



**Telecommunication
Development Bureau (BDT)**

Ref. BDT/IEE/SBD/DM/025

Geneva, 23 March 2015

To:
ITU Member States and Regulators in
Caribbean Region

Subject: Survey on Development of Master Plans for Spectrum Management for Caribbean Countries

Dear Sir/ Madam,

During the Busan Plenipotentiary Conference in 2014, the International Telecommunication Union (ITU) and the Republic of Korea signed a cooperation agreement to assist developing countries in the Caribbean region, with the goal of establishing national spectrum management master plans. We are pleased to announce that this is the first ITU Project in the Americas Region, funded by the Republic of Korea. This project is aligned with the objectives established by WTDC-14, which aim to assist Member States to harness the benefits of ICTs and foster an enabling environment to promote the sustainable development of their ICT networks and services.

In order to implement the project, as a first step, ITU is conducting a survey to understand the current situation and needs related to spectrum management of each one of the countries in the Caribbean region. For ease of reference, please find a copy of the survey questionnaire attached for your kind attention. The responses to the survey will allow ITU and the Republic of Korea to determine which participating countries will be the beneficiaries of the technical assistance available under this project.

In order to achieve this in a timely manner, we kindly request you to identify and provide the contact information of your national focal point(s) who would be assigned to complete the questionnaire and to oversee this project in case of being selected.

Please return the completed questionnaire by mail to:

Mr. Cleveland Thomas
Area Representative
ITU Area Office for the Caribbean
P.O. Box 1047
Bridgetown
Barbados

In addition, a soft copy of the completed questionnaire can be e-mailed to Mr Sylvester Cadette at sylvester.cadette@itu.int and Mr Cleveland Thomas at cleveland.thomas@itu.int.

Your support in responding to the survey by **20th April 2015** would be appreciated.

While looking forward to our continued mutual cooperation and your response, we remain at your disposal if you have any further queries.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

Annex: Questionnaire

Spectrum Management Status of ITU-Caribbean Member States

The form below is designed to evaluate the status of the spectrum management regime currently prevailing in your country. Your kind support in filling this form would help ITU to make more informed decisions in adopting relevant Regional Initiatives. ITU would like to thank you for your active participation in this exercise and we look forward to your continued cooperation.

No.	ITEM	YOUR RESPONSE*	REMARKS
General			
1.	Country Name		
2.	Organization Handling Spectrum Matters:		
	a. Technical		
	b. Policy		
Specific Information			
	Does your country have an overall spectrum policy covering all spectrum issues? Including but not limited to:		
	a. Spectrum Allocation		
	b. Spectrum Assignment,		
	c. Spectrum Charging,		
	d. Spectrum Coordination,		
	e. Interference Migration procedures (Domestic and international)		
	<i>If yes and it is published (kindly do provide link)</i>		
2.	Do you have National Frequency Allocation Table (NFAT) for your country?		
	<i>If yes and it is published (kindly do provide link)</i>		
3.	Is your NFAT consistent with outcomes of latest World Radio-Communication Conference (WRC-12)?		
4.	Has your country published ISM, Citizen bands and their usage conditions?		
5.	Does your country have experience of any spectrum auction?		

6.	Does your country have published safety and distress communication bands and their usage policy?		
7.	Does your country have Type approval policy for Radio and Telecommunication Terminal Equipment (R&TTE)? including Short Range Devices (SRDs)		
8.	Do you have guidelines for handling Amateur radio applications in your country?		
9.	Does your country have an operational satellite program or planned date of satellite launch?		
10.	Do you have regulatory framework for satellite services		
	a. Fixed Satellite Service (including SNGs)		
	b. Broadcast Satellite Service		
	c. Mobile Satellite services		
	d. Earth Stations		
11.	Do you have any plans for spectrum re-farming? a. If yes, do you have a strategy for achieving this redeployment (re-farming) in respective frequency bands and for given radiocommunication services?" b. If No, have you had any consultation? What was the nature of the consultation with users regarding the potential costs resulting from the planned redeployment?		
12.	Do you have plans to prepare Spectrum management Master-plans in future?		
	Would your country be willing to work with ITU to prepare such Master-plans**?		
	Would your country be willing to devote internal resources for the preparation of the master-plans for the preparation of the Master plans?		

* Your response can be **YES**, **NO** or **Planned for Q X** (Quarter 1 or 2 or 3 or 4) **YYYY** (year)

** ITU has a plan to support member countries to establish the master plans with support from Korea and coordination with CTU. The support will be done in two phases; an overall assessment and recommendations including specific areas those reflect interest of beneficiary countries. This form will be used as a tool to select beneficiary countries for the project.