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| Logo  Description automatically generated | **Telecommunication DevelopmentAdvisory Group (TDAG)****28th Meeting, Virtual, 24-28 May 2021** | A close up of a sign  Description automatically generated |
|  | **Revision 3 to** |
|  | **Document** **TDAG-2****1/DT/1-E** |
|  | **13 May 2021** |
|  | **English only** |
| Director, Telecommunication Development Bureau |
| Time Management Plan |
|  |

ANNEX 1

**Preliminary time management plan of the TDAG meeting**

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| **Monday24 May** | **Tuesday25 May** | **Wednesday26 May** | **Thursday27 May** | **Friday28 May** |
| **1300h-1400h***RPM Coordination Meeting* | **1300h-1500h*****TDAG plenary*****Agenda item 7:** Reporting on the implementation of the WTDC-17 Buenos Aires Action Plan (including the Regional Initiatives), and contribution to the implementation of the WSIS Plan of Action and the Sustainable Development Goals (SDGs) ***Documents:***[*2*](https://www.itu.int/md/D18-TDAG28-C-0002/en) *and* [*23*](https://www.itu.int/md/D18-TDAG28-C-0023/en)**Agenda item 8:** ITU-D projects ***Document:***[*11*](https://www.itu.int/md/D18-TDAG28-C-0011/en)**Agenda item 12:** Collaboration with the other Sectors ***Document:***[*13*](https://www.itu.int/md/D18-TDAG28-C-0013/en)**Agenda item 14:** Report by the Chairman of the Group on Capacity Building Initiatives ***Document:***[*14*](https://www.itu.int/md/D18-TDAG28-C-0014/en)**Agenda item 15:** Contribution to the work of the Expert Group on the International Telecommunication Regulations (EG-ITR) ***Document:***[*20*](https://www.itu.int/md/D18-TDAG28-C-0020/en) | **1300h-1600h*****TDAG plenary*****Agenda item 9:** Preparations for WTDC-21 ***Documents:***[*16*](https://www.itu.int/md/D18-TDAG28-C-0016/en)*,* [*18*](https://www.itu.int/md/D18-TDAG28-C-0018/en) *and* [*19*](https://www.itu.int/md/D18-TDAG28-C-0019/en)**Agenda item 9.1:** WTDC preparations and contingency plans for the work of ITU-D in the case of postponement of WTDC-21 ***Document:***[*10*](https://www.itu.int/md/D18-TDAG28-C-0010/en)*,* [*28*](https://www.itu.int/md/D18-TDAG28-C-0028/en)*,* [*30*](https://www.itu.int/md/D18-TDAG28-C-0030/en)*,* [*31*](https://www.itu.int/md/D18-TDAG28-C-0031/en)*,* [*32*](https://www.itu.int/md/D18-TDAG28-C-0032/en)*,* [*33*](https://www.itu.int/md/D18-TDAG28-C-0033/en) *and* [*34*](https://www.itu.int/md/D18-TDAG28-C-0034/en)**Agenda item 9.2:** Structure of WTDC-21 ***Document:***[*17*](https://www.itu.int/md/D18-TDAG28-C-0017/en)**Agenda item 10:** Report on preparatory process for WTDC-21**Agenda item 10.1:** Report on the work of the TDAG-WG-RDTP ***Documents:***[*21*](https://www.itu.int/md/D18-TDAG28-C-0021/en)*,* [*24*](https://www.itu.int/md/D18-TDAG28-C-0024/en)*,* [*26*](https://www.itu.int/md/D18-TDAG28-C-0026/en)*,* [*27*](https://www.itu.int/md/D18-TDAG28-C-0027/en) *and* [*29*](https://www.itu.int/md/D18-TDAG28-C-0029/en)**Agenda item 10.2:** Report on the work of the TDAG-WG-SOP ***Document:***[*22*](https://www.itu.int/md/D18-TDAG28-C-0022/en)**Agenda item 10.3:** Report of the Regional Preparatory Meetings Coordination Meeting (RPM-CM) ***Document:***[*5*](https://www.itu.int/md/D18-TDAG28-C-0005/en)**Agenda item 10.4:** Report of IRM-1 ***Document:***[*3*](https://www.itu.int/md/D18-TDAG28-C-0003/en) | **1300h-1600h*****TDAG plenary*****Agenda item 10:** Preparatory process for WTDC-21 *(continued)***Agenda item 11:** Study Group activities ***Documents:***[*8*](https://www.itu.int/md/D18-TDAG28-C-0008/en)*,* [*9*](https://www.itu.int/md/D18-TDAG28-C-0009/en)**Agenda item 16:** Update on the ITU Regional Presence Review ***Document:***[*20*](https://www.itu.int/md/D18-TDAG28-C-0020/en)**Agenda item 17:** Measures and Principles for interpretation and translation in ITU ***Documents:*** *(tbd)* | **1300h-1500h*****TDAG plenary and closing*****Agenda item 18:** Harmonization of ITU websites ***Document:***[*25*](https://www.itu.int/md/D18-TDAG28-C-0025/en)**Agenda item 19:** Calendar of ITU-D events ***Documents:***[*15*](https://www.itu.int/md/D18-TDAG28-C-0015/en)**Agenda item 20:** Any other business**Approval of draft Chairman’s report** ***Document:*** *DT/(tbd)****Closing*** |
| **1400h-1600h*****TDAG opening and first plenary*****Agenda item 1:** Address by the Secretary-General**Agenda item 2:** address by the Director, BDT**Agenda item 3:** Address by other Elected Officials**Agenda item 4:** Opening remarks by the Chairman of TDAG**Agenda item 5:** Adoption of the agenda and Time Management Plan ***Documents:***[*1*](https://www.itu.int/md/D18-TDAG28-C-0001/en) *and [DT/1](https://www.itu.int/md/D18-TDAG28-210524-TD-0001/en)***Agenda item 6:** ITU-D four-year rolling Operational Plan 2022-2025 ***Document:***[*4*](https://www.itu.int/md/D18-TDAG28-C-0004/en)**Agenda item 13:** Membership, Partnership, Private Sector-related matters ***Document:***[*7*](https://www.itu.int/md/D18-TDAG28-C-0007/en) *and* [*12*](https://www.itu.int/md/D18-TDAG28-C-0012/en) |
| **1500h-1600h***Side event on Youth* | **1500h-1600h***Side event on NoW* |