



**Telecommunication  
Development Bureau (BDT)**

Ref.: BDT/PDD/MPS/DM/131

Geneva, 24 December 2019

To:

- ITU-D Sector Members and Associates;
- Regional and International Organizations;
- Regional Telecommunication Organizations;
- Intergovernmental Organizations Operating Satellite Systems

**Subject: BDT consultative session with ITU-D membership during ITU-D study group meetings, Geneva, Switzerland, 19 February 2020**

Dear Sir/Madam,

The third meetings of ITU-D Study Group 1 (SG1) and Study Group 2 (SG2) will be held from 17 to 21 February 2020 and from 24 to 28 February 2020 respectively. These meetings will take place at ITU headquarters in Geneva, Switzerland.

Taking this opportunity, I am writing to invite you to a special session for ITU-D Sector Members and Associates that I have organized on Wednesday, 19 February 2020 from 13h30 to 14h30 to be held **in Room T103, ITU Tower (ITU headquarters)**.

As the ITU-D study groups provide an opportunity to share experiences, present ideas, exchange views, and achieve consensus on appropriate strategies, I propose that we take advantage of the meetings of ITU-D Study Groups to hold a sincere and open discussion on your evaluation of your membership and propose ways of strengthening your participation in the work of the ITU-D Sector. For us to get the best out of this meeting, discussions will be under the Chatham House Rule.

To register for this event please write to: [membershipitud@itu.int](mailto:membershipitud@itu.int)

I look forward to meeting with you and hope that the outcomes of this meeting will positively contribute to more beneficiary relations between our organizations.

Yours faithfully,

[original signed]

Doreen Bogdan-Martin  
Director

## ANNEX 1

**Dialogue-building session with ITU-D Sector Members and Associates**

Wednesday, 19 February 2020, [13h30 – 14h30], Geneva, Switzerland

**Room: T103, ITU Tower**

**Background**

This consultative meeting with ITU-D Sector Members and Associates aims to strengthen the relationship among BDT and its Members. The participants are invited to openly share their views on how they could contribute more to the work of ITU-D.

The **objectives** of this session on ITU-D membership are to:

1. Provide an opportunity for ITU-D Sector members and Associates to freely share their views on their experience as members;
2. Benefit from suggestions coming from ITU-D Sector Members and Associates on how they could get the best value from their membership;
3. Get proposals on how Sector Members and Associates, and BDT programs, projects, study groups and other activities could create more value for all parties through innovative partnerships and participation in each other's events;

**Expected participants:** ITU-D Sector Members and Associates participating during the third meetings of ITU-D study groups

The **expected Outcome** is a clear understanding of the gap between current situation and the expectations of ITU-D members and strategies to bridge that gap for the mutual benefit of ITU-D and its membership. The findings and lessons learned will be shared amongst BDT platforms, aimed at enhancing the mutual engagement of ITU-D and its wide membership.

**AGENDA**

<b>13:30 – 13:40</b>	<b>Opening remarks by the BDT Director, Ms. Doreen Bogdan-Martin</b>
<b>13:40 – 14:00</b>	<b>Current state of engagement with ITU-D membership</b>
<b>14:00 - 14:15</b>	<b>Idea generation: exploring meaningful partnerships</b>  Identify gaps and potential enablers to better connect knowledge and partners in the future, for example through projects and ITU/BDT Programs.
<b>14:15-14:30</b>	<b>Reflections and Wrap up</b>