**Appendix 1
to WTDC-17/10**

Consolidated table of all proposals submitted by Members to RPMs on
Rules of procedure of ITU-D (WTDC Resolution 1)

***Notes:*** *1) The grayed out lines reflect the general discussion that has taken place at RPMs under the agenda item related to the TDAG Correspondence Group on Rules of Procedure of ITU-D (CG-Res1).*

*2) The Documents displayed on a blue background have been agreed as regional proposals.*

|  |
| --- |
| **RPM-CIS** |
| **Document** | **Source** | **Proposal**  | **Main focus area** |
| Comments on [RPM-CIS16/10-E](https://www.itu.int/md/D14-RPMCIS-C-0010) in Chairman’s report [RPM-CIS16/44-E](https://www.itu.int/md/D14-RPMCIS-C-0044) | Chairman, RPM-CIS | ***General discussion***RPM-CIS welcomed the proposed revisions to Resolution 1 reflected in Document 10 (Rev.1). It also welcomed the proposal to merge Resolutions 1 and 31 as proposed in Document 23 and the proposed revisions to Resolution 1 included in Document 27. It further welcomed the proposal to revise Resolution 1 in Document 28, while suggesting that this proposal could be clarified. Considering the number of proposals to revise Resolution 1, RPM-CIS agreed that all proposals to revise Resolution 1 should be included in a common consolidated RCC proposal on the revision of Resolution 1. |  |
| [RPM-CIS16/28-E](https://www.itu.int/md/D14-RPMCIS-C-0028/en) | Russian Federation | This document proposes a revision of Resolution 1 (Rev. Dubai, 2014), on rules of procedure of the ITU Telecommunication Development Sector, by modifying the part on the structure of study groups and their relevant groups. The contribution proposes to align procedures related to creation of ITU-D study groups and their Groups with those used in other Sectors and to provide guidelines for Working Parties. | * Align procedures with the other Sectors
* Creation of Working Parties
 |
| [RPM-CIS16/23-E](https://www.itu.int/md/D14-RPMCIS-C-0023) | Russian Federation | This document proposes a merge of Resolutions 1 and 31 (Regional preparations for World Telecommunication Development Conference). Expand section on WTDC in Resolution 1 to include the preparation of WTDC from Resolution 31. | * Include text on WTDC preparation from Resolution 31 in Resolution 1.
* Resolution 31 can be supressed.
 |
| [RPM-CIS16/27-E](https://www.itu.int/md/D14-RPMCIS-C-0027) | Russian Federation | This document proposes a revision of Resolution 1 adding text on the provision through the ITU-D study group website real-time access to temporary and draft documents for all TIES users. | * Working methods
* Website/collaborative sites
 |
| [RPM-CIS16/29-E](https://www.itu.int/md/D14-RPMCIS-C-0029) | Russian Federation | This document proposes a revision of Resolution 2 (Rev. Dubai, 2014), making the proposed changes to Resolution 2 would be meaningful only if the corresponding provisions of Resolution 1 The document proposes applying a clear hierarchy to study group (SG) ˃ working party (WP) ˃ rapporteur group (RG).  | * Creation and functioning of Working Parties
* Hierarchy and reporting between SG, WP and RG.
 |
| [RPM-CIS16/43-E](https://www.itu.int/md/D14-RPMCIS-C-0043) | Russian Federation | This document proposes a number of proposals relating to the work of the ITU-D study groups with implications for the working methods. Proposals shared on the holding of parallel meeting, mechanisms for holding meetings of the Joint ITU-D/ITU-R Group on Resolution 9; increasing timeframes for ITU-D study group meetings; piloting working parties within ITU-D study groups; interpretation for study group, rapporteur group and working party meetings; categorization of input documents; and expert evaluation of ITU D output documents by the other Sectors. The proposals are aimed at enhancing the performance of the ITU-D study groups and quality of the Sector’s output documents. The proposals may have financial implications (fellowships, travel burden carried Member States, Sector Members and academic institutions attending meetings, etc.)  | * Efficiency in ITU-D study groups and ITU-D overall
* Timing and length of meetings
* Working methods and procedures
* Financial implications of making changes to working methods and procedures
 |
| **RPM-AFR** |
| **Document** | **Source** | **Proposal**  | **Main focus area** |
| Comments on [RPM-AFR16/10-E](https://www.itu.int/md/D14-RPMafr-C-0010) in Chairman’s report [RPM-AFR16/25-E](https://www.itu.int/md/D14-RPMAFR-C-0025/en) | Chairman, RPM-AFR | ***General discussion***The Chairman of the TDAG Correspondence Group on Rules of Procedure of ITU-D, in her presentation of the work of the group, noted that while one proposal has been to consider focus groups for study groups, the Americas region is considering other mechanisms to ensure wider participation in the work of the study groups and to shorten the time frame for developing recommendations from the current four-year timeline. Some members suggested that ATU could convene a group to further consider the proposal.  | * Mechanisms to widen participation in the work of SGs
* Shorten the time frame for developing SG recommendations/outputs
 |
| **RPM-ARB** |
| **Document** | **Source** | **Proposal**  | **Main focus area** |
| Comments on [RPM-ARB17/10-E](https://www.itu.int/md/D14-RPMarb-C-0010) in Chairman’s report [RPM-ARB17/46-E](https://www.itu.int/md/D14-RPMArb-C-0046) | Chairman, RPM-ARB | ***General discussion***Document from Correspondence Group noted in conjunction with the proposal from Egypt. Participants offered suggestions on how to improve both contributions and agreed to further develop them at the Arab WTDC-17 Preparatory Working Group for consideration. Clarification was provided that contributions can also be submitted to TDAG-17 to note progress in the Arab region.  | N/A |
| [RPM-ARB17/16-E](https://www.itu.int/md/D14-RPMARB-C-0016/en) | Egypt (Arab Republic of) | This proposal for modification of Resolution 1 on the Rules of Procedure of ITU-D aims at ensuring a smoother work flow which should be reflected positively in the outcomes and achievements of ITU-D. Modifications include providing study groups with the option to set up focus groups as well as provisions on the Joint Management Team, the deletion of Questions, and types of contributions.  | * Establishment of focus groups
* Management teams to include chairmen of focus groups
* Changes to text on deletion of SG Questions
* Seeks synergies between the implementation of Resolutions and Questions through the Recommendations and SG Output Reports
 |
| **RPM-AMS** |
| **Document** | **Source** | **Proposal**  | **Main focus area** |
| Comments on [RPM-AMS17/10(Rev.1)-E](https://www.itu.int/md/D14-RPMams-C-0010) in Chairman’s report [RPM-AMS17/41-E](https://www.itu.int/md/D14-RPMAms-C-0041) | Chairman, RPM-AMS | ***General discussion***Paraguay thanked BDT for the document submitted and informed the Administrations that they will propose some modifications to be considered at future regional meetings in preparation for WTDC‑17, especially on paragraph 35 of the document, in order to link the functions of TDAG vice-chairmen to the analysis and follow-up of Regional Initiatives. | * Roles and responsibilities of TDAG vice-chairmen
* Regional Initiatives
 |
| [RPM-AMS17/19-E](https://www.itu.int/md/D14-RPMAMS-C-0019/en) | United States of America | This document provides preliminary views and proposals on ITU-D matters for consideration by AMS region. The changes to Resolution 1 (ITU-D rules of procedure) proposed by the United States are intended to more fully capture and preserve the valuable experiences and lessons learned that are shared by ITU Members and contributors in written contributions to study group meetings, and to make available at an earlier point in the study cycle and at intervals throughout, best practices and non-prescriptive guidelines for review, discussion, and consensus. The contribution proposes modifications to Resolution 1 on the ITU-D rules of procedure related to the WTDC, study groups, Questions, contributions, recommendations, other groups, regional and world meetings of the sector, TDAG, templates and the rapporteur's checklist.The Administrations of Paraguay, Argentina, Brazil and Canada expressed their gratitude to the United States Administration for submitting the proposal and expressed their interest to further discuss the modification and develop a common proposal. It was agreed that the work will continue with a view to develop a common regional proposal for TDAG and WTDC 17. | * Roles and responsibilities of SG vice-chairmen
* Roles and responsibilities of SG rapporteurs
* Processing of contributions
* Proposal and adoption of new and revised Questions
* TDAG
* Templates
 |
| **RPM-ASP** |
| **Document** | **Source** | **Proposal**  | **Main focus area** |
| Comments on [RPM-ASP17/10-E](https://www.itu.int/md/D14-RPMasp-C-0010) in Chairman’s report [RPM-ASP17/36-E](https://www.itu.int/md/D14-RPMasp-C-0036) | Chairman, RPM-ASP | ***General discussion***RPM-ASP welcomed the document and took note of it. | N/A |
| [RPM-ASP17/13-E](https://www.itu.int/md/D14-RPMASP-C-0013/en) | NTA Nepal | In general, questions SG questions should not be repeated. However, if the majority of the Member State administrations feel that the previous study has not covered many substantive issues which cannot be obtained from other studies (of ITU, UN, etc.), then the same study Question can be continued for a maximum of two cycles in total, ensuring that there is no overlap with the work already done. | * Principles of non-repetition of questions
 |
| The following principles should apply when formulating new SG questions:* Avoid duplication of work done in other ITU Sectors.
* Avoid duplication of work already carried out in ITU/BDT Strategic Plans, Programs, Regional initiatives etc.
* New Questions should be related to the scope of the respective study groups.
* For Study Group 1 on Policy and Regulations, the questions should address policy and regulatory issues facing developing countries in the adoption of new and emerging telecommunications/ICTs technologies, services and applications. The topics can be based on the work streams of BDT, such as GSRs, Trends in Telecom Reform reports and other ITU studies or else. SG1 should include issues related to spectrum management as an essential component.
* Study Group 2 on ICT for SDGs should address issues related to SDGs and how their achievement can be facilitated through the implementation of appropriate ICT technologies, services and applications. SDGs could be clustered and the corresponding ICT intervention methods identified.
 | * Principles for formulation of new Questions
 |
| For each study group Question, define the scope of the study in a modular approach – preferably including 4 modules – to be prepared at the end of each study period in a given study cycle.A number of Member States expressed their support for the contribution while highlighting the need to have a deeper discussion on the actual topics to be considered in the next study period as well as the working methods of the ITU-D Study Groups. RPM-ASP took note of the document and invited further discussions on this matter in APT Working Group 1. | * Study group output reports
 |
| [RPM-ASP17/29-E](https://www.itu.int/md/D14-RPMASP-C-0029) | Japan | This document proposed which study Questions in the current study period should be continued to the next study period, in order to align them with the Regional Initiatives agreed at the APT WTDC17-2 preparatory meeting.RPM-ASP took note of the document and invited further discussions on this matter in the Ad-Hoc Group on RIs and APT Working Group 1. | * Continuation of study Questions
 |
| [RPM-ASP17/30-E](https://www.itu.int/md/D14-RPMASP-C-0030) | Japan | This document emphasizes the importance of continued discussion on e-Health, e-Health Master Plans, Question 2/2 and proposes continued work (work plan provided). It also proposes areas of work for BDT WHO-ITU collaboration, piloting projects in collaboration with Q2/2, creating policy and e-Health guidelines, sharing experiences from projects and best practices, and enhancing collaboration with ITU-T and ITU-R to promote e-Health in developing countries with a focus on e-Health standardization and technical issues.RPM-ASP took note of the document and invited further discussions on this matter in APT Working Group 1. | * Continuation of study Questions (eHealth)
* Synergies between Programmes and study Questions.
* Collaboration with the other Sectors (ITU-R and ITU-T).
 |
| [RPM-ASP17/33-E](https://www.itu.int/md/D14-RPMASP-C-0033) | Japan | This document proposes that the activities of Q3/2 should be continued with the current mandate recognizing that Q3/2 has played a key role for cybersecurity discussion and its role will grow in importance as requested by ITU-D members. It also mentions that Q3/2 recognized the need to study evolving and emerging cyber threats. The need to explore new capacity building opportunities and practical implementation of the topics in line with discussions in the workshops in the new study period. RPM-ASP took note of the document and invited further discussions on this matter in APT Working Group 1. | * Continuation of study Questions (cybersecurity)
* Synergies between Programmes and study Questions.
 |
| **RPM-EUR** |
| **Document** | **Source** | **Proposal**  | **Main focus area** |
| Comments on [RPM-EUR17/10-E](https://www.itu.int/md/D14-RPMeur-C-0010) in Chairman’s report [RPM-EUR17/38-E](https://www.itu.int/md/D14-RPMeur-C-0038) | Chairman, RPM-EUR | ***General discussion***A comment was made on the content of the document, namely the concept of focus groups and the ITU-D study groups reports. The presenter clarified that the document is still open for comments and inputs within the framework of the correspondence group, which will meet during TDAG-17.RPM-EUR welcomed the document and took note of it. | N/A |
| [RPM-EUR17/16-E](https://www.itu.int/md/D14-RPMEUR-C-0016/) | Germany | This contribution deals with the relation between ITU-D and ITU-T activities in the field of economic, policy, regulatory and tariff aspects of telecommunication/ICT networks and services. It notes that developing country representatives at WTSA-16 expressed their preference for dealing with this matter in ITU-T Study Group 3 (SG3) and in this context elaborate appropriate ITU-T Recommendations. Noting that a formal separation between international and national telecommunication/ICT services is no longer state of the art, the contribution consequently proposes an appropriate amendment of the mandate/scope of ITU-D Study Group 1 to ensure that such activities are exclusively undertaken by ITU-T SG3 going forward. The focus would be on elaborating appropriate ITU-T Recommendations.The meeting discussed the contribution with views expressed by Member States as well as Sector Members, highlighting where the work should and has taken place. The meeting agreed that the activities in all sectors must not overlap nor compete, but rather complement each other. The meeting also acknowledged that the outcomes of WTSA-16 stand as they are and therefore need to be taken into consideration at the WTDC-17. The chairman concluded that the issue remains open and will be further discussed at the CEPT level.RPM-EUR welcomed the document and took note of it. | * Collaboration with ITU-T
* Duplication of effort.
* Scope of ITU-D study groups
 |
| [RPM-EUR17/33-E](https://www.itu.int/md/D14-RPMEUR-C-0033/) | Lithuania | This contribution proposes amendments to Resolution 1, aimed at enhancing effectiveness of the ITU-D study groups and strengthening their outcome orientation. Outcomes should include reports, white papers, and recommendations. Moreover, the contribution proposes that these Reports will be transformed by the chairmen of the ITU-D study groups into Draft Recommendations for consideration by WTDC-17.RPM-EUR welcomed the document and took note of it. | * Outputs and deliverables
* Timing of deliverables (annual/modular approach)
 |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_