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| C:\Users\comas\AppData\Local\Temp\Rar$DRa0.735\jpg\ITU official logo_blue_RGB.jpg**TDAG Working Group on WTDC Preparations**  **7 September 2020, Virtual** | | |
|  | | **Document TDAG-WG-Prep/10** |
|  | | **25 August 2020** |
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Referring to the Circular Letter BDT/DDR/TDAG/052 of 7 August 2020, especially to its Annex 4 “Guiding questions for the submission of contributions to the TDAG-WG-Prep”, as well as to the discussions on preparation for WTDC of the ITU membership held so far, we provide the proposals and observations as follows:

1. There are no doubts about the value of inter-regional coordination, thus inter-regional coordination meetings (IRMs) are needed to push forward the discussions started at regional telecommunication organizations (RTOs) level or during regional preparatory meetings (RPMs).

1.1. IRMs could be held after every two RPMs (after 2, 4, 6 RPMs), *i.e.* three in 2021, with possibility to held additional inter-regional meetings if needed. There should be reasonable time after RPMs (*e. g.* a week) till successive IRM to share the outcomes of regional meetings with the representatives of other regions and give them sufficient time to prepare for the IRM.

1.2. Agenda for IRMs may be organized mainly basing on the proposals from BDT, RPMs and RTOs and cover the topics that need coordination between different regions. The IRMs shall be used for sharing the relevant information (presenting the reports from regional activities) too.

1.3. RTOs shall decide who will represent a region at IRMs, up to 5 representatives maximum per region. These may not be only representatives from telecommunication administrations but other stakeholders involved in preparation to WTDC-21 as well.

1.4. The best practice of preparation for other ITU conferences shall be incorporated in planning and work of IRMs.

2. The main objectives of WTDC-21, the value of participation in the conference and possible ways of contributing shall be clearly and loudly communicated to the public.

2.1. Visibility and awareness promotion strategy shall be elaborated by ITU with proposals and implementation support from the membership.

2.2. Specific measures shall be developed for promotion of WTDC-21 in every region to attract the best regional representation at this conference.

2.3. Member States shall be invited to put efforts in promoting the WTDC-21 on national level, especially addressing the groups that may benefit the most from outcomes of WTDC-21 (*e. g.* the youth organizations, girls and women, organizations of people with disabilities, etc.) inviting them to contribute.

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