

WTSA-04
WORLD TELECOMMUNICATION STANDARDIZATION ASSEMBLY
FLORIANÓPOLIS, 5-14 OCTOBER 2004

ITU Document Management System (ITU DMS) Services

This document is aimed at helping users of the ITU Web site to take full advantage of the services offered by the ITU Document Management System (ITU DMS), concerning meeting and Conference documents.


These services are described through the following paragraphs:

- 1. Gaining access to the electronic version of the Conference Documents**
- 2. Keeping track of recent document additions**
- 3. Downloading multiple documents at once**
- 4. Laptop synchronization with the ITU Web Site**
- 5. Getting short file names for Conference Documents**
- 6. Direct booking of the Conference sessions in the user agenda**

1. Gaining access to the electronic version of the Conference Documents:

The electronic versions of the Conference Documents are available on the ITU Web Site, at the following location:

<http://www.itu.int/ITU-T/wtsa-04/index.asp>


International Telecommunication Union
 Our Sites News Events Publications Site Map About Us
 Home : ITU Home : WTSa-04

 Français Español
 Print Version

World Telecommunication Standardization Assembly (WTSa-04)

[WTSa-04 Home](#) [Workplan](#) [Structure](#) [Agenda](#) [Documents](#)

The **World Telecommunication Standardization Assembly** defines general policy and adopts working methods and procedures for ITU-T. The duties and functions of the World Telecommunication Standardization Assembly are laid down in Article 18 of the ITU Constitution and Article 13 of the ITU Convention.

Venue
Florianópolis Convention Center
 Av. Governador Getúlio Vargas s/nº - Ateneu Baía Sul - Centro
 88010-290 Florianópolis, Santa Catarina, Brazil.


The Opening Meeting will take place on Tuesday, 5 October 2004, at 1100 hours and will be preceded, at 0930 hours, by a meeting of Heads of Delegation. Meeting rooms will be indicated at the entrance of the Florianópolis Convention Center.

Conditions for invitation and admission
 The conditions for invitation and admission to the World Telecommunication Standardization Assembly are specified in Article 25 of the ITU Convention.

Regional Consultation meetings
 Regional consultations are being held in conjunction with regional organizations and ITU regional offices, with the objective of associating a broader range of regional participants with the preparation of the Assembly, strengthening the regional presence and encouraging the participation of developing countries in the telecommunication standardization activities. [\[Details\]](#)

Candidates for Chairmen and Vice-Chairmen of ITU-T SGs and TSAG
 In accordance with WTSa Resolution 35 (Montreal, 2000), the Director of TSB, has issued TSB Circular 247 inviting Member States and Sector Members to propose candidates for Chairmen and Vice-Chairmen of ITU-T study groups and the Telecommunication Standardization Advisory Group for the study period 2005-2008. [\[Details\]](#)

Symposium on Cybersecurity
 Immediately before WTSa, on Monday 4 October 2004, ITU-T will organize a one-day event on "Cybersecurity".



AMNT-WTSa'04
 5-14 October 2004
 Florianópolis, Brazil

Invitation Letters
[DM 1076](#) | [DM 3672](#) | [DM 1078](#)
[TSB Circular 224](#)


Information for Participants
[Passport and Visa Regulations](#)
[Hotel/Practical Information](#)
[Registration Form](#)
[Request for documents](#)

Related links
[ITU Constitution and Convention](#)
[WTSa-2000](#)
[WTSa-2000 Resolutions](#)
[eWATL](#)

News
[WTSa-04 News](#)
[ITU-T News](#)
[ITU-T e-FLASH](#)






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 Contact for this page : TSB ED4
 Generated : 2004-06-30

Documents are listed in reverse order along with their source, reception date and title:

ITU-T WTSA Contributions				
ITU-T WTSA				
World Telecommunication Standardization Assembly (WTSA-04)				
Study Period 2001				
Currently viewing 1 through 4 of 4 total items.				
Contributions 				
	Number	Received	Source	Title
<input type="checkbox"/>	[18]	2004-03-11	SG 13	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part II - Questions proposed for study during the next study period (2005-2008)
<input type="checkbox"/>	[17]	2004-03-11	SG 13	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part I - General
<input type="checkbox"/>	[8]	2004-02-27	SG 5	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part II - Questions proposed for study during the next study period (2005-2008)
<input type="checkbox"/>	[7]	2004-02-27	SG 5	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part I - General

<http://www.itu.int/md/meetingdoc.asp?lang=e&type=sfolders&parent=T01-WTSA-C>









Details about each document are available, comprising eventual Revisions, Addenda, Corrigenda, and the different language versions available. Each version can be downloaded, by clicking on the corresponding link:

[18] Report to the World Telecommunication Standardization Assembly (WTSA-04): Part II - Questions proposed for study during the next study period (2005-2008)				
ITU-T WTSA				
World Telecommunication Standardization Assembly (WTSA-04)				
Study Period 2001				
Contribution 18				
Received on 2004-03-11 From SG 13				
Meeting 2004-10-05				
Access :  Document restricted to TIES users [ITU-T]				
Available languages and formats :				
 Click on the selected format and language to get the document				
	Format	Size	Posted	
English	 Word for Windows	592896 bytes	2004-05-26	[18]
Français	 Word for Windows	608768 bytes	2004-05-26	[18]
Español	 Word for Windows	180736 bytes	2004-05-26	[18]

<http://www.itu.int/md/meetingdoc.asp?type=sitems&lang=e&parent=T01-WTSA-C-0018>

2. Keeping track of recent document additions

A list of recent document additions is available along with the posting date and time, allowing keeping track of new documents availability:

ITU-T WTSa Meeting Documents					
Currently viewing 1 through 23 of 23 total items.					
Number	Date	Source	Title		
	Number		Posted	Size	
[C 33]	2004-08-05	DIR	Report on the activities of the ITU Telecommunication Standardization Sector (ITU-T)		
<input type="checkbox"/> 	[C 33] - Español - Word for Windows		2004-08-27 [16:11]	131'072 bytes	
<input type="checkbox"/> 	[C 33] - Français - Word for Windows		2004-08-27 [16:10]	159'232 bytes	
[C 34]	2004-08-16	DIR	General Statistical information on ITU-T activities during the 2001-2004 study period		
<input type="checkbox"/> 	[C 34] - Español - Word for Windows		2004-08-27 [16:09]	286'720 bytes	
<input type="checkbox"/> 	[C 34] - Français - Word for Windows		2004-08-27 [16:09]	265'216 bytes	
[C 42]	2004-08-17	DIR	Report on the activities of the ITU Telecommunication Standardization Sector (ITU-T) with respect to Plenipotentiary Resolutions 101, 102 and 133		
<input type="checkbox"/> 	[C 42] - Español - Word for Windows		2004-08-27 [16:08]	136'192 bytes	
<input type="checkbox"/> 	[C 42] - Français - Word for Windows		2004-08-27 [16:08]	141'824 bytes	
[C 36]	2004-08-03	DIR	Report on ITU-T expenditure during the Study Period 2001-2004 and estimated financial needs up to WTSa-08		
<input type="checkbox"/> 	[C 36] - Español - Word for Windows		2004-08-27 [16:06]	674'816 bytes	
<input type="checkbox"/> 	[C 36] - Français - Word for Windows		2004-08-27 [16:05]	980'480 bytes	

<http://www.itu.int/md/meetingdoc.asp?lang=e&type=newitems&parent=T01-WTSa>

3. Downloading multiple documents at once

In each document list, it is possible to select multiple documents using the checkboxes on the left side or the “Check All” button at the bottom. Then, the selected documents can be packed into a “zip file” to be downloaded at once, using the “Zip and Download” button. The zip file is automatically created from

- the selected documents,
- their existing addenda, and corrigenda
- associated html pages (similar to the ITU Web pages)

in the chosen languages and formats.

The user has the option to select the formats and languages to be downloaded.

<input type="checkbox"/>	[28] +Corr.1	2004-08-23	DIR	Report of the Telecommunication Standardization Advisory Group to WTSA-04 - Part I: General (Corrigendum 1 applies to English only)
<input type="checkbox"/>	[27]	2004-08-06	DIR	Report on ITU-T Study Group activities after their last meeting
<input type="checkbox"/>	[26]	2004-05-13	SSG	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part II - Questions proposed for study during the next study period (2005-2008)
<input type="checkbox"/>	[25]	2004-05-14	SSG	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part I - General
<input type="checkbox"/>	[24]	2004-07-05	SG 17	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part II - Questions proposed for study during the next study period (2005-2008)
<input type="checkbox"/>	[23]	2004-08-05	SG 17	Report of the World Telecommunication Standardization Assembly (WTSA-04): Part I - General
<input type="checkbox"/>	[22]	2004-06-14	SG 16	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part II - Questions proposed for study during the next study period (2005-2008)
<input type="checkbox"/>	[21]	2004-07-01	SG 16	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part I - General
<input type="checkbox"/>	[20]	2004-06-07	SG 15	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part II - Questions proposed for study during the next study period (2005-2008)
<input type="checkbox"/>	[19]	2004-06-22	SG 15	Report of the World Telecommunication Standardization Assembly (WTSA-04): Part I - General
<input type="checkbox"/>	[18]	2004-03-11	SG 13	Report to the World Telecommunication Standardization Assembly (WTSA-04): Part II - Questions proposed for study during the next study period (2005-2008)

Currently viewing 1 through 25 of 42 total items.
Result page: 1 - 2 - Next ▶

Multiple Document Download: Check the boxes of the selected documents, then click "Zip and download"

Multiple Document Download: Formats and Languages to be included (when available):

Formats	<input checked="" type="checkbox"/> doc	<input checked="" type="checkbox"/> pdf	<input checked="" type="checkbox"/> zip	<input checked="" type="checkbox"/> html	+ Other formats
Languages	<input checked="" type="checkbox"/> E	<input type="checkbox"/> F	<input type="checkbox"/> S	+ Multilingual	

(E: English - F: French - S: Spanish - A: Arabic - C: Chinese - R: Russian)

<http://www.itu.int/md/meetingdoc.asp?lang=e&type=sfolders&parent=T01-WTSA-C>

4. Laptop synchronization with the ITU Web Site

Services are offered to maintain on a laptop a copy of the ITU Web site related to Conference Documents. The strategy for maintaining on a laptop such a Web site is the following:

- Get the initial set of documents and Web pages.
- Update regularly this collection using the multiple document download with the “Recently Posted” option. Select only the documents that have been added since your last synchronization, and make sure the html box is checked.

[C 28]	2004-08-23	DIR	Report of the Telecommunication Standardization Advisory Group to WTSA-04 - Part I: General	
<input checked="" type="checkbox"/>	[C 28]	Corrigendum 1 - English - Word for Windows	2004-08-25 [12:33]	64'000 bytes
[C 40]	2004-08-13	United States of America	ITU-T Restructuring Proposal	
<input type="checkbox"/>	[C 40]	- Español - Word for Windows	2004-08-24 [16:10]	90'112 bytes
<input checked="" type="checkbox"/>	[C 40]	- Français - Word for Windows	2004-08-24 [16:10]	101'888 bytes
[C 41]	2004-08-17	DIR	Call for voluntary contributions	
<input type="checkbox"/>	[C 41]	- Español - Word for Windows	2004-08-24 [15:53]	73'216 bytes
<input checked="" type="checkbox"/>	[C 41]	- Français - Word for Windows	2004-08-24 [15:52]	80'896 bytes
[C 37]	2004-08-02	JSC Rostelecom	Comments and suggestions on the activity of ITU-T Study Group 3	
<input type="checkbox"/>	[C 37]	- Español - Word for Windows	2004-08-24 [15:35]	86'016 bytes
<input checked="" type="checkbox"/>	[C 37]	- Français - Word for Windows		
[C 30]	2004-08-09	DIR	to WTSA-04 - Part II-B: Draft new Resolutions	
<input type="checkbox"/>	[C 30]	- Español - Word for Windows		
<input checked="" type="checkbox"/>	[C 30]	- Français - Word for Windows		

Microsoft Internet Explorer

12 documents selected

Please click OK and wait for the Zip file to be created...

OK

Multiple Document Download: Check the boxes of the selected documents, then click "Zip and download"

Multiple Document Download: Formats and Languages to be included (when available):

Formats	<input checked="" type="checkbox"/> doc	<input checked="" type="checkbox"/> pdf	<input checked="" type="checkbox"/> zip	<input checked="" type="checkbox"/> html	+ Other formats
Languages	<input checked="" type="checkbox"/> E	<input checked="" type="checkbox"/> F	<input type="checkbox"/> S	+ Multilingual	

(E: English - F: French - S: Spanish - A: Arabic - C: Chinese - R: Russian)

<http://www.itu.int/md/meetingdoc.asp?lang=e&type=newitems&parent=T01-WTSA>

You will get along with the selected documents, up-to-date html web pages (with local links) allowing easy navigation among the documents on the laptop.

Folder Tasks

Extract all files

Other Places

YJ6JAXIF

My Documents

My Network Places

Details

T01-WTSA_040830_120651

Compressed (zipped) Folder

Name	Type	Pack...	Has ...	Size	Ratio	Date
T01-WTSA-C-00271MSW-F.doc	Microsoft Word Document	45 KB	No	246 KB	82%	27.08.2004 14:16
T01-WTSA-C-0027-E.htm	HTML Document	2 KB	No	8 KB	81%	27.08.2004 14:16
T01-WTSA-C-0027-F.htm	HTML Document	2 KB	No	8 KB	80%	27.08.2004 14:16
T01-WTSA-C-00281C1MSW-E.doc	Microsoft Word Document	18 KB	No	63 KB	72%	27.08.2004 14:16
T01-WTSA-C-0028-E.htm	HTML Document	2 KB	No	7 KB	78%	27.08.2004 14:16
T01-WTSA-C-0028-F.htm	HTML Document	2 KB	No	7 KB	77%	27.08.2004 14:16
T01-WTSA-C-00301MSW-F.doc	Microsoft Word Document	23 KB	No	84 KB	73%	27.08.2004 14:16
T01-WTSA-C-0030-E.htm	HTML Document	2 KB	No	8 KB	81%	27.08.2004 14:16
T01-WTSA-C-0030-F.htm	HTML Document	2 KB	No	8 KB	80%	27.08.2004 14:16
T01-WTSA-C-00321MSW-F.doc	Microsoft Word Document	17 KB	No	64 KB	74%	27.08.2004 14:16
T01-WTSA-C-0032-E.htm	HTML Document	2 KB	No	8 KB	81%	27.08.2004 14:16
T01-WTSA-C-0032-F.htm	HTML Document	2 KB	No	8 KB	80%	27.08.2004 14:16
T01-WTSA-C-00331MSW-F.doc	Microsoft Word Document	42 KB	No	156 KB	74%	27.08.2004 16:35
T01-WTSA-C-0033-E.htm	HTML Document	2 KB	No	8 KB	81%	27.08.2004 16:35
T01-WTSA-C-0033-F.htm	HTML Document	2 KB	No	8 KB	81%	27.08.2004 16:35
T01-WTSA-C-00341MSW-F.doc	Microsoft Word Document	49 KB	No	259 KB	82%	27.08.2004 16:35
T01-WTSA-C-0034-E.htm	HTML Document	2 KB	No	8 KB	81%	27.08.2004 16:35
T01-WTSA-C-0034-F.htm	HTML Document	2 KB	No	8 KB	80%	27.08.2004 16:35
T01-WTSA-C-00351MSW-F.doc	Microsoft Word Document	28 KB	No	91 KB	70%	27.08.2004 14:16
T01-WTSA-C-0035-E.htm	HTML Document	2 KB	No	8 KB	81%	27.08.2004 14:16
T01-WTSA-C-0035-F.htm	HTML Document	2 KB	No	8 KB	81%	27.08.2004 14:16
T01-WTSA-C-00361MSW-F.doc	Microsoft Word Document	217 KB	No	958 KB	78%	27.08.2004 16:35
T01-WTSA-C-0036-E.htm	HTML Document	2 KB	No	8 KB	81%	27.08.2004 16:35
T01-WTSA-C-0036-F.htm	HTML Document	2 KB	No	8 KB	80%	27.08.2004 16:35
T01-WTSA-C-00371MSW-F.doc	Microsoft Word Document	24 KB	No	84 KB	73%	27.08.2004 14:16

5. Getting short file names for Conference Documents

A naming scheme has been developed for ITU Meeting and Conference Documents allowing name uniqueness. This naming scheme (long file names) is applied by default to downloaded documents.

For the users who prefer to keep a collection of documents with short file names, a utility is available to shorten the names of the downloaded documents in one operation.





This unsupported utility (to be installed on the laptop PC) is available at the following URL:

http://www.itu.int/md/rename_meeting_documents.zip

Important remark: Short file names are not compatible with the local html pages provided to maintain a local copy of the ITU Web site.

6. Other services: Direct booking of the Conference sessions in the user agenda

From the ITU-R agenda of Conference Sessions, users can directly book in their agenda the sessions they are interesting by clicking the corresponding icon.

Meeting Sessions				
Please select a date...				
24	/	06	/	2003 Query
ITU Meeting Sessions on 24-Jun-2003				
Sector	Meeting	Building	Room	Time
ITU-R	 WRC-03 - CITELE (1.23)	(CG)	15	08:30
ITU-R	 WRC-03 - AdHoc 6-5	(M)	K1	09:00
ITU-R	 WRC-03 - COM 4	(CG)	2+3+4	09:00
ITU-R	 WRC-03 - COM 5	(CG)	1	09:00
ITU-R	 WRC-03 - COM 7	(T)	B	09:00
ITU-R	 WRC-03 - CITELE (1.5)	(CG)	16	10:30
ITU-R	 WRC-03 - AdHoc 5C-1 (1.13)	(T)	A	10:40
ITU-R	 WRC-03 - AdHoc 6-5	(M)	K1	10:40
ITU-R	 WRC-03 - COM 7	(T)	B	10:40

<http://www.itu.int/events/ExtWebDailyagenda.asp?sector=ITU-T>