



Telecommunication  
Development Bureau (BDT)



Ref.: Circular BDT/PPS/CSD/086

Geneva, 8 October 2025

- Administrations of ITU Member States
- State of Palestine (Resolution 99 (Rev. Dubai, 2018))

**Subject: Invitation to participate in the training course on “Sustainable public procurement for school connectivity”, 2-5 December 2025, Giga Connectivity Center, Geneva, Switzerland**

Dear Sir/Madam,

I am pleased to invite you to an in-person training course on “Sustainable public procurement for school connectivity” to be held from 2 to 5 December 2025 at the Giga Connectivity Centre in Geneva (Chemin des Mines 9, 1201 Geneva, Switzerland).

This training course is part of the “Capacity Development to Accelerate School Connectivity project, implemented in collaboration with the Giga Initiative”. It also reflects the Telecommunication Development Bureau (BDT) of the International Telecommunication Union (ITU)’s contribution to the Giga global partnership initiative between ITU and the United Nations Children’s Fund (UNICEF).

The course will equip procurement officials and decision-makers with the skills to design and manage sustainable and large-scale school connectivity projects in a way that meets sustainable and circular procurement goals. The programme covers the full procurement cycle, including:

- Pre-contracting: needs assessment, strategy development, market engagement, and risk analysis;
- Contracting: tender design, technical specifications, evaluation and award; and
- Post-contracting: contract management, performance monitoring, and sustainability.

We invite you to identify suitable candidates from your administrations to participate in this training. The training is tailored for procurement officers, policy makers, ministry officials, and other stakeholders responsible for designing and delivering national school connectivity projects. Participants are expected to already have baseline knowledge and experience of public procurement.

For further information on the programme, the submission of applications, and requests for fellowship, please visit the training course website: <https://academy.itu.int/training-courses/full-catalogue/sustainable-public-procurement-school-connectivity>.

The deadline for the course and fellowship applications is **19 October 2025**.

Yours faithfully,

*(signed)*

Cosmas Luckyson Zavazava  
Director