

INTERNATIONAL TELECOMMUNICATION UNION
General Secretariat



12 December 2005

To Member States of the ITU

Ref: **CL-87**
PP-06/AL/eb
Contact: Arthur LEVIN
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Subject: **Plenipotentiary Conference (PP-06)**

Dear Sir/Madam,

Invitation, date and venue

I have the honour to inform you that at its 2005 session, the Council of the International Telecommunication Union, in consultation and in concurrence with the majority of the Member States, decided that the forthcoming Plenipotentiary Conference of the ITU would take place in Antalya for a period of three weeks from Monday, 6 November to Friday, 24 November 2006. The text of Council Decision 526 can be found in [Annex 1](#).

Your Administration has recently been invited by the Government of Turkey to send a delegation to the Conference. I would kindly ask you to respond to this invitation **by 31 January 2006**, and to inform me of your requirements for preparatory documents by completing [Annex 2](#) to this letter.

Proposals for the work of the conference

In order to ensure timely transmission to, and consideration by, all Member States, proposals from Member States to amend the Constitution and Convention of the ITU must reach the Secretary-General not later than eight months prior to the opening date fixed for the Conference, i.e. **by 6 March 2006**. The Secretary-General shall, as soon as possible, but not later than six months prior to the opening date, publish any such proposals for the information of all Member States (see Nos. 224 and 225 of the Constitution and Nos. 519 and 520 of the Convention) (see [Annex 2](#)).

In accordance with No. 40 of the General Rules of conferences, assemblies and meetings of the Union, I hereby request that Member States submit to the Secretariat, as soon as possible, and **not later than 6 July 2006**, other proposals for the work of the Conference (see [Annex 2](#)).

In order to comply with provisions 41 and 42 of the General Rules of conferences, assemblies and meetings of the Union with regard to the format of proposals for the Conference, the Secretariat has prepared guidelines for the presentation of proposals for your use (see [Annex 3](#)).

Elections

The Plenipotentiary Conference will elect the Secretary-General, the Deputy Secretary-General, the Directors of the Bureaux of the Radiocommunication Sector (BR), the Telecommunication Standardization Sector (TSB) and the Telecommunication Development Sector (BDT) and the members of the Radio Regulations Board (RRB). I should be grateful if you would inform me in writing whether your country wishes to nominate one (or more) candidates for these posts, in which case I would request that you send me in writing the name and curriculum vitae of such candidate or candidates (see Nos. 62 and 63 of the Constitution). These will be issued as documents of the Plenipotentiary Conference. It is recommended not to exceed more than 3 pages.

The Plenipotentiary Conference will also elect the Member States that will constitute the next ITU Council. You are hereby invited to inform me in writing whether your country wishes to present its candidature for a seat on the Council (see No. 61 of the Constitution).

In accordance with No. 170 of the General Rules of conferences, assemblies and meetings of the Union, **all such candidatures must reach the Secretary-General not later than 2359 hours (Geneva time) on Monday, 9 October 2006.**

For detailed information on elections and election procedures, please refer to Article 2 of the Convention and Chapter III of the General Rules of conferences, assemblies and meetings of the Union.

Exercise of rights

Finally, you may wish to note that, in order to be able to exercise their sovereign rights in full at the Plenipotentiary Conference, Member States must ensure that they have maintained the right to vote in accordance with Nos. 169 and 210 of the Constitution and that the delegations representing them at the Antalya Conference are duly accredited in accordance with Nos. 325 and 327 to 331 of the Convention.

Yours faithfully,

(signed)

Yoshio UTSUMI
Secretary-General

Annexes: 3

Annex 1



COUNCIL 2005

GENEVA, 12-22 JULY 2005

Document C05/86-E
21 July 2005
Original: English

DECISION 526

(Adopted at the sixth Plenary Meeting)

CONVENING OF THE NEXT ORDINARY PLENIPOTENTIARY CONFERENCE

The Council,

noting

that during the 2004 Ordinary session of Council, the Government of Turkey invited the International Telecommunication Union (ITU) to hold the 2006 Plenipotentiary Conference in Turkey,

noting further

that the conference was included in the schedule of future conferences in Resolution 77 (Rev. Marrakesh, 2002),

considering

that Table B of the Financial Plan of the Union for the period 2004-2007 (Decision 6, Marrakesh, 2002) provides for a reduction of one week in the length of the Plenipotentiary Conference,

decides

- a) that, subject to the concurrence of the majority of the Member States of the Union, the next ordinary Plenipotentiary Conference will take place in Antalya, Turkey for a period of three weeks;
- b) that the opening and closing dates of the conference will be Monday, 6 November 2006 and Friday, 24 November 2006, respectively,

instructs the Secretary-General

to consult the Member States on the precise place and exact dates of the 2006 Plenipotentiary Conference.

Annex 2

PLENIPOTENTIARY CONFERENCE (PP-06)

(Antalya, 6-24 November 2006)

**MEMBER
STATE:**

**Estimated number of
participants in
delegation:**

CONFERENCE DOCUMENTS

PROPOSALS FOR THE WORK OF THE CONFERENCE:

We intend to submit proposals **YES / NO** (*strike out where not applicable*).

They will amount to about **pages**, and if possible, will be made available in electronic form.

They will be written in: (*strike out where not applicable*).

ARABIC / CHINESE / ENGLISH / FRENCH / RUSSIAN / SPANISH

They will reach the ITU General Secretariat by:

NUMBER OF DOCUMENTS REQUIRED: *)

Arabic	Chinese	English	French	Russian	Spanish
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Address to which these documents should be sent: *)

*) In accordance with Council Resolution 1141, the number of paper copies dispatched by mail will be limited to a maximum of five per Member State.

(Place)

(Date)

(Signature)

To be returned by **31 January 2006** to the:

General Secretariat
Office T.1313 / PP06 Secretariat
International Telecommunication Union
1211 GENEVA 20 / Switzerland
Fax: +41 22 730 58 81
Email : pp06contributions@itu.int

Annex 3

GUIDELINES FOR THE PRESENTATION OF PROPOSALS FOR THE WORK OF THE CONFERENCE

1. Introduction

1.1 These guidelines have been prepared by the General Secretariat of the ITU for the submission of proposals, including proposed amendments to the Constitution and Convention, by Member States to the forthcoming Plenipotentiary Conference (PP-06).

1.2 Proposals should be submitted with reference to the **Collection of basic texts of the ITU adopted by the Plenipotentiary Conference**. The sequential numbering system should be used to identify the particular provision to which the proposal is related.

2. Guidelines for presentation

2.1 Member States should begin their proposals with a short summary of their views on each item. This should be followed by detailed proposals, with each proposal being followed by a brief statement of the reason for the proposed change.

2.2 Symbols to be used

ADD Proposal to add new text

Note: where new text is to be added within an existing paragraph or sub-paragraph, the symbol MOD should be used.

ADD* Proposal to add existing text from elsewhere in the Collection of basic texts of the ITU

Note: it is necessary to reproduce the texts carrying the symbol (ADD).

MOD Proposal to amend a text by addition, deletion or replacement of words or figures

Note: new words added should be underlined (underlined); words to be deleted should be crossed out (~~crossed out~~).

(MOD) Proposal to amend a text, from an editorial point of view

SUP Proposal to delete text

Note 1: it is not necessary to reproduce texts carrying the symbol SUP.

Note 2: where text is to be deleted from within a paragraph or sub-paragraph, the symbol MOD should be used.

SUP* Proposal to transfer text elsewhere in the Constitution/Convention

Note: it is not necessary to reproduce texts carrying the symbol SUP.*

NOC Text for which no change is proposed

Note: this symbol may be used to clarify that no proposals are made with respect to texts carrying this symbol. It is not necessary to reproduce texts carrying this symbol.

NOC Proposal for a text to be maintained without change

Note: this symbol may be used when Member States wish to emphasize that a particular provision or provisions of an article should remain unchanged, e.g. Article XX may be shown as NOC but provisions AA and BB of Article XX may be shown as NOC. The reasons as to why these provisions need to be maintained without change should be given.

2.3 The following standards of presentation should be adhered to as far as possible.

2.3.1 Texts should be clearly typed in single spacing.

2.3.2 Proposals should be submitted to:

International Telecommunication Union PP06 Secretariat/Office T.1313 1211 GENEVA 20 Switzerland Fax: +41 22 730 58 81 Email : <i>pp06contributions@itu.int</i>

Where possible, proposals should also be submitted in electronic form by e-mail to the ITU PP06 Secretariat at the above address. The ITU standard format is MS Word for Windows.

3. Processing of texts in the General Secretariat

The General Secretariat will annotate the individual proposals with index numbers composed as follows:

ABC/25/3

where ABC is the symbol of the country, that is the author of the proposal (according to the Preface to the International Frequency List), 25 is the number of the document in which the proposal is published and 3 is the serial number of the proposal within that document.

4. Conclusion

The main purpose of these Guidelines is to enhance the timely processing for distribution as well as coordination of proposals submitted by Member States and thus to facilitate the work of the Conference. These guidelines, if followed by Member States, will enable the Secretariat at ITU Headquarters to carry out its work in a more efficient and effective manner and avoid extra costs with respect to the budget of the Conference.
