



**Telecommunication
Development Bureau (BDT)**

Ref.: BDT/EUR/DM/091

Geneva, 21 August 2015

To:

Administrations of ITU Member States,
Regulators, ITU-D Sector Members and Academia
in Europe

Subject: **ITU Centres of Excellence face-to-face training on CE Mark for Telecommunication, Achieving compliance: From the Directives to the Test Lab, Lisbon, Portugal, 11-13 November 2015**

Dear Sir/Madam,

I am pleased to invite your organization to participate in the face-to-face training on **“CE Mark for Telecommunication, Achieving compliance: From the Directives to the Test Lab”** to be held in **Lisbon, Portugal** on **11-13 November 2015**. This face-to-face training is organized jointly by the International Telecommunication Union and the **Institute for Technology and Quality (ISQ)** under the auspices of the ITU Centres of Excellence for Europe. The training will be delivered in English.

This training aims to build knowledge of participants about the European Commission Directives related to ICT, essential requirements for application of these Directives, and skills in developing ICT tests and assessing its results.

Detailed information on this training is described in the training outline which can be downloaded from the ITU Academy Portal at the following link <http://academy.itu.int>.

This training is targeted at professionals that need to market an ICT product within the EC and therefore comply with the applicable standards and related test methods.

Registration for the training should be made online at the aforementioned link no later than **28 October 2015**. Payment details are specified in the training outline.

Mr Jaroslaw Ponder (eurregion@itu.int), Coordinator for Europe Region is at your full disposal should you require any information.

Additional information on this training, such as an information note for participants, including a list of recommended hotels, is available at the ITU Academy Portal at <http://academy.itu.int>.

We look forward to your active participation and invaluable contribution.

Yours faithfully,

[Original signed]

Brahima Sanou
Director