-centric entrepreneurship and digital innovation ecosystems for sustainable digital development](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.90-2022) |

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| **Committee 4: ITU-D Working Methods** |
| **Terms of reference: to review and approve the agenda and make proposals for the organization of work; to examine proposals and contributions relating to cooperation among members; to evaluate the working methods and functioning of the ITU-D study groups and Telecommunication Development Advisory Group (TDAG); to assess and identify options for maximizing programme delivery and to approve appropriate changes thereto with a view to strengthening the synergies between study group questions, programmes and regional initiatives; and to submit to the plenary meeting reports, including proposals on the ITU-D working methods for implementation of the ITU-D work programme, on the basis of TDAG and study group reports submitted to the conference and the proposals of ITU Member States, ITU-D Sector Members and Academia.** |
| * [RESOLUTION 1 (Rev. Kigali, 2022) - Rules of procedure of the ITU Telecommunication Development Sector](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.1-2022) * [RESOLUTION 5 (Rev. Kigali, 2022) - Enhanced participation by developing countries in the activities of the Union](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.5-2022) * [RESOLUTION 21 (Rev. Kigali, 2022) - Strengthening coordination and collaboration with regional and subregional organizations](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.21-2022) * [RESOLUTION 24 (Rev. Dubai 2014) -Authorization for the Telecommunication Development Advisory Group to act between world telecommunication development conferences](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.24-2014) * [RESOLUTION 31 (Rev. Kigali, 2022) -Regional preparations for world telecommunication development conferences](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.31-2022) * [RESOLUTION 48 (Rev. Kigali, 2022) - Strengthening cooperation among telecommunication regulators](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.48-2022) * [RESOLUTION 59 (Rev. Kigali, 2022) - Strengthening coordination and cooperation among the three ITU Sectors on matters of mutual interest](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.59-2022) * [RESOLUTION 71 (Rev. Kigali, 2022) - Strengthening cooperation between Member States, Sector Members, Associates and Academia of the ITU Telecommunication Development Sector and the evolving role of the private sector in the ITU Telecommunication Development Sector](https://www.itu.int/pub/publications.aspx?lang=en&parent=D-RES-D.71-2022) |

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| **Working Group of Plenary: ITU-D contribution to the ITU Strategic Plan 2028-2032 and WTDC Declaration** |
| **Terms of reference: to draw up a draft WTDC Declaration and the input of the ITU-D Sector to the Union’s strategic plan to be adopted at the next Plenipotentiary Conference.** |
| * WTDC Declaration * Input of the ITU-D Sector to the Union’s Strategic Plan |

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