Ref.:   BDT/EUR/DM/263   Geneva, 19 July 2017

Administrations of ITU Member States,
Regulators, ITU-D Sector Members and
Academia in Europe

**Subject: ITU Centres of Excellence face to face training on "Fiber optic splicing and installation",
Lisbon, Portugal, 18-20 October 2017**

Dear Sir/Madam,

I am pleased to invite your organization to participate in the face to face training on "Fiber optic splicing and installation" to be held in Lisbon, Portugal from 18 to 20 October 2017. This training is organized jointly by the International Telecommunication Union (ITU) and the Instituto de Soldadura e Qualidade (Institute for Technology and Quality) as part of the e-Waste Conformance and Interoperability programme under the auspices of the ITU Centres of Excellence for Europe. The training will be delivered in English.

Participants will be apprised of the fundamental concepts related to light, optical transmission principles, optical source operation, fiber optic cables fusion, optical time domain reflectometer (OTDR) to verify the installation, fiber optic cable junctions and measuring insertion loss with optical power meter. This training is targeted at telecommunication technicians.

For more information on the course, kindly consult the training outline which can be downloaded from the ITU Academy Portal at the following link http://academy.itu.int/. Registration for the training should be done online at the aforementioned link no later than 4 October 2017. Payment details are specified in the training outline. Details on the venue, visa formalities and accommodation are included in the information note for participants available on the ITU Academy Portal.

Mr Jaroslaw Ponder, Area Representative for Europe (eurregion@itu.int), is at your disposal should you require any further information.

I look forward to your active participation in this important capacity building exercise for the Europe region.

Yours faithfully,

[Original signed]

Brahima Sanou
Director