



Telecommunication Development Bureau (BDT)

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Subject: **Seminar on Costs and Tariffs for Study Group 3 Regional Group for Africa (SG3RG-AFR), Cotonou, Bénin, 8 - 9 May 2012**

Dear Sir/Madam,

I am pleased to invite you to participate in the International Telecommunication Union (ITU) Regional Seminar on Costs and Tariffs, organized jointly by the Telecommunication Development Bureau (BDT) and the Telecommunication Standardization Bureau (TSB), in collaboration with the "Autorité Transitoire de Régulation des Postes et Télécommunications" of Benin (ATRPT) in Cotonou, Benin, from 8 to 9 May 2012.

A meeting of SG3RG-AFR will follow the seminar from 10 to 11 May. The invitation for this meeting has been sent with a separate mail. Participants are invited to pre-register for these meetings by 10 April. Pre-registration of participants to these meetings is carried out online at: www.itu.int/ITU-D/finance. Delegate on-site registration will begin at 14:00 hours on 7 May.

Participants are requested to submit, in advance, an update of their telecommunication sector scenario, by updating the Tariff Policy Survey at: www.itu.int/ITU-D/icteye/. For login information (password and username), please contact us at: makthar.fall@itu.int or tariffs@itu.int.

Information concerning these meetings is available online at: www.itu.int/ITU-D/finance. Please follow the visa instructions available in the Information Note to avoid delays. Hotel reservations should be made directly with the host organization by 10 April 2012 using the Hotel Reservation Form. The contact person in Cotonou is Mr BOKO Y. A Luc, Chef, Division affaires économiques et de la prospective, Email : bluc@atrpt.bj. Tel: +229 21 31 01 65 / Mobile: +229 66 30 05 30.

Applications for fellowships should be made through an official letter from the Administration to the Director of the BDT (fax number +41 22 730 5778) no later than 8 April 2012. Due to budgetary constraints, fellowship beneficiary countries may be asked to contribute to the cost of the fellowship.

In order to build on work in progress and optimize transfer of knowledge, I strongly recommend that, where possible, organizations designate their SG3RG-AFR representative to attend this seminar or register an official who has the expertise and responsibility for matters of costs and tariffs. Both meetings will be conducted in English and French and interpretation will be provided.

I have enclosed the provisional agenda for your information, and I look forward to your participation in this event.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

Annex: Provisional agenda