

# INTERNATIONAL TELECOMMUNICATION UNION

*Telecommunication  
Development Bureau*



**Administrative Circular CA/03**

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**Subject: ITU-D Study Group 1**

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## **TO ADMINISTRATIONS OF MEMBER STATES OF THE ITU AND MEMBERS OF THE DEVELOPMENT SECTOR**

Dear Sir/Madam,

I have the pleasure to send you the following documents:

- Report of the meeting of Study Group 1 (Geneva, 10-12 September 1998): Doc. 1/REP/001;
- List of Rapporteurs, Associate Rapporteurs, and other Active Participants: Doc. 1/035(Rev.2);
- List of Members of the Focus Group for Question 13/1: Doc. 1/036(Rev.1);
- Alphabetical list of Chairmen, Vice-Chairmen, Rapporteurs, etc., which includes telephone and fax numbers as well as e-mail addresses: Doc. 1/040-2/056.

I would kindly ask you to amend or complete the last list with the elements which are missing (i.e. e-mail addresses) and return it to us as soon as possible to fax number +41 22 7305484 or e-mail address *devsg1@itu.int*. I would also be grateful if you could provide the names of possible active collaborators on new Question 16/1, based on their expertise of the subject and ability to contribute to the work.

The actual work for all Questions is progressing. I count on your enthusiasm and expertise to participate in it to the greatest possible extent so that at the next meetings an interim report on the work done so far can be presented. Please remember that the dates of the next meetings as agreed by both Study Groups are as follows:

*Study Group 1: 30 August - 3 September 1999*

*Study Group 2: 6 - 10 September 1999*

Both meetings will take place at ITU Headquarters in Geneva.

I thank you all, and wish you success with your work for the ITU-D Study Groups.

Yours faithfully,

A. LAOUYANE  
Director

Annexes: 4

Distribution:

- Administrations of Member States of the ITU;
- ITU-D Sector members;
- United Nations and its Specialized Agencies;
- Regional Telecommunication Organizations;
- Other Regional and International Organizations;
- Intergovernmental Organizations operating satellite systems;
- International Education Agencies;
- Development Banks and Agencies;
- ITU-D Study Group 1 Focal Points.

Visa: A. Pileri  
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