

## **ANNEX C**

(to TSB Collective letter 1/SG3RG-AFR)

### **Practical information for participants**

#### **About the country**

Egypt is officially named the Arab Republic of Egypt, it is situated in North Africa and it has the Sinai Peninsula, which is a land bridge to Asia. Covering an area of about 1,001,450 square kilometres (386,560 sq mi), Egypt borders Libya to the west, Sudan to the south, the Palestinian Authority and Israel to the east. The northern coast borders the Mediterranean Sea and the eastern coast borders the Red Sea.

The Nile, which traverses over 1,000 miles within Egypt, from WadiHalfa in the South to the Mediterranean in the north, divides the country into four broad regions; the Western Desert which occupies almost two-thirds of the total area, the Eastern Desert, the Sinai Peninsula, and the Nile Valley and Delta, which is the most densely populated region of the country.

#### **Event venue**

Hotel Novotel Cairo 6th Of October  
Ext. 26th of July St.  
CAIRO  
EGYPT

Website: <http://www.novotel.com/gb/hotel-3359-novotel-cairo-6th-of-october/index.shtml>

Tel (+20)238377200

Fax (+20)238372021

Email: H3359@accor.com

#### **Hotel**

Hotel reservation will be made directly by delegates. A list of hotels with preferential rates is available in Annex D.

Hotel reservation forms will have to be sent directly to the hotel, with a copy to:

**The National Telecom Regulatory Authority (NTRA) of Egypt**

Building B4, Km 28, Cairo-Alexandria Desert Road

Tel : +20 2 35344108

Fax : +20 2 35344155

E-mail : [mahab@tra.gov.eg](mailto:mahab@tra.gov.eg) ; [shahiras@tra.gov.eg](mailto:shahiras@tra.gov.eg)

#### **Transportation**

Arrangements have been made by the host to meet delegates upon arrival at the airport and take them to their respective hotel. Any participant wishing to benefit from this service is requested to send their travel itinerary (see Form 2) to the following contacts:

Ms. Maha Badr

Tel : +20 2 35344108 ;

Email : [mahab@tra.gov.eg](mailto:mahab@tra.gov.eg)

Ms. Shahira Selim

Tel : +20 2 35344163 ;

Email : [shahiras@tra.gov.eg](mailto:shahiras@tra.gov.eg)

Arrangements will be made by NTRA to transport delegates from their respective hotels to the event venue. However, delegates staying in a hotel other than those on the proposed list, will have to make their own arrangements.

Taxis are widely available in Cairo. You can ask your hotel to arrange for a taxi for you.

### **Formalities to enter Egypt**

A valid passport and is required to enter Egypt. Entry visas may be obtained from the nearest Egyptian Diplomatic and Consular Mission. Some nationalities can obtain their visas from Cairo airport. Please check with your nearest Egyptian Consular mission for more details concerning visa regulations applying to your citizenship.

### **Currency and exchange**

The currency in Egypt is the Egyptian Pound (LE). Please review the current exchange rate for the Egyptian Pound. Major credit cards are widely accepted in hotels, chain stores and most restaurants. ATMs are widely used and can be found at most large hotels, in front of most banks and in some stand-alone locations.

### **Tipping**

12% service charge is included in the bill in most restaurants, but add a little extra since that 12% does not necessarily go to the waiter. Doormen receive 1 LE minimum as well as other servicers.

### **Time zone**

Standard Time Zone: UTC/GMT +2 hours

No daylight saving time

### **Telephony**

The international country calling code of Egypt is +20

Mobile codes:

- Mobinil: 122
- Vodafone: 100
- Etisalat: 111

e.g. to dial a mobile within Egypt you dial 0122xxxxxxx and from outside of Egypt you dial 0020122xxxxxxx or +0122xxxxxxx.

To dial a telephone number from a mobile in Cairo, you dial 02 then the local telephone number.

You can purchase a SIM with less than 1 to 2 USD in addition to credit card as required.

### **Language**

The official working language is Arabic. However, most people speak a little English, especially people working at hotels and in touristic areas.

### **Climate**

The prevailing climate is desert and semi-desert, however, the Mediterranean climate prevails on the northern coasts. The temperature average in Lower Egypt is 20°C in winter during day and 10c at night, and in summer it reaches 35c during the day and 23°C at night. As for Upper Egypt, the average temperature varies between 25°C max. and 8°C min., while in summer it reaches 41°C max. and 24°C min.

## Electricity

Electricity is supplied as 50Hz alternating current and the voltage is 220V (U.S./Canada are 110-120 Volts).

Electrical sockets (outlets) in the Arab Republic of Egypt are one of the two European standard electrical socket types: The "Type C" Europlug and the "Type E" and "Type F" Schuko. If your appliance's plug doesn't match the shape of these sockets, you will need a travel plug adapter in order to plug in. Travel plug adapters simply change the shape of your appliance's plug to match whatever type of socket you need to plug into. If it's crucial to be able to plug in no matter what, bring an adapter for both types.



## Water

It is recommended to avoid drinking tap water and drink only bottled water. It can be acquired at your hotel or from any supermarket.

## Vaccination

There are no particular vaccination requirements for Egypt.

## Internet connectivity

An Internet connection will be available at the event venue. Payment may be required at certain hotels.

## Customs regulations

The Egyptian Customs Law can be found at :

<http://www.mof.gov.eg/SiteCollectionDocuments/Customs%20Law.pdf>

## Local host contacts:

<p><b>Ms. Maha Badr</b> Senior Manager, Events International Relations Department The National Telecom Regulatory Authority (NTRA) Tel: +20 2 35344108 e-mail: <a href="mailto:mahab@tra.gov.eg">mahab@tra.gov.eg</a></p>	<p><b>Ms. Shahira Selim</b> Manager, ITU affairs International Relations Department The National Telecom Regulatory Authority (NTRA) Tel: +20 2 35344 163 e-mail: <a href="mailto:shahiras@tra.gov.eg">shahiras@tra.gov.eg</a></p>
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## **ANNEX D**

(to TSB Collective letter 1/SG3RG-AFR)

### **List of hotels with preferential rates**

**Novotel** : (A booking form will be available on the ITU-T SG3RG-AFR web page)

<http://www.novotel.com/gb/hotel-3359-novotel-cairo-6th-of-october/index.shtml>

Single room : 75 \$

Double room : 85 \$

E-mail: [h3359-SL@accor.com](mailto:h3359-SL@accor.com)

**Moevenpick Hotel & Casino Media City:**

<http://www.moevenpick-hotels.com/en/africa/egypt/cairo/hotel-cairo-media-city/overview/>

Single room : 75 \$

Double room : 85 \$

Email: [mohamed.Abdelmeguid@moevenpick.com](mailto:mohamed.Abdelmeguid@moevenpick.com)

**Sheraton Dream Land :**

<http://www.sheratondreamlandhotel.com/>

Single room : 95 \$

Double room : 110 \$

E-mail : [reservations.01414@sheraton.com](mailto:reservations.01414@sheraton.com) & [shady.wahib@sheraton.com](mailto:shady.wahib@sheraton.com)

Above mentioned rates are per room per night based on bed & breakfast, all inclusive service charges & taxes.

Reservations (specifying the dates & payment method) should be done directly with the hotels.

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