Calendar of Work - NCOG

Friday	03-Sep	Decision to appoint Capgemini
Monday	06-Sep	Project Team + Legal Affairs to discuss negotiations
Tuesday	07-Sep	Inform Capgemini
Thursday	09-Sep	Negotiation meeting with Capgemini
Thursday	16-Sep	Finalization of negotiations with Capgemini
Friday	17-Sep	Kick-off meeting with Capgemini **(postponed to Tuesday, 21-Sep)**
Monday	**20-Sep**	**Project start**
	11-Oct	- Re-invigorate existing governance, strategy and org. processes in IS (3 weeks) - Develop a Project Management methodology (3 weeks)
	27-Oct	NCOG meeting
	08-Nov	- Definition and communication of the ICT strategy (7 weeks) - Design a new IT infrastructure architecture (7 weeks)
	19-Nov	NCOG meeting
	22-Nov	Detailed design of the new budgetary and cost management system (9 weeks)
	15-Dec	NCOG meeting
	10 Jan 2005	- Detailed implementation plan of the revised ICT strategy and of the business process reengineering (16 weeks) - Implementation of Budgetary system and IT Toolbox (16 weeks) - Prototype of the Time tracking system (16 weeks) - Prototype of the RBB and Cost Accounting system (16 weeks) - Develop Service Level Agreements (SLAs) with internal users (16 weeks)
	17 Jan 2005	Implementation of an ITU-wide information management policy and strategy (17 weeks)
	20-Jan	NCOG meeting