



**ITU Regional Forum on Conformity &
Interoperability
for ARB and AFR Regions**



Tunis-Tunisia, 5-7 November 2012

INFORMATION NOTE

A. VENUE OF THE FORUM

The Forum will be held on 5-7 November 2012 in Tunis at the following address:

**Hotel Ramada Plaza Gammath Tunis
Les Cotes De Carthage, Gammath 2070, Tunisie
www.ramadaplaza-tunis.com**

B. COORDINATORS

ARO Coordinator

Eng. Rouda Alamir ALI (Ms.)
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Forum Coordinator

Mrs. Haifa Ferjani Lassoued
CERT
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Fax: +216 70 835 835
E-mail: heifa.ferjani@cert.mincom.tn

C. REGISTRATION AND WORKING HOURS

The registration of the participants and distribution of documents will take place in the Forum's venue on Monday 5 November 2012 at 09h00 am. The opening session will start at 09h30 am. Working hours on 6 November 2012 are from 09:00 to 17:00.

D. PROPOSED ACCOMODATION

Kindly be advised that it is recommended for participants to reserve their hotel accommodations via telephone or fax, by sending the Hotel Reservation Form directly to the hotels, indicating their arrival schedules **before 30/10/2012**, with a copy to the Forum Coordinator, **Mrs. Haifa Ferjani Lassoued** (Fax No.: +216 70 835 835) to ensure the reception at the airport of Tunis.

LIST OF PROPOSED HOTELS

Ramada Plaza in Gammarth

Address: Les Cotes De Carthage, Gammarth 2070, Tunisie

Single / Double Room: **(60 Euros)**

Tel: +216 71 911 100

Fax: +216 71 910 041

E-mail: commercial.ramadaplazatunis@planet.tn

Website: www.ramadaplaza-tunis.com

As November will be a busy period, most hotels are booked and it might be difficult to secure a hotel accommodation. Hence, please ensure that your hotel accommodation is booked and confirmed at the earliest.

E. Visa Formalities

A valid passport & visa are required to enter Tunisia. Each participant is requested to consult the Tunisian Embassy in his/her country of origin to obtain the visa.

In case there is no Embassy or Consulate of Tunisia in your country, it is recommended to send, at least three weeks before the Forum, a copy of your passport to **Mrs. Haifa Ferjani Lassoued** (Fax: +216 70 835 835, Tel: +216 70 835 000) in order to assist in issuing your visa.

F. Climate:

The weather in November is heading for its cool, wet winter season, but there is still plenty of sunshine to be had – up to six hours a day on average for the month. Approximate temperatures will vary between 15-20°C degrees Celsius.

G. Time Difference:

GMT + 1.

H. Currency:

The official currency is the **Tunisian Dinar**.

1 Euro = 1.99174 TND (approx).

1 US\$ = 1.60340 TND (approx).

Banks are opened from Monday till Friday, from 8.00 to 17.00.

Visa, American Express, Access/MasterCard, and Diners Club cards can also be used.

I. Details of Arrival and Transport:

In order to secure reception at the airport and transportation to hotels and later on to and from the Forum venue, delegates are requested to provide their flight details and their choice of hotel accommodation, **at least two weeks before the Forum**, to the Forum Coordinator, with copy to ITU Arab Regional Office, email : ITU-RO-ArabStates@itu.int.

CERT will provide transportation from Airport to the hotels above mentioned only and from the hotels to the forum's venue and vice versa.