ANNEX A

Workshop: Software Application of TAL Cost Models to Estimate Costs and Tariffs for Telecommunication Services In Caribbean Countries.

Port of Spain, Trinidad & Tobago 25-28 November 2003

PROVISIONAL AGENDA

ACTIVITY	TIME	ACTIVITY	TIME
TUESDAY 25		**WEDNESDAY 26**	

1. Registration of Participants
2. Opening Ceremony:
  (i) Opening remarks T&T Administration.
  (ii) Comments: TSTT, BDT.
	08.30- 09.00
	09.00 – 10.00
		7. Estimating Cost of License fees for Commercial Spectrum. John Prince.
		8. Analysis of traffic data for the application of TAL Models in software. J. Thompson.
			9.00 – 10.00
			
			10.00 - 10.30

Coffee Break	**10.00 - 10.30**	**Coffee Break**	**10.30 -10.45**
3. Revision of Expectations of Participants 4. Presentation: Revised TAL Cost Models & the Fundamentals of Software. J. Prince	10.30 – 10.45 10.45 - 12.30	9. Case study to Demonstrate Extraction of Network Costs Data from Asset Register, Preparation of Cost Ledger in a Format for Software Application of model.	10.45 - 12.30
Lunch	**12.30 - 14.00**	**Lunch**	**12.30 - 14.00**
5. Presentation: Revised TAL Cost Models & the Fundamentals of COSITU Software. J. Prince	14.00 - 15.45	10. Continuation of Case study to Demonstrate Extraction of Network Costs Data from Asset Register, Preparation of Cost Ledger in a Format for input into the Software.	14.00 - 15.45
Coffee Break	**15.45 - 16.00**	**Coffee Break**	**15.45 - 16.00**
6... Presentation: Revised TAL Cost Models & the Fundamentals of Software. J. Prince	16.00 - 17.30	11. Continuation of Case study to Demonstrate Extraction of Network Costs Data from Asset Register, Preparation of Cost Ledger in a Format for input into the Software.	16.00 - 17.30
THURSDAY 27		**FRIDAY 28**	
12. Working Group session demonstrating use of software. J. Prince.	9.00 - 10.30	15. *Continuation of Previous Session*	9.00 -10.30
Coffee Break	**10.30 - 10.45**	**Coffee Break**	**10.30 -10.45**
13. Working Group Session using data provided for Mobile network and application of COSITU to estimate cost and Tariff parameters for traffic delivered on the Network. Supervised by J. Prince.	10.45 - 12.30	16. *Estimating and Forecasting Sensitivity of Cost/Price Parameters derived from Software.* *J. Prince*	10.45 - 12.30
Lunch	**12.30 - 14.00**	**Lunch**	**12.30 – 14.00**
14. *Continuation of Previous Session*	14.00 - 15.45	17. *Plenary Session Involving General Discussion of Results, Workshop Evaluation and Closing Ceremony.*	
Coffee Break	**15.45 - 16.00**		
14. *Participants working individually using their national l data to estimate cost and tariff parameters of their respective Administrations/administrations*	16.00 - 17.30		