



Telecommunication
Development Bureau (BDT)



Ref.: Circular BDT/DDR/TDAG/080

Geneva, 12 March 2021

To:

- Administrations of ITU Member States
- State of Palestine (Resolution 99)
- ITU-D Sector Members
- ITU Academia
- TDAG Bureau members
- Chairmen and Vice-Chairmen of ITU-D study Groups
- Regional Telecommunication Organizations

Subject: Invitation to the fifth meeting of the TDAG Working Group on WTDC Resolutions, Declaration and Thematic Priorities, Virtual, 9 April 2021

Dear Sir/Madam,

I am pleased to invite you to the fifth meeting of the TDAG Working Group on WTDC Resolutions, Declaration and Thematic Priorities (TDAG-WG-RDTP), which will take place online on 9 April 2021 from 1300h to 1600h CET.

The Group met on 3 March for its fourth meeting and the report will soon be available as document [TDAG-WG-RDTP/33](#).

The agenda for the next meeting, which will be conducted in English only, is attached as **Annex 1**.

In **Annex 2**, you will find useful information for participants.

Members are encouraged to submit contributions to the work of this Group through the online submission system available on the [TDAG-WG-RDTP webpage](#).

I look forward to seeing all of you online to further progress the Group's work.

Yours faithfully,

[Original signed]

Doreen Bogdan-Martin
Director

Annexes: Annex 1: Draft agenda for the 5th meeting of TDAG-WG-RDTP
Annex 2: Information note for participants of the 5th meeting of the TDAG-WG-RDTP

Draft agenda for the 5th meeting of the TDAG-WG-RDTP

1. Opening of the meeting and welcome remarks
2. Approval of the agenda
3. Report of the previous meeting of TDAG-WG-RDTP
4. Thematic Priorities
5. WTDC Resolutions
 - 5.1 Revision to WTDC Resolution 1
 - 5.2 Revision to WTDC Resolution 2
 - 5.3 Streamlining of WTDC Resolutions
6. Declaration
7. Progress report by Regional Telecommunication Organizations:
 - APT
 - ATU
 - CEPT
 - CITELE
 - LAS
 - RCC
8. Any other business
9. Closing

ANNEX 2

Information note for participants of the 5th meeting of TDAG-WG-RDTP

Registration, access and participation

Registration for the 5th meeting of TDAG-WG-RDTP will be carried out **exclusively online and will open on 15 March 2021**.

Each delegate interested in attending the meeting should complete and submit a [registration form that can be accessed here](#).

Delegates can register for the meeting using their ITU user account credentials (i.e. username and password). In case they do not have an ITU user account, they can create one by following the steps available [HERE](#). A User account with TIES access allows delegates to access ITU information resources including contributions and other working documents.

Note: For delegates who already created their user account when registering to previous events on this same system can still use the same account.

All registration requests for participation in TDAG-WG-RDTP must be **validated by the Designated Focal Points (DFPs)** of administrations and entities entitled to participate. The list of Designated Focal Points is available [HERE](#). To modify the contact details of a Designated Focal Point or to change the Designated Focal Point, an official letter from an authorized official should be sent to the BDT Meetings Registration Service (by e-mail to: bdtmeetingsregistration@itu.int), providing the new DFP's last name, first name and e-mail address.

Membership is encouraged to consider gender balance when deciding their delegations to 5th meeting of TDAG-WG-RDTP.

Interpretation

The meeting of TDAG-WG-RDTP will be in English only.

Access to the virtual meeting room and captioning

The meeting will take place from 1300h to 1600h CET.

Information to access the virtual meeting room will be provided to duly registered participants through their confirmation of registration message.

Only those participants duly registered for the meeting will be able to access the virtual meeting room.

The standard captioning service will be provided through the virtual meeting room. For those participants wishing to access the captioning script directly, the link will be available from the [TDAG-WG-RDTP webpage](#).

Contributions to the TDAG-WG-RDTP meeting

As per WTDC Resolution 1 (Rev. Buenos Aires, 2017), contributions should not exceed five pages and must be submitted using the online template available at TDAG website at: <http://www.itu.int/en/ITU-D/Conferences/TDAG/Pages/default.aspx>

Please attach the original "Word" version of your contribution to the online submission form to ensure that all hyperlinks, graphics and tables are correctly displayed.

In order to be included in the agenda of the meeting, contributions must be received no later than **28 March 2021**.

Documentation

Delegates are asked to ensure that they have TIES access rights to be able to access all the documents for the TDAG meeting through the website. Information on how to request TIES access rights can be found [HERE](#).
