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| **Telecommunication Development Advisory Group (TDAG)**  **26th Meeting, Virtual, 16 June 2020** | C:\Users\comas\AppData\Local\Temp\Rar$DRa0.735\jpg\ITU official logo_blue_RGB.jpg | |
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|  | **Document** **TDAG-20****/2/DT/2-E** |
|  | **16 June 2020** |
|  | **Original: English** |
| Coordinator, Ad hoc group | |
| COMPILED PROPOSALS FOR THE  Terms of reference for working groups to prepare WTDC-21 | |
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| **Summary:**  This document contains a compilation of the proposals submitted by membership on the draft Terms of Reference for the two working groups to prepare WTDC-21 that were discussed during the closing session of TDAG-20 on 5 June. | |

In order to advance in the implementation of measures to improve WTDC-21, TDAG decides to create the following Working Groups with high-level Terms of Reference as described below, to advise the Director of the BDT on the implementation of the proposals and preparation for WTDC-21, with due consultation and collaboration with ITU membership and the TDAG Management Team.

UAE In order to advance in the implementation of measures to improve WTDC-21, TDAG decides to create the following Working Groups with high-level Terms of Reference as described below, to advise the Director of the BDT, through TDAG, on the implementation of the proposals and preparation for WTDC-21, with due consultation and collaboration with ITU membership and the TDAG Management Team.

USA To advance measures to improve WTDC-21, TDAG decides to create the following Working Groups as described below, to fulfil the stated objectives and mission, with due consultation and collaboration with ITU membership, the BDT Director and the TDAG Management Team.

TDAG Working Group on WTDC Preparations:

UAE TDAG Working Group on WTDC Preparations/review :

RUS **Proposed Terms of Reference**

RUS On the basis of contributions from Member States, Sector Members and others to TDAG-20, as well as the results of the two Web Dialogues on WTDC Reform, it is proposed that a dedicated TDAG Working Group be established with the following terms of reference:

USA The objective of the Working Group on WTDC Preparations is to facilitate a solutions-based Conference focusing on development issues. It will submit a report to the 2021 meeting of TDAG describing its recommendations, noting those implemented by the Director of the BDT, and those which Member States can consider when making proposals to WTDC-21. The terms of reference for the working group are:

* To review WTDC preliminary proposals, which were discussed during the two TDAG web dialogues on WTDC held in March and April 2020;
* RUS To review WTDC preliminary proposals, including the responds on BDT Survey on WTDC Reform, which were discussed during the two TDAG web dialogues on WTDC held in March and April 2020 and during [TDAG-20 virtual meeting, 2-5 June 2020](https://www.itu.int/en/ITU-D/Conferences/TDAG/Pages/TDAG25/default.aspx);
* UAE To study ITU membership proposals on WTDC review considering the preliminary proposals, including thematic tracks, which were discussed during the two TDAG web dialogues on WTDC held in March and April 2020;
* USA To review the options discussed during the two TDAG web dialogues on WTDC held in March and April 2020 and related Member contributions to TDAG-20 on WTDC;
* To advise and assist the Director with arrangements for preparatory meetings and promotional events prior to the conference;
* RUS To develop proposalson preparatory meetings and other events prior to the conference;
* UAE To advise and assist the Director, through TDAG, with arrangements for preparatory meetings for the conference;
* USA To make recommendations for the Director on preparatory meetings and promotional events prior to the conference;
* To advise and assist the Director with arrangements for the work of the conference, including:
* RUS To develop proposals on the work of the conference, including:
* UAE To advise and assist the Director, through TDAG, with arrangements for the work of the conference, including:
* USA To make recommendations for the Director on arrangements for the work of the conference, including:
  + Conference agenda;
  + Determination of conference theme(s);
  + Design of the Thematic tracks;
  + UAE
  + Key partners, including high level participants and potential funding partners.
  + UAE Conference participants including high level participants.
* RUS To report to the 2021 meeting of TDAG.

RUS/USA **Composition of the Group:**

* RUSThe Working Group is open to all ITU Member States and ITU-D Sector Members;
* USA The Working Group is open to all ITU-D Membership;
* RUSThe Working Group is chaired by USA Santiago Reyes-Borda (Canada);
* RUS/USAThe Working Group will work normally by correspondence but could use e-meetings, if any;
* RUS/USAThe Working Group may meet during TDAG, normally not at the same time as another Group.
* USA The Working Group will conclude at the end of TDAG-21.

TDAG Working Group on WTDC Resolutions and Declaration:

UAE TDAG Working Group on Reviewing WTDC Resolutions and Declaration:

USA TDAG Working Group on WTDC Resolutions, Declaration and Thematic Priorities:

USA The Working Group on WTDC Resolutions, Declaration and Thematic Priorities has as its mission to advance initial discussions on the administrative elements of the Conference to help facilitate inter-regional agreement and create efficiencies in time spent on these matters at WTDC-21. It will report its recommendations to the 2021 Meeting of TDAG so that Member States can consider these when making proposals to WTDC-21. The terms of reference for the working group are:

RUS **Proposed Terms of Reference**

* To review WTDC resolutions, examine their number and subject matter, and consider streamlining, to avoid repetitions and duplication with the Resolutions of the Plenipotentiary Conference;
* RUS To review WTDC resolutions, examine their number and subject matter, and consider streamlining, to avoid repetitions and duplication with the Resolutions of the Plenipotentiary Conference, Council, WTSA and RA as appropriate;
* UAE To review existing WTDC resolutions, and consider streamlining, to avoid repetitions and duplication with the Resolutions of the Plenipotentiary Conference;
* USA To review WTDC resolutions, examine their number and subject matter, and consider streamlining as proposed by Membership;
* To align the BDT thematic priorities, proposed regional priorities and proposed study group questions having regard to the 2030 Sustainable Development Goals and taking into consideration the WSIS Action Lines (C2, C5 and C6) for which ITU has lead responsibility;
* RUS To align the ITU-D thematic priorities with proposed to WTDC regional priorities and study group questions taking into account proposals of ITU-D Study Groups, outcomes of the Regional Preparatory Meetings for WTDC-21, the 2030 Sustainable Development Goals and relevant WSIS Action Lines for which ITU has lead responsibility;
* UAE To align the BDT thematic priorities, proposed regional initiatives and proposed study group questions having regard to the 2030 Sustainable Development Goals and taking into consideration the WSIS Action Lines for which ITU has lead responsibility;
* To propose elements and make recommendations to membership for the future draft Declaration.
* UAE To propose elements and make recommendations to ITU membership for the future draft Declaration.
* RUS To report to the 2021 meeting of TDAG.

RUS/USA **Composition of the Group:**

* RUS The Working Group is open to all ITU Member States and ITU-D Sector Members;
* USA The Working Group is open to all ITU-D Membership;
* RUS/USA The Working Group is chaired by……;
* RUS/USA The Working Group will work normally by correspondence but could use e-meetings, if any;
* RUS/USA The Working Group may meet during TDAG, normally not at the same time as another Group.
* USA The Working Group will conclude at the end of TDAG-21.

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